

FREDERICK COUNTY PUBLIC SCHOOLS	Reg. No. 200-44
Subject: INSPECTION PROCEDURES FOR SCHOOL BUSES	Date of Issue: 7/1/95
Preparing Office: Office of the Superintendent	Effective Date: 7/1/95

I. Policy

II. Procedures

- A. Buses owned by the board shall be removed from service no later than the conclusion of their fourteenth year of service. Buses may be removed at the conclusion of the thirteenth or fourteenth year depending on mileage and condition. Buses removed or traded earlier than the end of the thirteenth or fourteenth year of service must be approved by the Superintendent. Acceptable conditions for early removal or trade include the following:
1. Buses declared unsafe by the Motor Vehicle Administration as a result of accident, fire, natural disaster or inherent defects.
 2. When repairs are needed and a cost analysis clearly shows that the purchase of a new bus results in a lower annual, prorated cost for the board.
- B. Each school bus owned by the board must pass a total of four inspections each year as follows:
1. Two regular or type B inspections conducted by the Frederick County Public School Transportation Department.
 2. One regular or type B inspection conducted by the Motor Vehicle Administration in conjunction with the Frederick County Public School Transportation Department. This may be either a fall or spring inspection as determined by the MVA.
 3. One annual preventive maintenance checklist inspection or type A inspection conducted by the Motor Vehicle Administration for buses up to twelve years old.
- C. Buses intended to be used beyond the twelfth year shall have one annual preventive maintenance checklist inspection or type A inspection performed after the twelfth year by a licensed state inspection station or a school vehicle inspection station that is certified by the MVA.

- D. School buses twelve years and older operating in the public school system shall be equipped with the following:
1. an eight light warning system
 2. a left side stop arm
 3. a fire retardant driver's seat
 4. fire retardant barriers
- E. Before buses can be operated into their thirteenth or fourteenth years written approval must be obtained from the State Superintendent of Schools.

Approved:

Daniel H. Gadra
Superintendent