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ADDENDUM

June 5, 2023

ADDENDUM #1

RFP 23FS4, Kitchen and Serving Line Equipment, Smallwares, Parts, Design and or Installation

RFP Due Date: July 5, 2023, prior to and no later than 2:00 P.M. at: <https://secure.procurenow.com/portal/fcps>

This addendum is being issued to provide additions and corrections to the original proposal package.

1. Section I – General Terms and Conditions

- 8. Taxes (page 12)

Insert: c. Participating agencies must provide proof of tax exemption if applicable.

- 14. Guarantees and Warranties (page 14)

Delete:

- a. The awarded supplier(s) will guarantee the material and workmanship on all services, equipment, materials, supplies, and labor, furnished by them, for a minimum period of one year from the date of acceptance, unless a longer period of time is specified in Section II – FCPS Specific Terms and Conditions.
- b. If, within the guarantee period, any defects or signs of deterioration are noted, the awarded supplier(s) at their expense, shall correct the condition or they shall replace the part or entire unit of work/equipment to the complete satisfaction of FCPS. These repairs, replacements, or adjustments shall be made only at such times as will be designated by FCPS to minimize the disruption to building/school operations.
- c. Should the awarded supplier(s) fail to comply with the terms of this guarantee, FCPS may have such work performed as it deems necessary to fulfill the guarantee, charging the cost to the awarded supplier(s).

Insert:

- a. The awarded suppliers will provide manufacturer warranties for all items purchased. The awarded supplier should provide an explanation of their warranty and how they can assist (a participating agency/FCPS) with the warranty process.

2. Section II – Specific Terms and Conditions

- 3. Pricing (page 40)

Delete:



a. All prices shall remain firm through the first year of the contract.

Insert:

a. Price increases will be allowed quarterly and shall be accompanied by supporting documentation.

- 5. Ordering, Delivery and Installation (page 41)

Insert:

A. FCPS ONLY

B. NATIONAL ONLY

- a. Ordering, delivery, and installation for participating agencies shall be determined, per order, and be mutually agreed upon by the participating agency and awarded supplier.

3. Market Basket – Serving Line Equipment

The market basket delivery price should be to destination only without installation. Installation will vary per individual equipment purchase.

Thank you for your interest in bidding with Frederick County Public Schools.

Sincerely,

Roy McHaffa

Roy McHaffa, CPP, CPDW
Purchasing Agent

RM/kl

cc: RFP File