

**Purchasing Office**  
191 South East Street  
Frederick, Maryland 21701  
301-644-5210 phone  
301-644-5213 fax



Bill Meekins CPPB, CPPO, NIGP-CPP, CSBO,  
CPCP, Purchasing Manager  
**Kim Miskell, CSBO, Assistant Purchasing  
Manager**  
Roy McHaffa, CPP, CPDW, Purchasing Agent  
David Guzman, Purchasing Agent

---

## INVITATION TO BID

November 21, 2023

RFP 24HR1, Life Insurance

The Board of Education of Frederick County will receive bids for Life Insurance. Bids will be received prior to and no later than 2:00 P.M., local time, January 9, 2023.

Bids will be opened and publicly read utilizing Google Meet.

Google Meet joining info:

Video call link: <https://meet.google.com/fch-bxqp-esz>

Or dial: (US) +1 267-416-9274 PIN: 850 179 605#

FCPS is accepting electronic bid submissions through OpenGov Procurement. Instructions on how to do so may be found at <https://www.fcps.org/fiscal/solicitations-and-awards>. No bid submissions will be accepted via mail. If you have any issues using the OpenGov Procurement site, please let us know so we can assist you.

A pre-bid meeting will be held at 11:00 A.M., local time, December 12, 2023, through Google Meet.

Google Meet joining info:

Video call link: <https://meet.google.com/jra-vmxd-rcf>

Or dial: (US) +1 631-625-9736 PIN: 364 327 158#

If you have problems joining this meeting, please email Michele Graham at [michele.graham@fcps.org](mailto:michele.graham@fcps.org).

To view and/or download this solicitation package please visit our OpenGov Procurement webpage at:

<https://secure.procurenow.com/portal/fcps>.

All FCPS vendors and or contractors interested in bidding on FCPS projects must register at, prior to contract award. <https://emma.maryland.gov> FCPS will no longer accept bidder's applications.

Certified Minority Business Enterprises are encouraged to respond to this solicitation notice.

FCPS System does not discriminate in admissions, access, treatment, or employment in its programs or activities on the basis of race, color, gender, age, national origin, religion, or disability. For more information, contact the Executive Director of Legal Services at 301-696-6851.

The Board of Education of Frederick County, Maryland, reserves the right to reject any and all bids and to waive any informalities or irregularities in bidding.

By order of the Board of Education of Frederick County, Maryland.

Kim Miskell, CSBO  
Assistant Purchasing Manager

