

**RFP 20FS1**  
**FRESH FARM FOOD PRODUCTS**  
**(RENEWAL)**

**FACT SHEET**

A. **Overview:** This recommendation is to renew the contract for the purchase of fresh produce to be served by the Food and Nutrition Services.

1. **Other facts:**

- The renewal period will be effective from October 1, 2023 through September 30, 2024, with no remaining renewal options remaining.
- This is an open requirement type contract. Frederick County Public Schools is not obligated to purchase any specific quantity or dollar amount from any of the awarded vendors.
- Approximately \$79,400 was spent for fresh produce in FY22 and approximately \$70,800 was spent in FY23.
- Prices for the renewal period remain unchanged.
- The contract will be administered by Robert Kelly, Director, Food and Nutrition Services.

2. **Source of funding:** FY24 Approved Food and Nutrition Services Operating budget and contingent upon FY25 Food and Nutrition Services Operating Budget.

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B. **Recommendation:** Staff recommends that RFP 20FS1, Fresh Farm Food Products be renewed to Catoctin Mountain Orchard and Moon Valley Farm per the attached Summary of Renewal.

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C. **Action taken by the Board (Purchasing use only):**

____ Approved	____ Denied	____ Deferred	____ Other	RM/kl
____ Date	____ Date	____ Date	____ Date	BOE Mtg.: 08.30.23

**RFP 20FS1, FRESH FARM FOOD PRODUCTS  
SUMMARY OF RENEWAL**

ITEM	GRADE	PRODUCE	SIZES	PURCHASING UNIT OF MEASURE OR WEIGHT	TOTAL EST. CASES NEEDED	AVG. PURCHASE QTY	VENDOR	PRICE
Apples	U.S. Fancy or Better	Fresh, very firm, solid color, 60% not striped, firm bright and crisp - <b>Approved Varieties:</b> Fuji, Goldrush, Gala, Golden Delicious, Red Delicious (east coast only) Jonathon, Empire, Stayman (Winesap), Pink Lady, Granny Smith	Average Size 3" diameter	Bushel : 125 Count	3000	200	Catoctin Mountain Orchard	\$ 22.00
Nectarines	U.S. #1 or Better	Fresh, mature but not soft or overripe, which are well formed, clean, and free from decay, broken skins which are not healed, worms, worm holes		½ Bushel : 60 Count	80	80	Catoctin Mountain Orchard	\$ 24.00
Peaches	U.S. Extra #1 or Better	Fresh, mature, but not overripe, thin skinned, peel has a fuzzy smooth texture, juicy sweet	Average Size 2 1/4" diameter	½ Bushel : 70 Count	280	35	Catoctin Mountain Orchard	\$ 22.00
Pears	U.S. #1 or Better	Fresh, firm, thin skinned, peel is smooth texture, slightly Granular Flesh		Bushel 110 Count	200	50	Catoctin Mountain Orchard	\$ 24.00
Plums	U.S. #1 or Better	Fresh, firm, medium size, globose to oval, juicy, peel is smooth, with a natural waxy surface that adheres to the flesh	Average Size 2" diameter	½ Bushel : 70 Count	320	40	Catoctin Mountain Orchard	\$ 33.00

Apples	U.S. Fancy or Better	Fresh, very firm, solid color, 60% not striped, firm bright and crisp - <b>Approved Varieties:</b> Fuji, Goldrush, Gala, Golden Delicious, Red Delicious (east coast only) Jonathon, Empire, Stayman (Winesap), Pink Lady, Granny Smith	Average Size 3" diameter	25#	3000	200	Moon Valley Farm	\$ 49.50
Grapes	U.S. #1 or Better			20#			Moon Valley Farm	\$ 67.50
Nectarines		Fresh, mature but not soft or overripe, which are well formed, clean, and free from decay, broken skins which are not healed, worms, worm holes		25#	80	80	Moon Valley Farm	\$ 47.25
Peaches	U.S. Extra #1 or Better	Fresh, mature, but not overripe, thin skinned, peel has a fuzzy smooth texture, juicy sweet	Average Size 2 1/4" diameter	25#	280	35	Moon Valley Farm	\$ 57.25
Plums	U.S. #1 or Better			20#			Moon Valley Farm	\$ 67.50
Watermelon	U.S. #1 or Better	Fresh, seedless, picnic variety, whole melons	Approximately 22-26#	20#	800	100	Moon Valley Farm	\$ 37.00
Beets, Chioggia, Golden, Red	U.S. #1 or Better			25#			Moon Valley Farm	\$ 72.00
Broccoli, Green	U.S. #1 or Better			20#			Moon Valley Farm	\$ 82.00
Cabbage	U.S. #1 or Better			25#			Moon Valley Farm	\$ 37.50
Carrots, Bolero, Mokum	U.S. #1 or Better			25#			Moon Valley Farm	\$ 56.00
Corn, Sweet	U.S. #1 or Better			12 dozen			Moon Valley Farm	\$ 60.00
Cucumbers, Whole	U.S. Extra #1 or Better			25#			Moon Valley Farm	\$ 74.50

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ITEM	GRADE	PRODUCE	SIZES	PURCHASING UNIT OF MEASURE OR WEIGHT	TOTAL EST. CASES NEEDED	AVG. PURCHASE QTY	VENDOR	PRICE
Kale, Green Curly	U.S. #1 or Better			25#			Moon Valley Farm	\$ 81.50
Kale, Lacinato	U.S. #1 or Better			25#			Moon Valley Farm	\$ 87.75
Lettuce - Romaine, Head	U.S. #1 or Better			36 ct heads			Moon Valley Farm	\$ 84.60
Lettuce - Spring Mix	U.S. #1 or Better			20#			Moon Valley Farm	\$ 197.00
Onions, Storage	U.S. #1 or Better			50#			Moon Valley Farm	\$ 115.00
Onions, Sweet	U.S. #1 or Better			50#			Moon Valley Farm	\$ 145.00
Peppers, Bell	U.S. #1 or Better			15#			Moon Valley Farm	\$ 56.25
Squash, Acorn, Butternut	U.S. #1 or Better			50#			Moon Valley Farm	\$ 87.50
Squash - Summer Mix	U.S. #1 or Better			25#			Moon Valley Farm	\$ 50.00
Sweet Potatoes, Murasaki, Orange	U.S. #1 or Better			40#			Moon Valley Farm	\$ 98.00
Tomatoes, Cherry	U.S. Combination	Fresh, firm, mature, but not overripe, smooth skinned, pink to red, yellow to orange in color		12 pint case			Moon Valley Farm	\$ 42.00
Tomatoes, Grape	U.S. Combination	Fresh, firm, mature, but not overripe, smooth skinned, pink to red, yellow to orange in color		12 pint case			Moon Valley Farm	\$ 42.00
Zucchini	U.S. #1 or Better			25#			Moon Valley Farm	\$ 50.00