

**BID 24T1,
UNIT PRICE CONTRACT FOR VEHICLE REPAIR**

FACT SHEET

A. **Overview:** This recommendation is to establish a unit price contract for vehicle repair. This will cover the routine servicing and maintenance of light, medium duty vehicles and mini-buses for the Transportation Department for Frederick County Public Schools (FCPS). Bids were opened on July 25, 2023.

1. **Bid participation:**

11 bids downloaded
5 companies submitted a bid

2. **Bids were received from:**

**Central MD International Trucks LLC (Frederick, MD)
Colonial Equipment Company dba: Colonial Bus (Monrovia, MD)
J & M Truck Repair, Inc. (Frederick, MD)
Marks Equipment Service (Frederick, MD)
Testerman Bus Service (Mt. Airy, MD)**

3. **Other facts:**

- The contract term will be effective from the date of award through August 31, 2025, with two additional two-year renewal options available.
- Approximately \$31,244 was expended in FY22 and approximately \$212,053 was expended in FY23 for vehicle repairs.
- Award of this contract is recommended to all vendors to fill the necessary repair capacity needs for FCPS.
- Colonial Equipment Company and Mark's Equipment Service, Inc. are to be awarded for light duty repair.
- Central MD International Trucks LLC, Colonial Equipment Company, J & M Truck Repair, Inc., Marks Equipment Service, Inc., and Testerman Bus Service are recommended for medium duty repair. Each vendor has a specialization needed to maintain efficiency within the department.
- This contract will be administered by Joseph Iannuzzi, Fleet Maintenance Manager, Transportation.

4. **Source of funding:** FY24 Approved Operating Budget and contingent upon FY25 and FY26 Operating Budgets Board approval.

B. **Recommendation:** Staff recommends that Bid 24T1, Unit Price Contract for Vehicle Repair, be awarded to all vendors, per the attached scoring summary and bid tabulation.

C. **Action taken by the Board (Purchasing use only):**

<input checked="" type="checkbox"/> X Approved	<input type="checkbox"/> Denied	<input type="checkbox"/> Deferred	<input type="checkbox"/> Other	RM/sg
09.13.23 Date	<input type="checkbox"/> Date	<input type="checkbox"/> Date	<input type="checkbox"/> Date	BOE Mtg.: 09.13.23

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SCORING SUMMARY**

VENDOR	FINAL TECH SCORE = 70 POINTS MAX	COST SCORE = 30 POINTS MAX (AGGREGATE)	TOTAL SCORE 100% AGGREGATE COST
J & M Truck Repair, Inc. (Medium Duty)	68.25	27.15	95.40
Marks Equipment Service (Medium Duty)	65.25	30	95.25
Marks Equipment Service (Light Duty)	65	30	95.0
Colonial Equipment Company (Medium Duty)	68.25	24.99	93.24
Colonial Equipment (Light Duty)	67.25	24.99	92.24
Testerman Bus Service (Medium Duty)	65.75	24.23	90.0
Central MD International Trucks, LLC (Medium Duty)	69.5	19.69	89.19
Testerman Bus Service (Light Duty)	64.25	24.23	88.48

Scoring Criteria

- Technician Experience & Training
- Management Qualifications
- Facilities
- Types of Service Provided
- Warranty
- Customer Service
- References
- Compliance with the Specifications
- Included Appropriate Documentation
- Cost Proposal

**BID 24T1, UNIT PRICE CONTRACT FOR VEHICLE REPAIR
BID TABULATION**

			Central MD International Trucks, LLC	Colonial Equipment Company dba: Colonial Bus	J & M Truck Repair, Inc.	Marks Equipment Service	Testerman Bus Service
	Labor	Unit	Flat Labor Rate	Flat Labor Rate	Flat Labor Rate	Flat Labor Rate	Flat Labor Rate
A.	Labor Rate per hour for Mechanical Repairs on (Light Duty) Vehicles with GVW rating up to 15,000 lbs.	per hour	NO BID	\$126.00	NO BID	\$105.00	\$130.00
B.	Labor Rate per hour for Mechanical Repairs on (Medium Duty) Vehicles & Buses	per hour	\$160.00	\$126.00	\$116.00	\$105.00	\$130.00