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| POLICY | BOARD OF EDUCATION OF FREDERICK COUNTY, MARYLAND |
| ROYALTIES AND COPYRIGHT | SECTION 317 |
| | Adopted: 11/21/05 Reviewed: 11/9/05 |

317 Royalties and Copyright

The board retains the rights to all materials, products, equipment, supplies, and instructional materials produced by board employees on board time or as part of their official duties. The board shall have the right to copyright or patent these materials in its name and to otherwise exercise ownership rights, including royalty rights, regarding these materials. In a situation where the activity is performed partially on private time and partially on public school time, the employee must apprise the superintendent in advance. The superintendent may approve specific arrangements in these circumstances.

An employee who has produced materials, products, equipment, supplies, or instructional materials shall not participate in the procurement of that item.

An employee may not use board property or personnel in preparing materials for personal distribution or use unrelated to the school system.