

**RFP 21MISC10**  
**BEFORE AND AFTER SCHOOL AND SUMMER CHILD CARE SERVICES**

**FACT SHEET**

A. **Overview:** This recommendation is to contract with one certifiable non-profit organization to establish before, after school and summer child care programs at Blue Heron and Urbana Elementary schools during the 2021-2024 contract term. Proposals were opened on June 17, 2021.

1. **Bid participation:**

- 11 proposals downloaded
- 4 companies submitted a proposal

2. **Bids were received from:**

Frederick County Corporation for Quality Child Care dba: Stepping Stone Centers (Jefferson, MD)  
Leaders of Tomorrow Youth Center, Inc (Owings Mills, MD)  
Learning Lane, LLC (Clinton, MD)  
**YMCA of Frederick County, Inc. (Frederick, MD)**

3. **Other facts:**

- Only non-profit organizations are eligible to submit proposals per COMAR regulation.
- The awarded vendor of this solicitation will establish programs at Blue Heron and Urbana Elementary schools.
- Existing programs at elementary schools will keep their current providers.
- Selection is based on the highest average score of each vendor's technical proposal.
- This contract will be administered by Deb Huffman, Use of Facilities Coordinator.

4. **Source of funding:** Parents pay the providers directly for their services.

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B. **Recommendation:** Staff recommends the contract for RFP 21MISC10, Before and After School and Summer Child Care Services, be awarded to the YMCA of Frederick County, Inc. (Frederick, MD), per the attached Scoring Summary.

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C. **Action taken by the Board (Purchasing use only):**

\_\_\_\_ Approved      \_\_\_\_ Denied      \_\_\_\_ Deferred      \_\_\_\_ Other      BL/kl  
\_\_\_\_ Date            \_\_\_\_ Date            \_\_\_\_ Date            \_\_\_\_ Date      BOE Mtg.: 07.14.21

**RFP 21MISC10, BEFORE AND AFTER SCHOOL AND SUMMER CHILD CARE SERVICES**  
**SCORING SUMMARY**

VENDOR	Reviewer 1	Reviewer 2	Reviewer 3	Average
YMCA	98	100	84	94.0
Stepping Stones	97	85	85	89.0
LTYC	73	75	71.5	73.2
Learning Lane	52	65	51.5	56.2

100 points were assigned for the technical proposals as follows:

- Business Structure - 35
- Qualification and Training - 15
- Licensing and Insurance - 15
- Legal Issues and Financials - 10
- Value Added Services - 10
- References - 15