

**Purchasing Office**  
191 South East Street  
Frederick, Maryland 21701  
301-644-5208 phone  
301-644-5213 fax  
[kim.miskell@fcps.org](mailto:kim.miskell@fcps.org)



Kerrie Koopman CPPB, CPPO, CPP,  
Purchasing Manager  
**Kim Miskell, CSBO, Assistant Purchasing  
Manager**  
Bill Meekins CPPB, CPPO, CSBO, CPCP,  
Purchasing Agent  
Shane Ryberg, Purchasing Agent

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## INVITATION FOR PROPOSALS

September 15, 2020

RFP 21MISC1, Employee Assistance Program Services

The Board of Education of Frederick County will receive proposals for RFP 21MISC1, Employee Assistance Program Services. Proposals will only be received electronically via ProcureNow (<https://secure.procurenw.com/portal/fcps>) prior to and no later than 11:00 a.m., local time, on October 6, 2020. Proposal received after this time will not be accepted.

RFP's will be opened and publicly read utilizing Skype Business: (240) 236-6172 (FCPS) Conference ID: 7907906  
Meeting URL: <https://meet.fcps.org/kimberly.miskell/D21WC0P9?sl=1>

A pre-proposal meeting will be held at 2:00 P.M., local time, on September 24, 2020, utilizing Skype Business: (240) 236-6172 (FCPS) Conference ID: 7907906; Meeting URL: <https://meet.fcps.org/kimberly.miskell/D21WC0P9?sl=1>

To view and/or download this solicitation package please visit our webpage at: <http://www.fcps.org/bidlist>.

All FCPS vendors and or contractors interested in bidding on FCPS projects must register at [www.emarylandmarketplace.com](http://www.emarylandmarketplace.com), prior to contract award. FCPS will no longer accept bidder's applications.

FCPS System does not discriminate in admissions, access, treatment, or employment in its programs or activities on the basis of race, color, gender, age, national origin, religion, or disability. For more information, contact the Executive Director of Legal Services at 301-696-6851.

The Board of Education of Frederick County, Maryland, reserves the right to reject any and all bids and to waive any informalities or irregularities in bidding.

By order of the Board of Education of Frederick County, Maryland.

Kim Miskell, CSBO, Assistant Purchasing Manager  
[kim.miskell@fcps.org](mailto:kim.miskell@fcps.org)

A handwritten signature in black ink that reads 'Kim'.