FREDERICK COUNTY PUBLIC SCHOOLS	Reg. No. 400-14
Subject: HONOR ROLL CRITERIA FOR MIDDLE AND HIGH SCHOOLS	Date of Issue: 7/5/79
Preparing Office: Office of the Superintendent	Amended: 6/30/06

- I. Policy
- II. Procedures

A. High Schools

- 1. In order to be included on the local school's academic honor roll for a 9-week grading period (term), the student must meet certain criteria:
 - a. The student cannot earn a grade below "C" and may not have an incomplete ("I") grade.
 - b. The student must have earned no more than one (1) "C" grade.
 - c. Any "C" must be balanced by an "A" course for course.
 - d. All courses will be weighed equally.
 - e. The honor roll will be divided into two (2) categories:
 - (1) First Honors = Students earning all "A" grades.
 - (2) Second Honors = The remainder of honor roll students.
- 2. In order for a student to be included on the local school's final semester academic honor roll, the student must meet certain criteria:
 - a. The student cannot earn a grade below "C" and may not have an incomplete ("I") grade.
 - b. The student must have earned no more than one (1) "C" grade.
 - c. A "C" must be balanced by an "A" credit for credit.
 - d. All courses will be weighed equally.
 - e. The honor roll will be divided into two (2) categories:
 - (1) First Honors = Students with a GPA of 4.0.
 - (2) Second Honors = Students with a GPA of 3.0 3.9

- 3. The school will be directed by the following guidelines:
 - a. The principal will set up a procedure and assign staff to establish the honor roll.
 - b. The honor roll will be validated and published by the principal.
 - c. The honor roll published in the newspaper will be based on the term grades not the final yearly grades.

B. Middle Schools

- 1. In order to be included on the local school's academic honor roll for a 9-week grading period (term), the student must meet certain criteria:
 - a. The student must not have earned any "D", "F", or "I" grades.
 - b. The student must have earned no more than one (1) "C" grade.
 - c. Any "C" must be balanced by an "A" course for course.
 - d. All term courses are counted equal.
 - e. Courses are not weighed.
 - f. There is no minimum or maximum number of courses.
 - g. The honor roll will be divided into two (2) categories:
 - (1) First Honors = Students earning all "A" grades.
 - (2) Second Honors = The remainder of honor roll students.
- 2. In the middle school, 18-week classes will be averaged in order to obtain one (1) final end of the year grade that will be used for honor roll calculations.

Example: Integrated Studies = A - 4 Term I
= B - 3 Term II
Life Skills = A - 4 Term III
= A - 4 Term IV
= A - 4 Term IV

$$15 \div 4 = 3.75 = A$$

Quality Points	Grade Point Average
A = 4	3.50 - 4.00
B = 3	2.50 - 3.49
C = 2	1.50 - 2.49
D = 1	.50 - 1.49
F = 0	0.00 - 0.49

- 3. The school will be directed by the following guidelines:
 - a. The principal will set up a procedure and assign staff to establish the honor roll.
 - b. The honor roll will be validated and published by the principal.
 - c. The honor roll that is published in the newspaper will be based on the term grades not the final yearly grades.

Approved:	
Original signed by	,
Linda D. Burgee	
Superintendent	