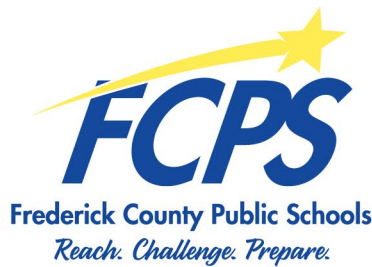


Purchasing Office
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301-644-5208 phone
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kim.miskell@fcps.org



Bill Meekins CPPB, CPPO, NIGP-CPP, CSBO,
CPCP, Purchasing Manager
**Kim Miskell, CSBO, Assistant Purchasing
Manager**
Roy McHaffa, CPP, CPDW, Purchasing Agent
David Guzman, Purchasing Agent

ADDENDUM

January 9, 2024

ADDENDUM #2

LOI Request for 24A2, Twin Ridge Elementary School Limited Renovation – Design Build

DUE DATE: January 19, 2024 prior to and no later than 11:00 A.M. at <https://secure.procurenow.com/portal/fcps>

This addendum is being issued to provide additions, corrections, clarifications and answers to certain questions raised referencing the original proposal packages and any resultant contracts for the above RFP.

The following is a list of questions received with responses:

1. Is there is an MBE or DBE requirements for this project?
Response: No.
2. The cover page for the request for letter of interest indicates that RFP's will be opened and publicly read utilizing Google Meet after the submission deadline. Please confirm the only information being read/shared is the names of the firms who submitted.
Response: Confirmed.
3. Please advise if there is a specific order/format the letters of interest should be assembled in for submission.
Response: The A305 and SF330 forms provide a nice format for organization of the information requested.
4. Near the bottom of page 2, it states that "Details of the work to be done are found below in the Limited Renovation Summary", however we did not see this summary included. Can this document be provided?
Response: Issued in Addendum 1, January 4, 2024.
5. On page 3, it indicates that the team should include civil and food service consultants, however the brief scope description on the prior page does not seem to indicate site work or food service/kitchen work. Can you please confirm/clarify whether these consultants should be included on the team, or provide more detail regarding the desired scope so that we can determine which consultants are required?
Response: A kitchen consultant is not likely needed for this project. Teams may determine if they want to include a Civil consultant to assist with any of the exterior scope items, though they are limited in nature and may not require a consultant.
6. The Request for Letter of Interest identifies the required SF 330 parts I and II for the design professionals, but does not address the typically required A305 Contractor's Qualification Statement. Please identify the required contractor's documentation.
Response: Please provide the A305 Contractor's Qualification Statement in addition to the SF330.
7. My agent advised me that as long as you have the city listed as additional insured you don't need a hold harmless cause is that correct.
Response: Frederick County Public Schools should be listed not the city. If Contract language modification is requested, it should be submitted with the proposal.

8. Is there a special bond form required for this?

Response: Special bond is not required. Payment and Performance bond will be required.

Thank you for your interest in bidding with Frederick County Public Schools.

Sincerely,

Kim Miskell

Kim Miskell, CSBO
Assistant Purchasing Manager

KM/sg

cc: RFP File