

FREDERICK COUNTY PUBLIC SCHOOLS	Reg. No. 400-13
Subject: CLASS RANKING — HIGH SCHOOL	Issued: 6/1/79
Preparing Office: Office of the Superintendent	Amended: 4/18/12

I. Policy

II. Procedures

A. All final grades in all classes beginning with high school courses taken in the middle school for credit (FCPS Reg. No. 500-10) will be calculated. All schools shall rank students numerically.

1. Calculation: Total credits are divided into total quality points. The letter “A” is worth 4 quality points; the letter “B” is worth 3 quality points; the letter “C” is worth 2 quality points; the letter “D” is worth 1 quality point; the letter “F” is worth 0 quality points. Fractional credit values are converted to like fractional quality point values (example: An “A” in a 3/4 credit course is worth 3 quality points). “F” grades will be counted as a credit attempted and will be included in the calculation. No course shall be given more "weight" in the calculation than any other. No credit or quality points shall be given for being a student assistant.
2. Dividing the total number of quality points for a student by the total number of Carnegie units will result in obtaining the grade point average (GPA). GPA shall be assembled and divided into 10 equal groups. A student GPA that falls within the highest group is said to be in the first 10 percent of the class. The school shall furnish its latest class ranking and GPA upon request to prospective employers and colleges with the permission of the student. Grade rank shall be reported in this manner unless students, colleges or employers request specific class ranking. In these cases, the information shall be given.

B. A calculation for weighted grades shall be performed. Students who have accessed the highest-level courses will be provided a higher GPA that awards more points based on the rigor of the classes. Both weighted and unweighted GPAs and class rank shall appear on a student’s high school transcript. Final grades will be calculated for all classes beginning with high school courses taken in the middle school for credit (FCPS Reg. No. 500-10). Students will be ranked numerically.

1. Weighting System

- a. Applies solely to high school Honors, Advanced, and Advanced Placement (AP) courses and International Baccalaureate (IB) courses. Additional weighted courses including world languages are identified in the high school course guide.
- b. High school courses taken at the middle school level will receive high school credit. Courses weighted in high school are also weighted when taken at the middle school level.

c. Weighted courses are calculated as follows:

- (1) An "A" is calculated as 5 points.
- (2) A "B" is calculated as 3.75 points.
- (3) A "C" is calculated as 2.50 points.
- (4) A "D" is calculated as 1.25 points.
- (5) An "F" is calculated as 0 points.

C. Each school retains the option of re-ranking its students, based on grades earned during the senior year for honors or other purposes. This re-ranking shall follow the calculation procedures outlined above.

Approved:

Original signed by

Theresa R. Alban
Superintendent