

<b>FREDERICK COUNTY PUBLIC SCHOOLS</b>	<b>Reg. No. 400-56</b>
<b>Subject:</b> <b>ESTABLISHMENT OF NEW ATHLETIC ACTIVITIES</b>	<b>Issued:</b> <b>7/2/90</b>
<b>Preparing Office:</b> <b>Office of the Superintendent</b>	<b>Amended:</b>

I. Policy

II. Procedures

A. Unapproved athletic activities prohibited

An athletic activity that is new to the school system or to the grade level may not be organized or administered without the express approval of the Superintendent.

B. Approval procedure

1. Citizens and employees seeking to initiate a new athletic activity under this regulation are to inform the principal.
2. If the principal concurs with the initiative, the principal must submit a written proposal to the deputy superintendent. The proposal should: a) explain why the activity is desired; b) estimate the number of students expected to participate; c) identify the funding source; d) document that coaches will be available; e) specify the facilities that will be needed and available; f) cite what opponents will exist; and g) detail how other relevant logistics will be implemented (such as scheduling, uniforms, equipment, practice arrangements, transportation, safety measures, etc.).
3. The request for a new athletic activity must be coordinated with the school system's budget process and the school's budget process.
4. The deputy superintendent shall forward the principal's proposal to the Superintendent. The deputy superintendent shall include a recommendation of approval or nonapproval along with any suggested changes to the proposal.
5. The Superintendent shall decide whether the proposed activity is approved and, if so, how it is to be implemented.

Approved:

*original signed by*

Noel T. Farmer, Jr.  
Superintendent