

POLICY	BOARD OF EDUCATION OF FREDERICK COUNTY, MARYLAND	
SUPERINTENDENT	POLICY 103	
103.1 Duties 103.2 Appointment and Term 103.3 Evaluation		

Purpose – To outline the responsibilities and expectations for the position of Superintendent.

103.1 Duties

The Superintendent shall be the executive officer, the secretary, and treasurer of the Board. The Superintendent, or his/her designated representative, shall attend all meetings of the Board and of its committees, except when his/her own tenure, salary, or the administration of his/her office are under consideration, and shall have the right to advise on any question under consideration, but shall have no right to vote.

The Superintendent shall serve as the chief executive officer of the system, shall utilize best efforts to achieve the goals and vision specified by the Board, and shall manage the system in accordance with Board policies.

103.2 Appointment and Term

The Board shall select and retain the Superintendent under contract in accordance with Maryland law. The contract shall provide for a 4-year term. If the Board decides to reappoint the incumbent Superintendent, the Board shall take final action at a public meeting no later than March 1 of that year. No person shall be eligible for appointment as Superintendent unless such person is eligible for a certificate issued by the state superintendent of schools. The appointment of the Superintendent will not be valid without the written approval of the state superintendent of schools. The compensation, job description and duties of the Superintendent shall be determined by the Board.

103.3 Evaluation

The Board shall conduct a written evaluation of the Superintendent annually at a time designated by the president of the Board.

Legal Reference	§4-102, Education Article, <i>Annotated Code of Maryland</i>		
	§4-201, Education Article, <i>Annotated Code of Maryland</i>		
	§4-204, Education Article, <i>Annotated Code of Maryland</i>		
Policy History	Reviewed: 2017	Adopted: 6/11/03	Revised: 5/10/17