

**RFP 22CURR1**  
**TUTORING SERVICES**  
**(RENEWAL)**

**FACT SHEET**

A. **Overview:** This recommendation is to renew the contract for 24/7 online tutoring services that may be utilized by secondary students throughout Frederick County Public Schools (FCPS).

1. **Other facts:**

- The renewal period will be effective from September 1, 2023 through August 31, 2024, with no renewal options available.
- After reviewing the second year of the contract, FCPS and TutorMe agreed to adjust the price per license from \$15.00 to \$14.00 for the final renewal year. With an estimated 24,000 licenses, the cost for FY24 is approximately \$336,000, a savings of \$27,000.
- Approximately \$363,000 was spent in FY23.
- The contract will be administered by Tom Saunders, Director, Middle Schools, System Accountability and School Administration Department.

2. **Source of funding:** FY24 Supplemental Instruction and Tutoring Grant or ARP ESSR3. Should funds be available under ARP ESSR3 in August 2023, and the program qualifies, ARP ESSR3 will be used for funding. If there are not enough funds available, or the program does not qualify, the Supplemental Instruction and Tutoring Grant will be used.

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B. **Recommendation:** Staff recommends the contract for RFP 22CURR1, Tutoring Services, be renewed to TutorMe, LLC.

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C. **Action taken by the Board (Purchasing use only):**

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|--|---------------------------------|-----------------------------------|--------------------------------|--------------------|
| <input checked="" type="checkbox"/> _X_ Approved | <input type="checkbox"/> Denied | <input type="checkbox"/> Deferred | <input type="checkbox"/> Other | BM/sg              |
| 8.9.23_Date                                      | <input type="checkbox"/> Date   | <input type="checkbox"/> Date     | <input type="checkbox"/> Date  | BOE Mtg.: 08.09.23 |