

POLICY	BOARD OF EDUCATION OF FREDERICK COUNTY, MARYLAND	
DATA BREACH NOTIFICATION		POLICY 207

Purpose – To provide direction and outline expectations for staff when an allegation of a data breach is received.

Definition – For the purpose of this policy, breach of security of a system is defined as “the unauthorized acquisition of computerized data that compromises the security, confidentiality or integrity of the personal information maintained by Frederick County Public Schools (FCPS).”

The Board of Education (Board) is committed to ensuring a prompt and thorough response when notified of an allegation of information security breach with its student, employee, or fiscal related data. The Board will cooperate fully with law enforcement, as well as state and federal agencies in compliance with state and federal requirements.

The Superintendent is directed to establish a regulation to execute the responsibility and expectation as outlined above, which includes but is not limited to, defining steps taken to ensure security breach incidents are identified, contained, investigated and remedied, and that notification is executed as soon as legally allowable.

Legal Reference			
	§10-1305 State Government Article, <i>MD Annotated Code</i>		
Policy History	Reviewed:	Adopted: 2/22/2017	Revised: