

**RFP 20FS1**  
**FRESH FARM FOOD PRODUCTS**

**FACT SHEET**

A. **Overview:** This recommendation is to establish a contract for the purchase of fresh produce to be served by the Food and Nutrition Services. Bids were opened on August 13, 2020.

1. **Bid participation:**

27 proposals downloaded  
1 company submitted a bid

2. **Bids were received from:**

**Catoctin Mountain Orchard (Thurmont, MD)**

3. **Other facts:**

- The contract term will be effective from October 1, 2020 through September 30, 2022, with two additional one-year renewal options available.
- This is an open requirement type contract. Frederick County Public Schools is not obligated to purchase any specific quantity or dollar amount.
- Approximately \$51,000 was spent in FY20.
- This contract will be administered by Robert Kelly, Director of Food and Nutrition Services.

4. **Source of funding:** FY21 Food and Nutrition Services Budget and contingent upon Board approval of FY22 and FY23 Food and Nutrition Services Budgets.

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B. **Recommendation:** Staff recommends that Bid 20FS1, Fresh Farm Food Products, be awarded to Catoctin Mountain Orchard, (Thurmont, MD), per the attached Summary of Award.

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C. **Action taken by the Board (Purchasing use only):**

____ Approved	____ Denied	____ Deferred	____ Other	SR/kl
____ Date	____ Date	____ Date	____ Date	BOE Mtg.: 09.09.20

**RFP 20FS1, FRESH FARM FOOD PRODUCTS  
SUMMARY OF AWARD**

	ITEM	GRADE	PRODUCE	SIZES	PURCHASING UNIT OF MEASURE OR WEIGHT	TOTAL EST. CASES NEEDED	AVG. PURCHASE QTY	VENDOR	PRICE
1	Apples	U.S. Fancy or Better	Fresh, very firm, solid color, 60% not striped, firm bright and crisp - <b>Approved Varieties:</b> Fuji, Goldrush, Gala, Golden Delicious, Red Delicious (east coast only) Jonathon, Empire, Stayman (Winesap), Pink Lady, Granny Smith	Average Size 3" diameter	Bushel : 125 Count	3000	200	Catoctin Mountain Orchard	\$ 22.00
4	Nectarines	U.S. #1 or Better	Fresh, mature but not soft or overripe, which are well formed, clean, and free from decay, broken skins which are not healed, worms, worm holes		½ Bushel : 60 Count	80	80	Catoctin Mountain Orchard	\$ 24.00
5	Peaches	U.S. Extra #1 or Better	Fresh, mature, but not overripe, thin skinned, peel has a fuzzy smooth texture, juicy sweet	Average Size 2 1/4" diameter	½ Bushel : 70 Count	280	35	Catoctin Mountain Orchard	\$ 22.00
6	Pears	U.S. #1 or Better	Fresh, firm, thin skinned, peel is smooth texture, slightly Granular Flesh		Bushel 110 Count	200	50	Catoctin Mountain Orchard	\$ 24.00
7	Plums	U.S. #1 or Better	Fresh, firm, medium size, globose to oval, juicy, peel is smooth, with a natural waxy surface that adheres to the flesh	Average Size 2" diameter	½ Bushel : 70 Count	320	40	Catoctin Mountain Orchard	\$ 33.00