

RFP 18MISC4
NATURAL GAS SUPPLY
(RENEWAL)

FACT SHEET

A. **Overview:** This recommendation is to renew the contract for the purchase of natural gas to be used throughout Frederick County Public Schools.

1. **Other facts:**

- The renewal period will be effective from June 1, 2021 through May 31, 2023, with no renewal options remaining.
- The 24-term renewal pricing received from WGL Energy Services, Inc. was more advantageous than pricing submitted in 2018 from other vendors. A savings of \$25,000 was estimated based on FY20 usage.
- Original award was based on a two-step solicitation process; by prequalifying licensed third-party vendors to supply natural gas and then issuing a request for price quotes.
- This contract will be administrated by Travis Tracey, Sustainability Energy & Utility Manager.

2. **Source of funding:** FY21 Approved Operating Budget and contingent upon Board approval of the FY22, and FY23 Operating Budgets.

B. **Recommendation:** Staff recommends that RFP 18MISC4, Natural Gas Supply, be renewed to WGL Energy Services, Inc. (Vienna, VA), per the attached Summary of Renewal.

C. **Action taken by the Board (Purchasing use only):**

____Approved	____Denied	____Deferred	____Other	SR/kl
____Date	____Date	____Date	____Date	BOE Mtg.: 03.24.21

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SUMMARY OF RENEWAL

TERM	WGL ENERGY SERVICES, INC
12 MONTHS	\$ 0.4050 per therm
24 MONTHS	\$ 0.4030 per therm