

POLICY	BOARD OF EDUCATION OF FREDERICK COUNTY, MARYLAND
SCHOOL CALENDAR	POLICY 401
401.1 School Year 401.2 School Day 401.3 Holidays 401.4 Appropriate Exercises 401.5 Parent-Teacher Conferences 401.6 Early Closing/Delayed Opening 401.7 Cancellation of School 401.8 Notification of Delayed Opening or Cancellation of School	

Purpose: To outline legal requirements and Board of Education (Board) expectations as they relate to developing the annual school calendar.

401.1 School Year

- A. The length of the work year for teachers shall be negotiated with the Frederick County Teachers Association.
- B. State law requires that schools be kept open for not less than 180 days. There is to be no reduction in education funding from state or local sources in any year where there are less than 180 school days pursuant to an approved application.
- C. The school year shall be divided into grading terms as the Board deems appropriate.
- D. The Board's approved calendar shall be posted on the Frederick County Public Schools (FCPS) web site and distributed to employees and students.

Legal Reference	The State of Maryland Executive Order 01.01.2016.13		
	§ 7-103 Education Article, <i>Annotated Code of Maryland</i>		
	COMAR 13A.02.01.04 and COMAR 13A.03.02.12		
Source Document	FCPS Regulation 100-07 <i>Calendar Committee</i>		
Policy History	Reviewed 2017, 2018	Adopted 4/25/01	Revised 1/24/18

401.2 School Day

- A. Schools shall be open a minimum of three (3) hours during each school day.
- B. Unless otherwise allowed by law, regularly scheduled school days shall not be held on a Saturday, Sunday, or holiday as identified in Section 401.3 below.
- C. The Board may grant exceptions or request waivers as they deem appropriate.

401.3 Holidays

- A. In accordance with state law, the following days shall be school holidays:
 - 1. Thanksgiving Day and the day after.
 - 2. Christmas Eve through January 1.
 - 3. Martin Luther King, Jr. Day.
 - 4. Presidents' Day.
 - 5. The Friday before Easter through the Monday after Easter.
 - 6. Memorial Day.
 - 7. Primary and general election days.
- B. Other holidays, authorized by the Board are:
 - 1. Fourth of July.
 - 2. Labor Day.
 - 3. Additional days as determined by the Board.

401.4 Appropriate Exercises

- A. In accordance with state law, schools shall conduct appropriate exercises in recognition of the following:
 - 1. Washington's birthday.
 - 2. Lincoln's birthday.
 - 3. Veterans' Day.
 - 4. Columbus Day.
 - 5. Arbor Day.
 - 6. Other days of national significance.
- B. The Board has designated the following days and may also designate other days for scheduling appropriate recognition:
 - 1. Memorial Day.
 - 2. Martin Luther King, Jr. Day.
 - 3. Repudiation Day.
 - 4. Constitution Day.

401.5 Parent-Teacher Conferences

The Board shall establish dates for parent-teacher conferences.

401.6 Early Closing/Delayed Opening

The Board recognizes that conditions may arise which require emergency provisions for early closings and delayed openings. The Superintendent is charged with responsibility to develop a regulation to implement the provisions of this policy.

401.7 Cancellation of School

- A. The Superintendent or designee may cancel school in the event of inclement weather or any other emergency.
- B. The principal or designee is responsible for checking the condition of the school building when it is closed for instruction.

401.8 Notification of Delayed Opening or Cancellation of School

If school is closed or the opening of school delayed, the Communications Department shall send notifications through all FCPS communications channels (including email, text, online, social media, and television). They will also notify appropriate media outlets.