

RFP 23A1
ROOFING DESIGN AND CONSULTING SERVICES

FACT SHEET

A. **Overview:** This recommendation is to establish contracts with licensed consultants for architectural, structural design and engineering services associated with roofing projects.

1. **Bid Participation:**

33 proposals downloaded
8 companies submitted a proposal

2. **Proposals were received from:**

BLUEFIN, LLC a division of Mantis Innovation, LLC dba: BLUEFIN, LLC (Greenwood Village, CO)
Bushey Feight Morin Architects Inc. (Hagerstown, MD)
Colimore Architects (Baltimore, MD)
Delta Engineers, Architects, Land Surveyors, & Landscape Architects, DPC (Endwell, NY)
Frederick Ward Associates, Inc. (Bel Air, MD)
PRIME AE Group, Inc. (Baltimore, MD)
Restoration Engineering, Inc. (Fairfax, VA)
Wiss, Janney, Elstner Associates, Inc. (Falls Church, VA)

3. **Other Facts:**

- The contract will be effective from date of award through October 31, 2025, with one additional three-year renewal term effective November 1, 2025 through October 31, 2028.
- This is an open requirement type contract. Frederick County Public Schools makes no commitment to a specific number of assignments or value of work. No guarantee of any work is expressed or implied.
- Selection was based on a total score of each vendors technical and fee proposals.
- All prices are to remain firm through the initial contract period.
- The contract will be administered by Brian Staiger, Senior Project Manager, Capital Programs Department.

4. **Source of funding:** FY23 Approved Operating and Capital Improvement Projects Budgets and contingent upon Board approval of FY24, FY25 and FY26 Operating and Capital Improvement Project Budgets.

B. **Recommendation:** Staff recommends that RFP 23A1, Roofing Design and Consulting Services, be awarded to the Bushey Feight Morin Architects, Inc., Colimore Architects and Restoration Engineering, Inc. at the rates indicated on the attached bid tabulation.

C. **Action taken by the Board (Purchasing use only):**

Approved Denied Deferred Other KM/sg
01.11.23 Date _____ Date _____ Date _____ Date BOE Mtg.: 01.11.23

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Scoring Summary

Firm	Technical Score (70 Points Maximum)	Fee Score (30 Points Maximum)	TOTAL SCORE
Bushey Feight Morin Architects, Inc.	64.25	28.73	92.98
Colimore Architects	61.50	30.00	91.50
Restoration Engineering, Inc.	64.00	24.23	88.23
Frederick Ward Associates, Inc.	59.50		
PRIME AE Group, Inc.	58.75		
Wiss, Janney, Elstner Associates, Inc.	58.00		
BLUEFIN, LLC a division of Mantis Innovation	57.00		
Delta Engineers, Architects, Land Surveyors, & Landscape Architects, DPC	46.00		

Scoring Criteria

- Experience with FCPS
- Quality/Detail of Plans/Spec
- Business Experience and Qualification of Employees
- Legal Issues (past or pending)
- Financials
- References

Bid Tabulation

Line Item	Work Classification	Unit of Measure	BFM Architects	Colimore Architects	Restoration Engineering, Inc.
			Hourly Rates	Hourly Rates	Hourly Rates
1	Principal (R.A. or P.E.)	Hourly	\$ 160.00	\$ 164.00	\$ 175.00
2	Registered Roof Consultant (RRC)	Hourly	N/A	\$ 126.00	\$ 175.00
3	Project Manager	Hourly	\$ 131.00	\$ 126.00	\$ 175.00
4	Designer/CADD Operator	Hourly	\$ 78.00	\$ 100.00	\$ 125.00
5	Clerical	Hourly	\$ 66.00	\$ 72.00	\$ 65.00
6	Inspector	Hourly	N/A	\$ 125.00	\$ 125.00
7	Inspector	Half Day Total Cost	N/A	\$ 400.00	\$ 500.00
8	Inspector	Full Day Total Cost	N/A	\$ 600.00	\$ 1,000.00
9	MEP Consultant	Hourly	\$ 190.00	\$ 125.00	\$ 185.00
10	Structural Engineer (P.E.)	Hourly	\$ 140.00	\$ 140.00	\$ 175.00