



BoardDocs Cover Page

(Due to final Cabinet-level approval on Monday at noon, 2+ weeks prior to BOE meeting date)

Meeting Date:	May 10, 2017		
Agenda Session: (Category)	<input type="checkbox"/> Closed <input type="checkbox"/> Public Hearing	<input type="checkbox"/> Regular (Information, Reports, System Recognitions) <input checked="" type="checkbox"/> Work Session (Bids, former F&F items)	
Title (Subject):	Bid 17T4, School Bus Inspection		
Access:	<input type="checkbox"/> Private	<input checked="" type="checkbox"/> Public	
Type:	<input checked="" type="checkbox"/> Action (e.g., bids) <input type="checkbox"/> Action/Consent (e.g., staffing, grants over \$25k) <input type="checkbox"/> Discussion	<input type="checkbox"/> Information (e.g., grants under \$25k) <input type="checkbox"/> Report	
Aspirational Goals: (May select multiple)	<input type="checkbox"/> 1-Student Achievement <input type="checkbox"/> 2-Effective and Engaged Staff <input checked="" type="checkbox"/> 3-Resource Allocation	<input type="checkbox"/> 4-Family and Community Involvement <input type="checkbox"/> 5-Health and Safety	
Recommended Action:	Board approval of Bid 17T4, School Bus Inspection		
Backup Documents:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If yes, how many? <u>1</u> Is one a PowerPoint (PPT): <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Submitted: <input checked="" type="checkbox"/> Herewith <input type="checkbox"/> Later <input type="checkbox"/> Both Comment: _____	
Immediately following receipt of an email confirmation that this item has been approved by the Superintendent, the person posting this agenda topic to BoardDocs is responsible for emailing the approved PPT to tim.dean@fcps.org.			

PURPOSE OF PRESENTATION: Staff has reviewed the attached contract and recommends approval by the Board of Education of Frederick County.

BACKGROUND/SUMMARY: This recommendation is to establish a contract for the inspection of school vehicles, mainly school buses, in the FCPS fleet. Bus inspections can only be performed by vendors who employ a certified bus inspector.

PRESENTER(S) & TITLE(S):

Bill Meekins, CPPB, CPCP, Purchasing Agent

Mark Maggitti, Fleet Maintenance Manager, Transportation

SUBMITTED BY:

Stephen P. Starmer, C.P.M., CSBA, Purchasing Manager

Leslie R. Pellegrino, Chief Financial Officer

BID 17T4
SCHOOL BUS INSPECTION

FACT SHEET

- A. **Overview:** This recommendation is to establish a contract for the inspection as well as additional labor and/or materials to repair a vehicle that does not pass the inspection requirements. Bids were received on April 6, 2017.
1. **Bid participation:**
- 21 proposals downloaded
4 companies submitted a bid
2. **Bids were received from:**
- Central Maryland International Trucks (Frederick, MD)**
Colonial Equipment Company (Monrovia, MD)
Mark's Equipment Service, Inc. (Frederick, MD)
Testerman Bus Service (Mt. Airy, MD)
3. **Other facts:**
- The contract will be effective from the date of award through May 31, 2019, with two additional two-year renewal options available.
 - Bidders submitted pricing for the cost to inspect a school bus, according to the Motor Vehicle Administration form EP-213, School Vehicle Inspection Certification – Type A (Exhibit A).
 - Approximately \$99,000 was expended on school bus inspections in FY17.
 - An estimated 70 buses are scheduled for inspection during the first year of the contract.
 - This contract will be administered by Mark Maggitti, Fleet Maintenance Manager, Transportation.
4. **Source of Funding:** FY17 Approved Operating Budget and contingent upon Board approval of FY18 and FY19 Operating Budgets.
-

- B. **Recommendation:** Staff recommends that Bid 17T4, School Bus Inspection, be awarded to Central Maryland International Trucks (Frederick, MD), Colonial Equipment Company (Monrovia, MD), Mark's Equipment Service, Inc. (Frederick, MD) and Testerman Bus Service (Mt. Airy, MD), per the attached Bid Tabulation.
-

C. **Action taken by the Board (Purchasing use only):**

<u>AB</u>	Approved	_____	Denied	_____	Deferred	_____	Other	BM/avb
<u>05.10.17</u>	Date	_____	Date	_____	Date	_____	Date	BOE Mtg.: 05.10.17

BID 17T4, SCHOOL BUS INSPECTION
BID TABULATION

	Central Maryland International Trucks		Colonial Equipment		Mark's Equipment		Testerman Bus	
	<u>Unit</u>	<u>Flat Labor Rate</u>	<u>Unit</u>	<u>Flat Labor Rate</u>	<u>Unit</u>	<u>Flat Labor Rate</u>	<u>Unit</u>	<u>Flat Labor Rate</u>
I. SCHOOL BUS INSPECTION								
A. Cost to provide bus inspection, as required by the Motor Vehicle Administration form EP-213, School Vehicle Inspection Certification Type A:		\$ 300.00		\$ 147.00		\$ 420.00		\$ 475.00
II. LABOR								
A. Labor Rate per hour for Mechanical Repairs (1 hour):		\$ 116.00		\$ 98.00		\$ 85.00		\$ 75.00
B. Additional labor cost per wheel to replace brake pads during the inspection:		\$ 34.80		\$ 58.80		\$ 85.00		\$ -
C. Additional labor cost per wheel to replace brake rotor during the inspection:		\$ 116.00		\$ 117.60		\$ 106.25		\$ 97.50
D. Additional labor cost per wheel to replace brake caliper during the inspection:		\$ 116.00		\$ 78.40		\$ 42.50		\$ 37.50
E. Additional cost to pick up and deliver bus:		\$ 70.00		N/C		N/C		\$ -