

POLICY	BOARD OF EDUCATION OF FREDERICK COUNTY, MARYLAND
ORGANIZATION OF THE BOARD	POLICY 101
101.1 Title 101.2 Officers 101.3 Advisory Committees <ul style="list-style-type: none"> A. Calendar Committee B. Citizens Advisory Council C. Curriculum and Instruction Committee D. Ethics Panel E. Family Life Advisory Committee F. Frederick County Career and Technology Advisory Council G. Frederick County Public Schools Gifts for Education Committee H. Investment Committee I. Policy Committee J. Special Education Citizens Advisory Committee K. Racial Equity Committee 101.4 Board Member Assignments – Advisory Committees 101.5 Liaisons 101.6 Legislation 101.7 Student Member	

Purpose – To provide the legal identity of the Board, outline the process for appointment of officers, the role and responsibility of advisory committees, and student member selection and responsibilities.

101.1 Title

This body is to be known by the name of *Board of Education of Frederick County*.

101.2 Officers

At its first meeting after the first Tuesday each December, the Board shall elect its officers from among its members. As secretary to the Board, the Superintendent shall act as presiding officer during the elections.

101.3 Advisory Committees ¹

The Board believes that public schools are strengthened when communities are actively engaged in the education process. In support of this belief, the Board is committed to

¹ For additional details about each committee, or to determine if vacancies currently exist, click on the title which is linked to the Board's page for committees.

providing advisory committees which allow interested community members to serve and to provide input to the Board in the following areas:

- A. Calendar Committee – Makes recommendations of a school calendar to the Board with the goals of maximizing consistent instructional time for students, opportunities for professional growth for teachers and increasing student achievement.
- B. Citizens Advisory Council (CAC) – Reports directly to the Board and serves as a channel for public concerns, advice and information as identified by the Board. The CAC may: seek ideas from the public to address topics of interest related to the education of students in Frederick County Public Schools (FCPS); gauge public opinion on topics related to public concerns as they see fit in a timely manner; prepare information on topics and issues raised by the Board; research topics related to the education of students in FCPS within the community, including but not limited to, surveying public opinion; and bring information, public opinion and research to the Board during regularly scheduled Board meetings as necessary. The Board liaison will report to the Board during Committee reports at every Board meeting to keep the Board up-to-date on activities of the CAC.
- C. Curriculum and Instruction Committee – Reviews new curriculum, instructional programs, state or federal legislation which affects curriculum, instruction, or school administration, and provides recommendations as appropriate to the Board.
- D. Ethics Panel – Provides advisory opinions, investigates complaints alleging an ethics violation by the Superintendent or a Board member and reports its findings and recommendations for action to the Board, and reviews annual disclosure statements.
- E. Family Life Advisory Committee (FLAC) – Examines all instructional materials being presented in identifiable unit(s) within the total health education program proposed to be used in the schools. The committee's recommendations shall be submitted to the appropriate curriculum specialists for final action. Current curriculum procedures will be used for evaluating reading levels, factual content, and general suitability of material for different levels of instruction, and updates will be provided to the Board.
- F. Frederick County Career and Technology Advisory Council – Serves as the overall career and technology education advisory body for FCPS and Frederick Community College; purpose is to advise, support and foster closer cooperation and better understanding of career and technology education in industry, community, home and school.
- G. Frederick County Public Schools Gifts for Education Committee – Advises the Board on matters pertaining to funds generated through the Endowment Fund., the Donor Restricted Projects Fund, and the Current Initiatives Fund for the exclusive purpose of meeting educational goals within FCPS to enrich students' learning experiences and ensure the highest quality education.
- H. Investment Committee – The Investment Committee of the Other Post-Employment Benefits (OPEB) trust fund advises and makes recommendations to the Board with respect to investment of the fund in accordance with provisions outlined in the Retiree Benefit Trust of Frederick County Public Schools Trust Agreement.

- I. Policy Committee – Develops and revises policies to govern the operation of the school system in accordance with expectations outlined in Policy 114 on a consistent cycle, with the goal of every three years cycle. The committee will review each policy with regard to:
1. Relevance and effectiveness.
 2. As needed to align and comply with updates or changes in state, federal, local laws or regulations.
- J. Special Education Citizens Advisory Committee (SECAC) - Advises the Special Education Department and the Board regarding the needs of students with disabilities within FCPS.
- K. Racial Equity Committee – Makes recommendations to the Board that will focus on identifying discrimination or harassment, raising awareness of implicit bias, and eliminating or mitigating racial inequity or its effects across the entire school system. The Racial Equity Committee will make recommendations to the Board on aspects related to racial equity and the equity policy within all educational programs of FCPS. The Racial Equity Committee will be specifically attuned to:
- Early Childhood Education;
 - Elementary, middle and high school data;
 - Suspension and discipline data;
 - Extracurricular activities;
 - Gifted and talented or highly able programs;
 - Culturally sensitive and inclusive curriculum and instruction;
 - Special Education;
 - English learners;
 - Hiring, recruitment and retention; and
 - Professional development of staff.

The Racial Equity Committee may recommend any additional topics it deems relevant to support the Board's goal of racial equity.

The Board may establish ad hoc committees as needed to address a specific issue or concern.

101.4 Board Member Assignments – Advisory Committees

The Board president shall annually designate Board members to serve on advisory committees.

101.5 Liaisons

The Board president may assign Board members to serve in liaison positions with outside agencies in response to requests. The liaison represents the Board and shall provide a regular update to the full Board as appropriate.

101.6 Legislation

The Board president will appoint up to two Board members to serve on behalf of the Board as legislative representatives to follow educational related bills and to provide regular reports throughout the school year.

101.7 Student Member

Any student currently enrolled as a sophomore or junior in FCPS who meets the criteria for participation in extracurricular activities may apply for the position of Student Member of the Board of Education. Selection procedures/requirements for the Student Member can be found on the FCPS website: <https://www.fcps.org/boe/student-board-member-election>

The Student Member is considered a member of the Board and although is a non-voting member, their input is encouraged, valued and recorded.

Legal Reference	§3-104 Education Article, <i>MD Annotated Code</i>		
	§3-5B-01 Education Article, <i>MD Annotated Code</i>		
	§3-5B-02 Education Article, <i>MD Annotated Code</i>		
	§4-107 Education Article, <i>MD Annotated Code</i>		
	§4-108 Education Article, <i>MD Annotated Code</i>		
	§4-112 Education Article, <i>MD Annotated Code</i>		
	§7-415 Education Article, <i>MD Annotated Code</i>		
	COMAR 13A.04.18.01.F		
	COMAR 13A.05.02.13.I		
	COMAR 13A.05.05.13		
	COMAR 19A.05.02		
Policy History	Reviewed: 2016, 2017, 2019, 2020, 2021	Adopted: 6/11/03	Revised: 8/18/21