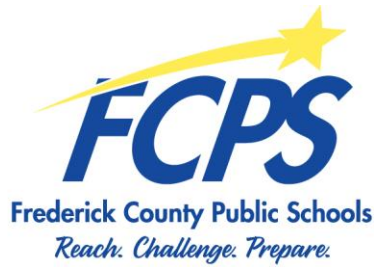


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**Bill Meekins CPPB, CPPO, NIGP-CPP, CSBO,
CPCP, Purchasing Manager**
Kim Miskell, CSBO, Assistant Purchasing Manager

ADDENDUM

November 18, 2022

ADDENDUM #1

RFP 23FS2, School Nutrition Services Software Solution

RFP Opening: November 22, 2022, 2:00 P.M.

Please be see the attached revised page #40.

Thank you for your interest in bidding with Frederick County Public Schools.

Sincerely,

Bill Meekins

Bill Meekins CPPB, CPPO, NIGP-CPP, CSBO, CPCP
Purchasing Manager

BM/mg

cc: RFP File

- ii. Oral Presentation: Vendors who submit a proposal in response to this RFP may be required to give an oral presentation of their proposal to FCPS. This provides an opportunity for the vendor to clarify, or elaborate, on the proposal. This is a fact finding and explanation session only and does not include negotiation. FCPS will schedule the time and location of these presentations. Oral presentations are optional and may, or may not, be conducted.

d. Cost Proposal:

- i. The Cost Proposal will include the following form(s) completed:
 - Cost Proposal
- ii. No separate costs for travel, mileage, overhead or miscellaneous are acceptable. All costs are to be included in the hourly rates, if applicable, on the Cost Proposal.

8. TECHNICAL PROPOSAL INSTRUCTIONS:

Proposals shall be as thorough and detailed as possible so that FCPS may properly evaluate Vendors' capabilities to provide the required goods/services. Vendors are required to submit the following items as a complete proposal:

Provide a specific plan for providing the service including:

a. Specific Approach for providing Service (TAB 1):

The Vendor must submit a written statement indicating the Vendor's understanding of FCPS requirements as outlined in this RFP and Vendor's plan of operation in meeting these requirements. This written narrative must be sufficient in detail to permit evaluation by FCPS. It shall include, but is not limited, to the following:

- i. Proposed program plan including an innovative approach the Vendor may have for providing services and a staffing plan in order to achieve FCPS' goal.
- ii. State why your firm is qualified to meet FCPS' needs with a narrative description of the services, programs, etc., offered to meet the requirements and objectives stated in the Scope.
- iii. Detail description of the System (Refer to Specific Requirement above). ~~If the requirements in Exhibit A cover all features that the platform can offer, completion of this Exhibit can satisfy this requirement.~~ During the evaluation process, selected vendors may be required to demonstrate their system.
- iv. Detail a listing of the equipment necessary for implementation.
- v. Successful/recommended implementation strategies. Vendor may include a multiple track/accelerated approach.
- vi. Provide a timeline with the length of time required from date of contract award to commencement of work with a contract implementation and transition plan in place and adequate and trained personnel on staff and ready for operation.

b. Capability and Skill (TAB 2):