

POLICY	BOARD OF EDUCATION OF FREDERICK COUNTY, MARYLAND
CERTIFICATION	SECTION 304
304.1 Basic Certificate Regulations 304.2 General Regulations for Issuance & Renewal of Certificates 304.3 Conditional Certificates 304.4 Classification of Certificates 304.5 Employee Evaluation 304.6 Reimbursement for Education Expenses	Adopted: 10/12/05 Reviewed: 9/26/05

304.1 Basic Certificate Regulations

All professional certificated personnel shall be eligible to be issued a certificate by the state superintendent of schools.

- A. The regulations of the state board of education shall apply to all professional personnel.
- B. Types of Certificates Recognized (COMAR 13A.12.01)
 - 1. Standard Professional Certificate
 - 2. Advanced Professional Certificate
 - 3. Conditional Degree Certificate
 - 4. Conditional Nondegree Certificate
 - 5. Resident Teacher Certificate
 - 6. Resident Principal Certificate
- C. Timing and Renewal of Certificates shall be determined in accordance with Maryland State Board of Education bylaws.
- D. Certified personnel employed less than full time shall fulfill the same certificate requirements as full-time personnel and the same timing and renewal bylaws shall apply to both part-time and full-time personnel.

304.2 General Regulations for Issuance and Renewal of Certificates

Professional certificates may be renewed in accordance with appropriate state board of education bylaws.

304.3 Conditional Certificates

- A. Conditional degree certificates may be issued on the recommendation of the superintendent and rated as first class according to state board of education bylaws.

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- B. A conditional nondegree certificate may be issued only to designated teachers for whom a bachelor's degree is not a requirement.

304.4 Classification of Certificates

In accordance with Maryland law, the certificates of all teachers employed shall be classified by the superintendent not less than once every two years.

304.5 Employee Evaluation

Employee evaluation of a unit member shall be conducted in accordance with the terms of the ratified negotiated agreement and state regulations regarding certificate renewal requirements.

304.6 Reimbursement for Education Expenses

Reimbursement for the education expenses of unit members shall be made in accordance with the ratified negotiated agreement and the current budget appropriation.