

FREDERICK COUNTY PUBLIC SCHOOLS	Reg. No. 200-25
Subject: SAFETY PROGRAM	Date of Issue: 5/1/86
Preparing Office: Office of the Superintendent	Amended: 6/30/04

I. Policy 111

II. Procedures

- A. The supervisor of operations and safety shall serve as a technical resource for all departments and curriculum functions in the assessment and development of their individual safety programs. This shall include coordinating with department heads, curriculum specialists, principals/building managers, and the Frederick County Public Schools (FCPS) insurance representative to conduct periodic inspections of FCPS facilities and programs. Particular emphasis will be placed on higher risk areas such as career tech programs and playgrounds.
- B. The supervisor of operations and safety shall conduct accident investigations including student, worker, and non-school personnel accidents. Particular attention shall be given to accidents where problems with equipment or grounds may have contributed to the cause of the accident.
- C. The supervisor of operations and safety shall receive a copy of all accident reports and workers' compensation reports from the employee benefits officer. Principals shall submit copies of student and non-school personnel accident reports as designated on the form.
- D. The supervisor of operations and safety shall do a yearly safety analysis of all accidents and address potential problem areas.

Approved:

Original signed by

Jack D. Dale
Superintendent