

RFP 23T4
CONTRACTED BUS SERVICES

FACT SHEET

A. **Overview:** This recommendation is to establish a contract with certified personnel and equipment to provide safe, reliable and efficient transportation services to students for educational and extracurricular programs. Proposals were opened on July 13, 2023.

1. **Bid Participation:**

26 proposals downloaded
7 companies submitted a proposal

2. **Proposals were received from:**

Atlantic Coast Charters, Inc. (Linthicum, MD)
Bauer Bus Service, Inc. (Woodbine, MD)
Johnson Bus Service, LLC (Westminster, MD)
K&V Limousine Service, LLC (Capitol Heights, MD)
Paul D. Rill, Inc. (Westminster, MD)
Rill's Bus Service, Inc. (Westminster, MD)
Schrock, Inc. dba: Varsity Travel (Winchester, VA)

3. **Other Facts:**

- The initial period shall be effective from the date of award through May 31, 2025, with two two-year renewal options.
- Approximately \$163,090 was spent in FY23.
- This is an open requirement type contract. Frederick County Public Schools is not obligated to purchase any specific quantity or dollar amount from any of the awarded vendors.
- Selection is based on a total score of each vendor's technical and cost proposals.
- The contract will be administered by Fred Punturiero, Director, Transportation.

4. **Source of funding:** FY24 Approved Operating Budget and contingent upon Board approval of FY25 Operating Budget.

B. **Recommendation:** Staff recommends that RFP 23T4, Contracted Bus Services, be awarded to various vendors per the attached tabulation.

C. **Action taken by the Board (Purchasing use only):**

DG/kl	Approved	_____	Denied	_____	Deferred	_____	Other	DG/kl
08.30.23	Date	_____	Date	_____	Date	_____	Date	BOE Mtg.: 08.30.23

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SCORING SUMMARY**

VENDOR	FINAL TECH SCORE 70 POINTS MAX	PRICE SCORE 30 POINTS MAX	TOTAL SCORE
SCHOOL BUS			
Johnson Bus Service, LLC	68	28	96
Bauer Bus Service, Inc.	70	21	91
Paul D. Rill, Inc.	70	18	88
MOTOR COACH			
Rill's Bus Service, Inc.	70	28	98
Schrock, Inc. dba: Varsity Travel	70	24	94
K&V Limousine Service, LLC	70	21	91
Atlantic Coast Charters, Inc. (Linthicum, MD)	70	19.39	89

Technical Evaluation Criteria:

- Business Structure
- Experience and Capabilities
- Licensing and Insurance
- Financial
- References

RFP 23T4, CONTRACTED BUS SERVICES
RFP TABULATION

	Atlantic Coast Charters, Inc.	Bauer Bus Service, Inc.	Johnson Bus Service, LLC	K&V Limousine Service, LLC	Paul D. Rill, Inc.	Rill's Bus Service, Inc.	Schrock, Inc. dba: Varsity Travel
SCHOOL BUS(ES):							
Cost per Hour	No Bid	\$ 100.00	\$ 32.00	No Bid	\$ 50.00	No Bid	No Bid
Rate per Hour (used to determine price adjustments):	No Bid	\$ 40.00	\$ 32.00	No Bid	\$ 50.00	No Bid	No Bid
Rate per Mile (used to determine price adjustments):	No Bid	\$ 2.50	\$ 3.00	No Bid	\$ 5.00	No Bid	No Bid
Cancellation Charges (if cancellation occurs within 48 hours of scheduled trip):	No Bid	\$ 100.00		No Bid	\$ 100.00	No Bid	No Bid
MOTORCOACH BUS(ES):							
Cost per Hour	\$ 185.00	No Bid	No Bid	\$ 150.00	No Bid	\$ 150.00	\$ 160.00
Rate per Hour (used to determine price adjustments):	\$ 185.00	No Bid	No Bid	\$ 150.00	No Bid	\$ 70.00	\$ 160.00
Rate per Mile (used to determine price adjustments):	\$ 6.00	No Bid	No Bid	\$ 7.00	No Bid	\$ 6.00	\$ 4.50
Cancellation Charges (if cancellation occurs within 48 hours of scheduled trip):	25%	No Bid	No Bid	50%	No Bid	\$ 200.00	\$ -
Federal Motor Carrier (MC) number:	MC-179244	MC00408455	MC629312	MC-741263	MC170124	MC170124	MC-160453
US DOT#:	252335	891882	65214	2126204	187193	187193	301225