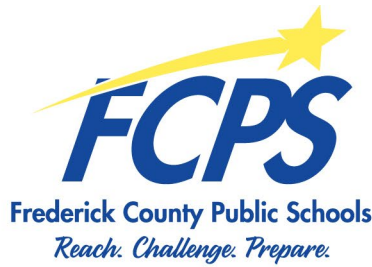


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ADDENDUM

April 17, 2024

ADDENDUM #1

24MISC9, Qualification for Student Enrichment Services

DUE DATE: Prior to and no later than 1:00 P.M., April 22, 2024 at <https://secure.procorenow.com/portal/fcps>.

This addendum is being issued to provide additions, corrections, clarifications and answers to certain questions raised referencing the original proposal package and any resultant contract for the above bid.

1. Section II item 2 Service locations on page 39 changes to read as follows:

- Butterfly Ridge Elementary School
- Hillcrest Elementary School
- Lincoln Elementary School
- Monocacy Elementary School
- Waverley Elementary School
- Heather Ridge
- Crestwood Middle
- West Frederick Middle
- Monocacy Middle

2. Section II item 9 - b on page 41: Evaluation Criteria changes to read as follows:

b. 150 points will be assigned using the following criteria which will be reviewed when considering the

- Financial resources – 5 pts.
- References – ~~25~~ 24 pts.
- Adequate facilities equipment to perform the work. – 5 pts.
- Vendor Questionnaire – ~~25~~ 26 pts.
- Program Workplan - 30
- Any other criteria deemed pertinent by the committee.

3. Section II reads to add:

12. **Additional Schools:**

As more schools are onboarded on the Student Enrichment Services Program, staff will periodically check with awarded vendors to confirm if they provide services in that school. All terms and conditions apply with each school added to this contract.

13. **Licensing and Certification:**

Annually the vendor shall submit a copy of their license at the beginning of each Fiscal year to the purchasing department. Failure to do submit is subject to revocation or suspension of prequalification status.

4. For the calculation of holiday and non-holiday weeks please use the following attachments:
 - I. Attachment B FY24-25 Approved Academic Calendar
 - II. Attachment C FY25-26 Approved Academic Calendar

Thank you for your interest in bidding with Frederick County Public Schools.

Sincerely,

David Guzman

David Guzman
Purchasing Agent

DG/hr

cc: RFP File