

**BID 22M6**  
**UNIT PRICE CONTRACT FOR REPAIR SERVICES FOR CUSTODIAL EQUIPMENT**  
**(REBID)**

**FACT SHEET**

A. **Overview:** This recommendation is to establish a contract for the servicing and maintenance of various makes and models of building maintenance custodial equipment. Bids were opened March 14, 2022.

1. **Bid Participation:**

5 bids downloaded  
1 company submitted a bid

2. **Proposals were received from:**

**Weiss Bros (Hagerstown, MD)**

3. **Other facts:**

- The contract period will be from the date of award through date of award through February 28, 2024, with one two-year renewal option available. Contract renewal shall be invoked at the sole discretion of the Board of Education.
- This bid was rebid due to zero vendors submitting a responsive bid during the first opening.
- Approximately \$17,000 was spent on repair services in FY21. Approximately \$22,500 has been spent, to date, in FY22.
- The contract will be administered by Randall Connatser, Acting Custodial Services Manager.

4. **Source of Funding:** FY22 Approved Operating Budget and contingent upon Board approval of FY23 and FY24 Operating Budgets.

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B. **Recommendation:** Staff recommends award of the contract for Bid 22M6, Unit Price Contract for Repair Services for Custodial Equipment (Rebid), be awarded to Weiss Bros, of Hagerstown MD, per the attached Summary of Award.

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C. **Action taken by the Board (Purchasing use only):**

____ Approved	____ Denied	____ Deferred	____ Other	BM/kl
____ Date	____ Date	____ Date	____ Date	BOE Mtg.: 04.13.22

**RFP 22M6**  
**UNIT PRICE CONTRACT FOR REPAIR SERVICES FOR CUSTODIAL EQUIPMENT**

**BID TABULATION**

CATEGORY	DESCRIPTION	WEISS BROS
<b>I. LABOR RATES:</b> Per Hour for Repairs to Small or Medium Sized Equipment	At School/Department Site	\$80.00
	At Vendor's Facility	\$80.00
Per Hour for Repairs to Large Sized Equipment	At School/Department Site	\$80.00
	At Vendor's Facility	\$80.00
<b>II. PROPANE REPAIRS</b> Flat Fee for Planned Maintenance of one (1) Propane Burnisher for One Hour	At School/Department Site	\$185.00
Per Hour for Propane Burnisher Repairs	At School/Department Site	\$80.00
	At Vendor's Facility	\$80.00
<b>III. TRAVEL CHARGES</b>	Fee for Pick Up & Redelivery of Equipment or On-Site Repair/Maintenance to Any Location	\$25.00
	Flat Fee Charge per Single Round Trip for Pick Up and Redelivery or On-Site Repair/Maintenance to a Single Location	\$
	Flat Fee Charge per Round Trip to Frederick County for Pick Up, Repair, Return, Etc. including all sites visited Per Trip	\$
<b>IV. TURNAROUND TIME</b>	Average Turnaround Time for Repairs with In-stock Parts	<u>1-7</u> days
	Average Turnaround time for Repairs with Out-of-Stock Parts	<u>+10</u> days

\*business days subject to supply chain