



BoardDocs Cover Page

(Due to final Cabinet-level approval on Monday at noon, 2+ weeks prior to BOE meeting date)

Meeting Date:	August 10, 2022	
Agenda Session: (Category)	<input checked="" type="checkbox"/> Work Session (Bids, former F&F items, grant approvals etc.) <input type="checkbox"/> Closed <input type="checkbox"/> Regular, Preliminary Items (System Recognitions)	<input type="checkbox"/> Regular, Action/Consent <input type="checkbox"/> Board Items <input type="checkbox"/> Public Hearing <input type="checkbox"/> Board Committee
Title (Subject):	RFP 22MISC11, Crisis Intervention Services	
Access:	<input type="checkbox"/> Private	<input checked="" type="checkbox"/> Public
Type:	<input type="checkbox"/> Business Item <input type="checkbox"/> Policy Item <input type="checkbox"/> Strategic Plan Item <input type="checkbox"/> System Recognition <input checked="" type="checkbox"/> Action (e.g., bids, action/consent items) <input type="checkbox"/> Consent (e.g., staffing, policies)	<input type="checkbox"/> Information (e.g., grants under \$50K, *grants over \$50K are Information/Discussion/Action) <input type="checkbox"/> Discussion <input type="checkbox"/> Minutes <input type="checkbox"/> Report <input type="checkbox"/> Special Agenda Type <input type="checkbox"/> Procedure
Aspirational Goals: (May select multiple)	<input checked="" type="checkbox"/> 1-Student Achievement <input type="checkbox"/> 2-Effective and Engaged Staff <input checked="" type="checkbox"/> 3-Resource Allocation	<input type="checkbox"/> 4-Family and Community Involvement <input checked="" type="checkbox"/> 5-Health and Safety
Recommended Action:	Board of approval of RFP 22MISC11, Crisis Intervention Services	
Backup Documents:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If yes, how many? _____ Is one a PowerPoint (PPT): <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Submitted: <input checked="" type="checkbox"/> Herewith <input type="checkbox"/> Later <input type="checkbox"/> Both Comment: _____
<p>Immediately following receipt of an email confirmation that this item has been approved by the Superintendent, the person posting this item to BoardDocs is responsible for emailing the approved PPT to jeremy.eccard@fcps.org, amelia.ross@fcps.org, jeremiah.johnson@fcps.org, and brandon.oland@fcps.org.</p>		

PURPOSE OF PRESENTATION: Staff has reviewed the attached contract and recommends approval by the Board of Education of Frederick County.

BACKGROUND/SUMMARY: This recommendation is to establish a contract to provide crisis intervention training for staff using a train-the-trainer model.

Staff recommends that RFP 22MISC11, Crisis Intervention Services, be awarded to The Mandt Systems, Inc. of Richardson, Texas.

PRESENTER(S) & TITLE(S):

Kim Miskell, CSBO, Assistant Purchasing Manager
 Troy Keller, Director, Special Education

SUBMITTED BY:

Bill Meekins, CPPB, CPPO, NIGP-CPP, CSBO, CPCP, Purchasing Manager
 Leslie R. Pellegrino, Chief Financial Officer

RFP 22MISC11
CRISIS INTERVENTION SERVICES

FACT SHEET

A. **Overview:** This recommendation is to establish a contract to provide crisis intervention training for staff using a train-the-trainer model. Proposals were opened April 13, 2022.

1. **Proposal participation:**

6 proposals downloaded
4 companies submitted proposals

2. **Proposals were received from:**

Crisis Prevention Institute, Inc. (Milwaukee, WI)
Intervention Support Service, LLC (Clayton, GA)
Professional Crisis Management Association, Inc. (Sunrise, FL)
The Mandt System, Inc. (Richardson, TX)

3. **Other Facts:**

- The initial contract term shall be effective from the date of award through June 30, 2023, with the option to be renewed for four additional one-year periods. Renewal will be invoked at the discretion of the Board of Education.
- The scope of work under this contract includes, but is not limited to all training content materials for train-the-trainer model instructor certification, instruction in skills and strategies for preventing escalation, nonverbal and verbal de-escalation strategies, exclusion strategies, escort strategies, staff behavior and how it influences outcomes in a crisis, physical disengagement strategies, risk assessment and decision making, post-incident debriefing.
- A committee of FCPS staff independently reviewed and evaluated each proposal. The three highest scoring firms were interviewed. Following the interview process, the cost proposals of the two highest firms were evaluated. Selection is based on the total score of each bidder's technical and cost proposals.
- This contract will be co-administered by Dr. Linda Chambers, Director of Special Education (Secondary Programs) and Troy Keller, Director of Special Education (Elementary Programs).

4. **Source of Funding:** FY23 Approved Operating Budget and contingent upon Board approval of FY24, FY25, FY26 and FY27 Operating Budgets.

B. **Recommendation:** Staff recommends that RFP 22MISC11, Crisis Intervention Services, be awarded to The Mandt System, Inc. at a cost of \$42,731 for year one.

C. **Action taken by the Board (Purchasing use only):**

<u>KM/mg</u> Approved	_____ Denied	_____ Deferred	_____ Other	KM/mg
<u>8.10.22</u> Date	_____ Date	_____ Date	_____ Date	BOE Meeting: 08.10.22

Scoring Summary

Firm	Technical Score (80 Points Maximum)	Fee Score (20 Points Maximum)	Total Score
The Mandt System	69.13	20.00	89.13
Crisis Prevention Institute, Inc.	73.00	6.40	79.40
Professional Crisis Management Association, Inc.	66.67		
Intervention Support Service LLC	45.53		

Scoring Criteria

- Experience and reputation
- Expertise
- Capacity to meet requirements
- Criteria Weight Demonstrated ability, staffing and proposed plan
- References

Bid Tabulation

Firm	Year One Pricing	Year Two Pricing	Year Three Pricing	Year Four Pricing	Year 5 Pricing
The Mandt System	\$ 42,731.00	\$ 33,340.00	\$ 42,731.00	\$ 33,340.00	\$ 42,731.00
Crisis Prevention Institute, Inc.	\$ 266,071.00	\$ 104,117.00			