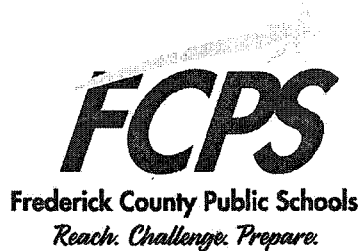


Purchasing Office
33 Thomas Johnson Drive
Frederick, Maryland 21702
301-644-5074 phone
301-644-5213 fax



Stephen P. Starmer, C.P.M., Purchasing Manager
Kim Miskell, Assistant Purchasing Manager
Billie Laughland, Buyer Specialist
Bill Meekins, Buyer Specialist
Scott Bachtell, Buyer Specialist

REQUEST FOR PROPOSAL

September 20, 2010

RFP #11-MISC-2, Banking and Procurement Card Services

The Board of Education of Frederick County will receive sealed RFP(s) for **#11-MISC-2, Banking and Procurement Card Services**. RFP(s) will be received in the Purchasing Department of the Frederick County Public Schools no later than **2:00 p.m. local time, October 15, 2010**, at our new location - **191 South East Street, 2nd Floor, Frederick, MD 21701** at which time and place they will be publicly opened and read aloud. RFP(s) received after this time will be returned unopened.

A **pre-proposal meeting** will be held at **11:00 a.m. local time, September 28, 2010**, at **FCPS Purchasing Department/Fiscal Services Conference Room at 33 Thomas Johnson Drive, Frederick, MD, 21702**. Attendance at the pre-proposal meeting is not mandatory, but vendors are strongly encouraged to attend.

All **questions** for this RFP will be due by **4:00 p.m. October 7, 2010** to Bill Meekins, Buyer Specialist via fax (301) 644-5213 or e-mail: willis.meekins@fcps.org.

A complete package is not enclosed. For more information on this RFP, please visit our website at: www.fcps.org/bidlist.

The Frederick County Public Schools System does not discriminate in admissions, access, treatment, or employment in its programs and activities on the basis of race, color, gender, age, national origin, religion, or disability. For more information, contact the Executive Director of Legal Services.

The Board of Education of Frederick County, Maryland, reserves the right to reject any and all RFP/bids and to waive any informalities or irregularities in bidding.

By order of the Board of Education of Frederick County, Maryland.

Purchasing Agent:

Mr. Bill Meekins CPPB, CPCP
Buyer Specialist

A handwritten signature in black ink, appearing to read 'Bill Meekins', is written over the printed name of the Buyer Specialist.