



BoardDocs Cover Page

(Due to final Cabinet-level approval on Monday at noon, 2+ weeks prior to BOE meeting date)

Meeting Date:	December 9, 2020	
Agenda Session: (Category)	<input checked="" type="checkbox"/> Work Session (Bids, former F&F items, etc.) <input type="checkbox"/> Closed <input type="checkbox"/> Regular, Preliminary Items (System Recognitions)	<input type="checkbox"/> Regular, Action/Consent <input type="checkbox"/> Board Items <input type="checkbox"/> Public Hearing
Title (Subject):	RFP 21A1, Green Valley Elementary and Valley Elementary Schools Feasibility Study - Architect Selection	
Access:	<input type="checkbox"/> Private <input checked="" type="checkbox"/> Public	
Type:	<input type="checkbox"/> Business Item <input type="checkbox"/> Policy Item <input type="checkbox"/> Strategic Plan Item <input type="checkbox"/> System Recognition <input checked="" type="checkbox"/> Action (e.g., bids, action/consent items) <input checked="" type="checkbox"/> Consent (e.g., staffing, policies, grants over \$25k)	<input type="checkbox"/> Information (e.g., grants under \$25k) <input type="checkbox"/> Discussion <input type="checkbox"/> Minutes <input type="checkbox"/> Report <input type="checkbox"/> Special Agenda Type <input type="checkbox"/> Procedure
Aspirational Goals: (May select multiple)	<input type="checkbox"/> 1-Student Achievement <input type="checkbox"/> 2-Effective and Engaged Staff <input checked="" type="checkbox"/> 3-Resource Allocation	<input type="checkbox"/> 4-Family and Community Involvement <input checked="" type="checkbox"/> 5-Health and Safety
Recommended Action:	Board approval of RFP 21A1, Green Valley Elementary and Valley Elementary Schools Feasibility Study - Architect Selection	
Backup Documents:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If yes, how many? <u>1</u> Submitted: <input checked="" type="checkbox"/> Herewith <input type="checkbox"/> Later <input type="checkbox"/> Both Is one a PowerPoint (PPT): <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Comment: _____ Immediately following receipt of an email confirmation that this item has been approved by the Superintendent, the person posting this item to BoardDocs is responsible for emailing the approved PPT to jeremy.eccard@fcps.org and kelly.gordon@fcps.org.	

PURPOSE OF PRESENTATION: Staff has reviewed the attached contract and recommends approval by the Board of Education of Frederick County.

RFP 21A1, Green Valley Elementary and Valley Elementary Schools Feasibility Study - Architect Selection

BACKGROUND/SUMMARY: The intent of this solicitation is to establish a contract for architectural services for the feasibility study of the modernization or replacement of Green Valley Elementary and Valley Elementary Schools.

PRESENTER(S) & TITLE(S):

Kim Miskell, CSBO, Assistant Purchasing Manager
 Elizabeth Pasierb, AICP, Supervisor of Facilities Planning

SUBMITTED BY:

Kerrie Koopman CPPB, CPPO, CPP, Purchasing Manager
 Leslie R. Pellegrino, Chief Financial Officer

**RFP 21A1, GREEN VALLEY ELEMENTARY AND VALLEY ELEMENTARY SCHOOLS FEASIBILITY STUDY -
ARCHITECT SELECTION
FACT SHEET**

- A. **Overview:** This recommendation is to establish a contract for architectural services for the feasibility study of the modernization or replacement of Green Valley Elementary and Valley Elementary Schools. Proposals were opened on October 15, 2020.

1. **RFP participation:**

155 proposals downloaded
20 companies submitted proposals

2. **Proposals were received from:**

Bignell Watkins Hasser Architects P.C. (Annapolis, MD)
Colimore Architects an ATI Company (Baltimore, MD)
Crabtree, Rohrbaugh & Associates (Towson, MD)
Craig Gaulden Davis (Baltimore, MD)
Delta Engineers, Architects, & Surveyors (Chevy Chase, MD)
Design Collective, Inc. (Baltimore, MD)
DLR Group (Washington, DC)
Erdy McHenry Architecture (Philadelphia, PA)
EwingCole (Philadelphia, PA)
Grimm + Parker Architects (Calverton, MD)
GWWO Architects (Baltimore, MD)
LKW Engineering, LLC (Gaithersburg, MD)
MAROTTA / MAIN Architects (Lancaster, PA)
McKissick Associates (Chambersburg, PA)
Moseley Architects (Baltimore, MD)
Perkins Eastman (Washington, DC)
Proffitt & Associates Architects (Frederick, MD)
Quinn Evans (Baltimore, MD)
R. McGhee & Associates (Baltimore, MD)
Zavos Architecture+Design, LLC (Frederick, MD)

3. **Other Facts:**

- The purpose of this feasibility study is to identify school facility renovation and space needs, and the cost of meeting those needs.
- The study will consider the following available options:
 - renovation
 - renovation and addition
 - complete replacement
- Staff members from different departments reviewed the technical proposals. Firms scoring a total of 75 points or higher on the technical proposal was interviewed. The cost proposals for all firms interviewed were opened. Selection is based on the total score of each vendor's technical and cost proposal.
- The contract will be administered by Elizabeth Pasierb, AICP, Supervisor of Facilities Planning.

4. **Source of Funding:** FY21 Approved Capital Improvement Projects Budget.

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- B. **Recommendation:** Staff recommends that RFP 21A1, Green Valley Elementary and Valley Elementary Schools Feasibility Study Architect Selection, be awarded to Proffitt & Associates Architects (Frederick, MD), at a cost not to exceed \$149,950.
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C. **Action taken by the Board (Purchasing use only):**

<u>AB</u> Approved	<u> </u> Denied	<u> </u> Deferred	<u> </u> Other	KM/ab
<u>12/9/20</u> Date	<u> </u> Date	<u> </u> Date	<u> </u> Date	BOE Meeting: 12.09.20

RFP 21A1, Green Valley Elementary and Valley Elementary Schools Feasibility Study Architect Selection
Scoring Summary

Firm	Technical Score	Fee Score	Total Score
Proffitt & Associates	80.00	20.00	100.00
Moseley Architects	78.92	16.57	95.49
Grimm + Parker	78.67	0	78.67
Crabtree, Rohrbaugh & Assoc.	77.01	0	77.01

Best and Final Offer Fee Proposal Valley ES and Green Valley ES Feasibility Study

LUMP SUM TOTAL \$149,950

VALLEY ELEMENTARY SCHOOL FEASIBILITY STUDY

Architect	\$21,800
Civil	\$9,500
Structural	\$3,500
MEP	\$4,000
Telecommunications	\$1,000
Food Service	\$2,500
Cost Estimating	\$7,200
Subtotal	\$49,500
Reimbursables*	\$15,800
TOTAL FEE	\$65,300

*Reimbursables will include:

ALTA survey	\$15,600
Printing	\$200

Exceptions:

No exceptions taken

GREEN VALLEY ELEMENTARY SCHOOL FEASIBILITY STUDY

****Including the Additional Option of an Alternate Site**

Architect	\$24,000
Civil	\$13,500
Structural	\$3,800
MEP	\$4,000
Telecommunications	\$1,000
Food Service	\$2,500
Cost Estimating	\$8,050
Subtotal	\$56,850
Reimbursables*	\$27,800
TOTAL FEE	\$84,650

*Reimbursables will include:

ALTA survey	\$27,600
Printing	\$200

Exceptions:

No exceptions taken

Note: "Reimbursables", "Total Fee", and "Lump Sum Total" lines above include the cost of all listed Reimbursables (ALTA Survey and Printing)

Submitted by: Proffitt & Associates Architects, PC
Date: November 18, 2020



Kori Purdum Matheis, AIA, LEED AP BD+C
President
Proffitt & Associates Architects, PC
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