

**RFP 23MISC12**  
**FCPS CENTRAL OFFICE BOARD, STUDIO AND TV CONTROL ROOMS UPGRADE**

**FACT SHEET**

A. **Overview:** This recommendation is to establish a contract with a qualified contractor(s) to furnish all labor, supervision, materials, and any incidentals necessary for upgrading the Board Room, Studio, and Control Room for a complete and finished project for Frederick County Public Schools.

1. **Bid participation:**

40 proposals downloaded  
1 company submitted a proposal

2. **Bids were received from:**

**Audio-Video Group, LLC (Frederick, MD)**

3. **Other facts:**

- This contract shall be effective from date of award through mass completion of project.
- All prices shall remain firm.
- Alternate 1, Board Room is being recommended for award, along with the Base Bid. The budget available was unable to cover Alternate 2, Studio Room. An upgrade to this room will be looked at on a later date, upon the availability of funding.
- The contract will be administered by Jeremy Eccard, Lead Video Production Specialist, Public Affairs.

4. **Source of funding:** 2023 ARP ESSR Grant

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B. **Recommendation:** Staff recommends that Base Bid Control Room for \$182,551 and Alternate 1 Board Room for \$293,881 of RFP 23MISC12, FCPS Central Office Board Studio and TV Control Rooms Upgrade be awarded to Audio-Video Group, LLC for a total sum of \$476,432, per the attached bid tabulation.

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C. **Action taken by the Board (Purchasing use only):**

<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input type="checkbox"/> Deferred	<input type="checkbox"/> Other	DG/sg
05.17.23 Date	<input type="checkbox"/> Date	<input type="checkbox"/> Date	<input type="checkbox"/> Date	BOE Meeting: 05.17.23

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**BID TABULATION**

	<b>Audio-Video Group, LLC</b>	<b>Washington Professional Systems</b>
<b>Base Bid:</b> Central Office Office Control Room Upgrade	\$ 182,551.00	NO BID
<b>Alternates:</b>		
Board Room	\$ 293,881.00	NO BID
Studio Room	\$ 159,719.50	NO BID
<b>Total Sum of All Rooms</b>	<b>\$ 636,151.50</b>	<b>NO BID</b>