

RFP 23MISC2
BEREAVEMENT COUNSELING AND SUPPORT SERVICES

FACT SHEET

A. **Overview:** This recommendation is to establish a contract with qualified agencies and licensed professionals for the provision of school-based individual and group bereavement counseling services for students of Frederick County Public Schools (FCPS). Bids were received on October 7, 2022.

1. **Bid Participation:**

18 bids downloaded
3 companies submitted a bid

2. **Bids were received from:**

Advanced Behavioral Health (Frederick, MD)
Frederick Health Hospice (Frederick, MD)
Interdynamics Inc. (Hyattsville, MD)

3. **Other Facts:**

- The initial contract term will be effective from date of award through September 30, 2024. FCPS retains the right to renew this contract for one additional two-year period from October 1, 2024 through September 30, 2026 if additional funding becomes available.
- All prices are to remain firm through the initial contract period.
- The contract is being awarded to multiple service providers to ensure an adequate resource pool to meet our needs due to the nationwide shortage of qualified therapists.
- FCPS makes no commitment to any agency for a minimum or maximum number of assignments, hours or overall value of work.
- A committee of FCPS staff independently reviewed and evaluated each proposal. Selection is based on the total score of each bidder's technical and cost proposals.
- The contract will be administered by Kristen Spear, CASS Coordinator, Student Services.

4. **Source of funding:** FY 23 and FY24 Elementary and Secondary School Emergency Relief Fund (ESSER), part of the Federal governments COVID-19 response and contingent upon Board approval of FY25, FY26, and FY27 Operating Budgets, should the services continue upon grant expiration, the services are identified as still required, and no new grant has been received.

B. **Recommendation:** Staff recommends award of the contract for RFP 23MISC2, Bereavement Counseling and Support Services, be awarded to Frederick Health Hospice and Advanced Behavioral Health at the rates indicated on the attached Bid Tabulation.

C. **Action taken by the Board (Purchasing use only):**

<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input type="checkbox"/> Deferred	<input type="checkbox"/> Other	KM/sg
10.26.22 Date	<input type="checkbox"/> Date	<input type="checkbox"/> Date	<input type="checkbox"/> Date	BOE Mtg.: 10.26.22

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Scoring Summary

Firm	Technical Score (70 Points Maximum)	Fee Score (30 Points Maximum)	TOTAL SCORE
Frederick Health Hospice	63.75	30.00	93.75
Advanced Behavioral Health	65.50	8.57	74.07
Interdynamics Incorporated	54.75		

Scoring Criteria

- Business Structure
- Service Capabilities
- Employee Qualifications and Training
- Licensing & Insurance
- Legal Issues
- References

Bid Tabulation

Firm	<u>Frederick Health Hospice</u>	<u>Advanced Behavioral Health</u>
INDIVIDUAL BEREAVEMENT COUNSELING SESSION	\$ 40.00	\$ 140.00
Time Duration Per Session	60 minutes	40-45 minutes
GROUP BEREAVEMENT COUNSELING SESSION	\$ 40.00	\$ 140.00
Time Duration Per Group Session	60 minutes	60 minutes
Duration of Group Session	8 weeks	8-12 Sessions
Minimum/Maximum # of Individuals Per Group	3 / 12	3 / 12