



BoardDocs Cover Page

(Due to final Cabinet-level approval on Monday at noon, 2+ weeks prior to BOE meeting date)

Meeting Date:	January 23, 2019	
Agenda Session: (Category)	<input type="checkbox"/> Closed <input type="checkbox"/> Public Hearing	<input type="checkbox"/> Regular (Information, Reports, System Recognitions) <input checked="" type="checkbox"/> Work Session (Bids, former F&F items)
Title (Subject):	RFP 19MISC6, Grants Evaluator for Extended Learning Opportunities	
Access:	<input type="checkbox"/> Private	<input checked="" type="checkbox"/> Public
Type:	<input checked="" type="checkbox"/> Action (e.g., bids) <input type="checkbox"/> Action/Consent (e.g., staffing, grants over \$25k) <input type="checkbox"/> Discussion	<input type="checkbox"/> Information (e.g., grants under \$25k) <input type="checkbox"/> Report
Aspirational Goals: (May select multiple)	<input checked="" type="checkbox"/> 1-Student Achievement <input type="checkbox"/> 2-Effective and Engaged Staff <input checked="" type="checkbox"/> 3-Resource Allocation	<input type="checkbox"/> 4-Family and Community Involvement <input type="checkbox"/> 5-Health and Safety
Recommended Action:	Board approval of RFP 19MISC6, Grants Evaluator for Extended Learning Opportunities	
Backup Documents:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If yes, how many? <u>1</u> Is one a PowerPoint (PPT): <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Submitted: <input checked="" type="checkbox"/> Herewith <input type="checkbox"/> Later <input type="checkbox"/> Both Comment: _____
Immediately following receipt of an email confirmation that this item has been approved by the Superintendent, the person posting this agenda topic to BoardDocs is responsible for emailing the approved PPT to tim.dean@fcps.org.		

PURPOSE OF PRESENTATION: Staff has reviewed the attached contract and recommends approval by the Board of Education of Frederick County.

BACKGROUND/SUMMARY: This recommendation is to establish a contract with an evaluator to measure the relevance, effectiveness and impact of grant-funded extended learning opportunities.

PRESENTER(S) & TITLE(S):

Kim Miskell, CSBO, Assistant Purchasing Manager
 Doreen Bass, Grants Coordinator, School Administration and Leadership

SUBMITTED BY:

Stephen P. Starmer, C.P.M., CSBA, Purchasing Manager
 Leslie R. Pellegrino, Chief Financial Officer

RFP 19MISC6
GRANTS EVALUATOR FOR EXTENDED LEARNING OPPORTUNITIES

FACT SHEET

A. **Overview:** This recommendation is to establish a contract with an evaluator to measure the relevance, effectiveness, and impact of grant funded extended learning opportunities. Proposals were opened on December 6, 2018.

1. **Bid participation:**

93 proposals downloaded
8 companies submitted RFP

2. **Bids were received from:**

Align Education, LLC (New Orleans, LA)
Data Works, LLC (Memphis, TN)
Hezel Associates, Inc. (Syracuse, NY)
Measurement Incorporated (Albany, NY)
Openland, LLC (Lanham, MD)
Prismatic Services, Inc. (Cornelius, NC)
Shattuck & Associates, Inc. (Mt. Airy, MD)
Solomon Evaluation, LLC (Burke, VA)

3. **Other facts:**

- The initial contract term shall be effective from the date of award through December 31, 2021, with one three-year renewal term effective September 1, 2022 through December 31, 2024, at the discretion of the Board of Education.
- The evaluation will consist of process and outcome components that will assess overall program implementation and progress towards meeting benchmarks related to academic achievement and project goals. A comprehensive evaluation will be conducted annually. A final cumulative evaluation that measures progress throughout the grant period will be conducted during the final year of the grant.
- Vendors were ranked by the average score of their technical proposals. The cost proposals of the three highest ranking vendors were opened and scored. Award is recommended to the top scorer.
- This contract will be administered by Doreen Bass, Grants Coordinator, School Administration and Leadership and the Program Administrator.

4. **Source of funding:** MSDE Grants for the 21st Century Community Learning Center.

B. **Recommendation:** Staff recommends the contract for RFP 19MISC6, Grants Evaluator for Extended Learning Opportunities, be awarded to Solomon Evaluation, LLC (Burke, VA), per the attached Scoring Summary and Bid Tabulation.

C. **Action taken by the Board (Purchasing use only):**

<u>AB</u> Approved	_____ Denied	_____ Deferred	_____ Other	KM/ab
01.23.19 Date	_____ Date	_____ Date	_____ Date	BOE Mtg.: 01.23.19

**RFP 19MISC6. GRANTS EVALUATOR FOR EXTENDED LEARNING OPPORTUNITIES
SCORING SUMMARY**

VENDOR	TECHNICAL SCORE 60 POINTS MAX	COST SCORE 40 POINTS MAX	TOTAL SCORE 100 POINTS MAX
Solomon Evaluation	60.0	32.25	92.3
Prismatic Services	50.3	40.0	90.3
Hezel Associates	52.0	15.67	67.7
Measurement Inc.	40.0		
Data Works	39.3		
Shattuck	33.3		
Align	31.3		
Openland LLC	19.3		

TECHNICAL -- 60 points assigned as follows:

- Education and Experience of Staff
- Experience Evaluating Federal Education Grants
- Evaluation Strategy and Implementation
- Completeness of Response / Exceptions
- Insurance Coverage
- References

RFP 19MISC6, GRANTS EVALUATOR FOR EXTENDED LEARNING OPPORTUNITIES

		PRISMATIC SERVICES	HEZEL ASSOCIATES	SOLOMON EVALUATION, LLC
YEAR 1 DELIVERABLES 2019 - October 15, 2019	June 24,	\$17,583.00	\$51,000.00	\$27,600.00
YEAR 2 DELIVERABLES 2020 - October 15, 2020	June	\$17,583.00	\$41,400.00	\$24,720.00
YEAR 3 DELIVERABLES 2021 - October 15, 2021	June 21,	\$17,583.00	\$42,225.00	\$26,520.00
TOTAL COST - INITIAL CONTRACT TERM (Years 1, 2 AND 3)		\$52,749.00	\$134,625.00	\$78,840.00
OPTIONAL COST	Hourly Rate	\$130 / Consultant Hour \$40 / Clerical Hour	\$113 / Hour	\$120.00