

FREDERICK COUNTY PUBLIC SCHOOLS	Reg. No. 300-12
Subject: GUEST SPEAKERS	Date of Issue: 7/1/80 Rescission:
Preparing Office: Office of the Superintendent	Effective Date: 9/1/80

I. Policy 335

The Board of Education of Frederick County approves of the utilization of guest speakers in the schools for curriculum enrichment. Presentations by guest speakers may be used to supplement the curriculum materials to help achieve the goals and objectives expressed in the curriculum guidelines and courses of study used in the county schools. Appropriate procedures for use of guest speakers will be formulated by the Board of Education staff.

II. Procedures

A. Teachers planning to invite guest speakers for classroom presentations shall secure approval from the principal prior to issuing the invitation. The following information must accompany the request:

1. Curriculum objective to be attained
2. Approximate length and time of presentation
3. Credentials of speaker as related to the subject to be presented

Approved:

Gordon M. Anderson
Superintendent