



BoardDocs Cover Page

(Due to final Cabinet-level approval on Monday at noon, 2+ weeks prior to BOE meeting date)

Meeting Date:	December 9, 2020	
Agenda Session: (Category)	<input checked="" type="checkbox"/> Work Session (Bids, former F&F items, etc.) <input type="checkbox"/> Closed <input type="checkbox"/> Regular, Preliminary Items (System Recognitions)	<input type="checkbox"/> Regular, Action/Consent <input type="checkbox"/> Board Items <input type="checkbox"/> Public Hearing
Title (Subject):	RFQ 21C3, Security Vestibules for Myersville Elementary and Windsor Knolls Middle Schools	
Access:	<input type="checkbox"/> Private <input checked="" type="checkbox"/> Public	
Type:	<input type="checkbox"/> Business Item <input type="checkbox"/> Policy Item <input type="checkbox"/> Strategic Plan Item <input type="checkbox"/> System Recognition <input checked="" type="checkbox"/> Action (e.g., bids, action/consent items) <input type="checkbox"/> Consent (e.g., staffing, policies, grants over \$25k)	<input type="checkbox"/> Information (e.g., grants under \$25k) <input type="checkbox"/> Discussion <input type="checkbox"/> Minutes <input type="checkbox"/> Report <input type="checkbox"/> Special Agenda Type <input type="checkbox"/> Procedure
Aspirational Goals: (May select multiple)	<input type="checkbox"/> 1-Student Achievement <input type="checkbox"/> 2-Effective and Engaged Staff <input checked="" type="checkbox"/> 3-Resource Allocation	<input type="checkbox"/> 4-Family and Community Involvement <input checked="" type="checkbox"/> 5-Health and Safety
Recommended Action:	Board approval of RFQ 21C3, Security Vestibules for Myersville Elementary and Windsor Knolls Middle Schools	
Backup Documents:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If yes, how many? <u>1</u> Submitted: <input checked="" type="checkbox"/> Herewith <input type="checkbox"/> Later <input type="checkbox"/> Both Is one a PowerPoint (PPT): <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Comment: _____	
Immediately following receipt of an email confirmation that this item has been approved by the Superintendent, the person posting this item to BoardDocs is responsible for emailing the approved PPT to jeremy.eccard@fcps.org and kelly.gordon@fcps.org.		

PURPOSE OF PRESENTATION: Staff has reviewed the attached contract and recommends approval by the Board of Education of Frederick County.

BACKGROUND/SUMMARY: This recommendation is to establish a contract for new security vestibules at Myersville Elementary and Windsor Knolls Middle Schools.

PRESENTER(S) & TITLE(S):

Kim Miskell, CSBO, Assistant Purchasing Manager

Brad Ahalt, Senior Project Manager, Capital Programs Department

SUBMITTED BY:

Kerrie Koopman CPPB, CPPO, CPP, Purchasing Manager

Leslie R. Pellegrino, Chief Financial Officer

**RFQ 21C3, SECURITY VESTIBULES FOR MYERSVILLE ELEMENTARY AND
WINDSOR KNOLLS MIDDLE SCHOOLS
FACT SHEET**

A. **Overview:** This recommendation is to establish a contract for new security vestibules at Myersville Elementary and Windsor Knolls Middle Schools. Proposals were opened on November 30, 2020.

1. **Bid participation:**

3 quotes downloaded
3 companies submitted a quote

2. **Bids were received from:**

Callas Contractors, LLC (Hagerstown, MD)
Keller Brothers, Inc. (Mt. Airy, MD)
Waynesboro Construction Company, Inc. (Frederick, MD)

3. **Other Facts:**

- Cost proposals were solicited from the three awarded firms under RFP 17MISC1, Qualifications of General Construction Contractors for Minor Construction Projects.
- The scope of work includes providing all labor, materials, equipment, services and incidentals as necessary to provide new security vestibules.
- It is anticipated that construction would commence on or around December 9, 2020, with substantial completion achieved by March 19, 2021.
- The contract will be administered by Brad Ahalt, Senior Project Manager, Capital Programs Department.

4. **Source of Funding:** FY21 Approved Capital Improvement Projects Budget.

B. Recommendation: Staff recommends RFQ 21C3, Security Vestibules for Myersville Elementary and Windsor Knolls Middle Schools, be awarded to Waynesboro Construction Company, Inc. (Frederick, MD) as follows, per the attached proposal tabulation.

Myersville Elementary School (Total Lump Sum)	\$ 89,300.00
Windsor Knolls Middle School (Total Lump Sum)	\$ 98,000.00
	<u>\$ 187,300.00</u>

C. **Action taken by the Board (Purchasing use only):**

<u>AB</u> Approved	_____ Denied	_____ Deferred	_____ Other	KM/ab
12/9/20 Date	_____ Date	_____ Date	_____ Date	BOE Meeting: 12.09.20

RFQ 21C3, Security Vestibules for Myersville Elem. Windsor Knolls Middle Schools
RFQ TABULATION

<u>MYERSVILLE ELEMENTARY</u>	<u>Callas Contractors</u>	<u>Keller Brothers</u>	<u>Waynesboro Construction</u>
MYES Total Lump Sum:	\$ 109,000.00	\$ 106,450.00	\$ 89,300.00
<u>WINDSOR KNOLLS MIDDLE</u>			
WKMS Total Lump Sum:	\$ 111,200.00	\$ 113,100.00	\$ 98,000.00
TOTAL AWARDED:	\$ 220,200.00	\$ 219,550.00	\$ 187,300.00