**Purchasing Office** 

191 South East Street Frederick, Maryland 21701 301-644-5208 phone 301-644-5213 fax



Bill Meekins CPPB, CPPO, NIGP-CPP, CSBO, CPCP, Purchasing Manager Kim Miskell, CSBO, Assistant Purchasing Manager

> Roy McHaffa, Purchasing Agent David Guzman, Purchasing Agent

## INVITATION FOR PROPOSAL

February 24, 2023

RFP 23MISC9, 403(b)/457(b) Programs and Services for Employees of FCPS

The Board of Education of Frederick County will receive proposals for 23MISC9, 403(b)/457(b) Programs and Services for Employees of FCPS. Proposals will be received prior to and no later than 2:00 P.M., local time, March 22, 2023.

Proposals will be opened and publicly read utilizing Google Meet.

Joining info: Video call link: <a href="https://meet.google.com/edp-jcot-grt">https://meet.google.com/edp-jcot-grt</a>

Or dial: (US) +1 208-843-1436 PIN: 757 936 019#

FCPS is accepting electronic bid submissions through OpenGov Procurement. Instructions on how to do so may be found at <a href="https://www.fcps.org/fiscal/solicitations-and-awards">https://www.fcps.org/fiscal/solicitations-and-awards</a>. No bid submissions will be accepted via mail. If you have any issues using the OpenGov Procurement site, please let us know so we can assist you.

A pre-bid meeting will be held at 11:00 A.M., local time, March 7, 2023, through Google Meet.

Joining info: Video call link: <a href="https://meet.google.com/jzp-sxdu-tmh">https://meet.google.com/jzp-sxdu-tmh</a>

Or dial: (US) +1 402-629-0241 PIN: 416 648 867#

If you have problems joining this meeting, please email Kim Miskell at kimberly miskell@fcps.org.

To view and/or download this solicitation package please visit our OpenGov Procurement webpage at: <a href="https://secure.procurenow.com/portal/fcps">https://secure.procurenow.com/portal/fcps</a>.

All FCPS vendors and or contractors interested in bidding on FCPS projects must register at, prior to contract award. <a href="https://emma.maryland.gov">https://emma.maryland.gov</a> FCPS will no longer accept bidder's applications.

Certified Minority Business Enterprises are encouraged to respond to this solicitation notice.

FCPS System does not discriminate in admissions, access, treatment, or employment in its programs or activities on the basis of race, color, gender, age, national origin, religion, or disability. For more information, contact the Executive Director of Legal Services at 301-696-6851.

The Board of Education of Frederick County, Maryland, reserves the right to reject any and all bids and to waive any informalities or irregularities in bidding.

By order of the Board of Education of Frederick County, Maryland.

Kim Miskell, CSBO Assistant Purchasing Manager