

<b>FREDERICK COUNTY PUBLIC SCHOOLS</b>	<b>Reg. No. 400-14</b>
<b>Subject:</b> <b>HONOR ROLL CRITERIA FOR MIDDLE AND HIGH SCHOOLS</b>	<b>Date of Issue:</b> <b>7/5/79</b>
<b>Preparing Office:</b> <b>Office of the Superintendent</b>	<b>Amended:</b> <b>6/30/06</b>

I. Policy

II. Procedures

A. High Schools

1. In order to be included on the local school's academic honor roll for a 9-week grading period (term), the student must meet certain criteria:
  - a. The student cannot earn a grade below "C" and may not have an incomplete ("I") grade.
  - b. The student must have earned no more than one (1) "C" grade.
  - c. Any "C" must be balanced by an "A" course for course.
  - d. All courses will be weighed equally.
  - e. The honor roll will be divided into two (2) categories:
    - (1) First Honors = Students earning all "A" grades.
    - (2) Second Honors = The remainder of honor roll students.
  
2. In order for a student to be included on the local school's final semester academic honor roll, the student must meet certain criteria:
  - a. The student cannot earn a grade below "C" and may not have an incomplete ("I") grade.
  - b. The student must have earned no more than one (1) "C" grade.
  - c. A "C" must be balanced by an "A" credit for credit.
  - d. All courses will be weighed equally.
  - e. The honor roll will be divided into two (2) categories:
    - (1) First Honors = Students with a GPA of 4.0.
    - (2) Second Honors = Students with a GPA of 3.0 - 3.9



3. The school will be directed by the following guidelines:
  - a. The principal will set up a procedure and assign staff to establish the honor roll.
  - b. The honor roll will be validated and published by the principal.
  - c. The honor roll that is published in the newspaper will be based on the term grades not the final yearly grades.

Approved:

*Original signed by*

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Linda D. Burgee  
Superintendent