



BoardDocs Cover Page

(Due to final Cabinet-level approval on Monday at noon, 2+ weeks prior to BOE meeting date)

Meeting Date:	June 28, 2023	
Agenda Session: (Category)	<input checked="" type="checkbox"/> Work Session (Bids, former F&F items, grant approvals etc.) <input type="checkbox"/> Closed <input type="checkbox"/> Regular, Preliminary Items (System Recognitions)	<input type="checkbox"/> Regular, Action/Consent <input type="checkbox"/> Board Items <input type="checkbox"/> Public Hearing <input type="checkbox"/> Board Committee
Title (Subject):	RFP 22MISC11, Crisis Intervention Services (Renewal)	
Access:	<input type="checkbox"/> Private	<input checked="" type="checkbox"/> Public
Type:	<input type="checkbox"/> Business Item <input type="checkbox"/> Policy Item <input type="checkbox"/> Strategic Plan Item <input type="checkbox"/> System Recognition <input checked="" type="checkbox"/> Action (e.g., bids, action/consent items) <input type="checkbox"/> Consent (e.g., staffing, policies)	<input type="checkbox"/> Information (e.g., grants under \$50K, *grants over \$50K are Information/Discussion/Action) <input type="checkbox"/> Discussion <input type="checkbox"/> Minutes <input type="checkbox"/> Report <input type="checkbox"/> Special Agenda Type <input type="checkbox"/> Procedure
Aspirational Goals: (May select multiple)	<input checked="" type="checkbox"/> 1-Student Achievement <input type="checkbox"/> 2-Effective and Engaged Staff <input checked="" type="checkbox"/> 3-Resource Allocation	<input type="checkbox"/> 4-Family and Community Involvement <input checked="" type="checkbox"/> 5-Health and Safety
Recommended Action:	Board of approval of contract renewal for RFP 22MISC11, Crisis Intervention Services	
Backup Documents:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If yes, how many? _____ Is one a PowerPoint (PPT): <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Submitted: <input checked="" type="checkbox"/> Herewith <input type="checkbox"/> Later <input type="checkbox"/> Both Comment: _____
<p>Immediately following receipt of an email confirmation that this item has been approved by the Superintendent, the person posting this item to BoardDocs is responsible for emailing the approved PPT to jeremy.eccard@fcps.org, amelia.ross@fcps.org, jeremiah.johnson@fcps.org, and brandon.oland@fcps.org.</p>		

PURPOSE OF PRESENTATION: Staff has reviewed the attached contract renewal and recommends approval by the Board of Education of Frederick County.

BACKGROUND/SUMMARY: This recommendation is to renew the contract to provide crisis intervention training for staff using a train-the-trainer model.

Staff recommends that RFP 22MISC11, Crisis Intervention Services, be renewed to The Mandt Systems, Inc. of Richardson, Texas.

PRESENTER(S) & TITLE(S):

Kim Miskell, CSBO, Assistant Purchasing Manager
 Troy Keller, Director, Special Education

SUBMITTED BY:

Bill Meekins, CPPB, CPPO, NIGP-CPP, CSBO, CPCP, Purchasing Manager
 Leslie R. Pellegrino, Chief Financial Officer

RFP 22MISC11
CRISIS INTERVENTION SERVICES
(RENEWAL)

FACT SHEET

A. **Overview:** This recommendation is to renew the contract to provide crisis intervention training for staff using a train-the-trainer model.

1. **Other Facts:**

- The renewal term will be effective July 1, 2023 through June 30 2024, with three one-year renewal options remaining.
- The scope of work under this contract includes, but is not limited to all training content materials for train-the-trainer model instructor certification, instruction in skills and strategies for preventing escalation, nonverbal and verbal de-escalation strategies, exclusion strategies, escort strategies, staff behavior and how it influences outcomes in a crisis, physical disengagement strategies, risk assessment and decision making, post-incident debriefing.
- Firm fixed pricing was requested as part of the bid solicitation process. Pricing received for Years 1, 3, and 5 is higher due to the initial certification of trainers in Year 1 and recertification of those trainers in Years 3 and 5.
- Under the initial term of the contract, 18 staff members have been certified as trainers; these trainers have provided training to more than 300 school-based staff.
- This contract will be administered by Troy Keller, Director of Special Education.

2. **Source of Funding:** Contingent upon Board approval of FY24, FY25, FY26 and FY27 Operating Budgets.

B. **Recommendation:** Staff recommends that RFP 22MISC11, Crisis Intervention Services, be renewed to The Mandt System, Inc. at a cost of \$33,340 for year two.

C. **Action taken by the Board (Purchasing use only):**

<u>KM/mg</u> Approved	_____ Denied	_____ Deferred	_____ Other	KM/mg
<u>6/28/23</u> Date	_____ Date	_____ Date	_____ Date	BOE Meeting: 06.28.23

RFP 22MISC11. CRISIS INTERVENTION PROGRAM
SUMMARY OF RENEWAL

Firm	Year One Pricing	Year Two Pricing	Year Three Pricing	Year Four Pricing	Year 5 Pricing
The Mandt System	\$ 42,731.00	\$ 33,340.00	\$ 42,731.00	\$ 33,340.00	\$ 42,731.00