

BID 22M6
UNIT PRICE CONTRACT FOR REPAIR SERVICES FOR CUSTODIAL EQUIPMENT
(RENEWAL)

FACT SHEET

A. **Overview:** This recommendation is to renew the contract for the servicing and maintenance of various makes and models of building maintenance custodial equipment.

1. **Other facts:**

- The renewal term will be effective from March 1, 2024 through February 28, 2026, with no remaining renewal options available.
- Approximately \$40,424 was spent in FY23 and approximately \$31,767 has been spent to date for FY24.
- The contract will be administered by Veronica Hill, Executive Director, Facilities.

2. **Source of funding:** FY24 Approved Operating Budget and contingent upon Board Approval of FY25 and FY26 Operating Budgets.

B. **Recommendation:** Staff recommends that Bid 22M6, Unit Price Contract for Repair Services for Custodial Equipment, be renewed to Weiss Bros., per the attached Summary of Renewal.

C. **Action taken by the Board (Purchasing use only):**

____ Approved ____ Denied ____ Deferred ____ Other DG/kl

____ Date ____ Date ____ Date ____ Date BOE Mtg.: 02.28.24

BID 22M6
UNIT PRICE CONTRACT FOR REPAIR SERVICES FOR CUSTODIAL EQUIPMENT

SUMMARY OF RENEWAL

CATEGORY	DESCRIPTION	WEISS BROS
I. LABOR RATES: Per Hour for Repairs to Small or Medium Sized Equipment	At School/Department Site	\$80.00
	At Vendor's Facility	\$80.00
Per Hour for Repairs to Large Sized Equipment	At School/Department Site	\$80.00
	At Vendor's Facility	\$80.00
II. PROPANE REPAIRS Flat Fee for Planned Maintenance of one (1) Propane Burnisher for One Hour	At School/Department Site	\$185.00
Per Hour for Propane Burnisher Repairs	At School/Department Site	\$80.00
	At Vendor's Facility	\$80.00
III. TRAVEL CHARGES	Fee for Pick Up & Redelivery of Equipment or On-Site Repair/Maintenance to Any Location	\$25.00
	Flat Fee Charge per Single Round Trip for Pick Up and Redelivery or On-Site Repair/Maintenance to a Single Location	\$0
	Flat Fee Charge per Round Trip to Frederick County for Pick Up, Repair, Return, Etc. including all sites visited Per Trip	\$0
IV. TURNAROUND TIME	Average Turnaround Time for Repairs with In-stock Parts	1-7 days
	Average Turnaround time for Repairs with Out-of-Stock Parts	+10 days

*business days subject to supply chain