FREDERICK COUNTY PUBLIC SCHOOLS	Reg. No. 300-43
Subject: **TERMINAL AND SEVERANCE PAY**	**Issued:** **9/13/93**
Preparing Office: **OFFICE OF THE SUPERINTENDENT**	**Amended:** **8/24/94**

I. Policy

II. Procedure

Per diem pay for terminal and severance pay is calculated as follows:

240 day contract	annual salary x 1/240 = per diem
260 day contract	annual salary x 1/260 = per diem
260 day contract for employees originally hired on the 240 day calendar	annual salary x 1/249 = per diem

Approved:

Original signed by

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Jack D. Dale
Superintendent