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ADDENDUM

June 11, 2020

ADDENDUM # 2

RFP 20MISC8, Security Access Upgrade

DUE DATE: Thursday, June 18, 2020, prior to and no later than 2:00 P.M.

<https://secure.procurenow.com/portal/fcps>

This addendum is being issued to provide additions, corrections, clarifications and answers to certain questions raised referencing the original proposal packages and any resultant contracts for the above RFP.

1. This Addendum includes the following attachment(s):
 - a. Questions/Answers (2 pages)
2. Vendors will be required to submit the Lenel Certifications for the technicians that will be working on the upgrade project. A place to upload a copy of the certificates will be added to ProcureNow.

Thank you for your interest in bidding with Frederick County Public Schools and we apologize for any inconvenience this may have caused.

Sincerely,

Bill Meekins

Bill Meekins CPPB, CPPO, CSBO, CPCP
Purchasing Agent

BM/ab

cc: Scott Blundell, Supervisor, Security and Emergency Management
Ernie Travers, Security Access Technician, Security and Emergency Management Department
RFP File

RFP 20MISC8, SECURITY ACCESS UPGRADE
QUESTIONS/ANSWERS

Page Numbers	Document Section	Question
26, 33	Scope of Work	Can FCPS please provide the address(es) of all <u>office</u> locations where the upgrades will occur. The Career Technology Center (CTC) is at 7922 Opossumtown Pike, Frederick. The Lincoln A/Success is the Success program on 250 Madison Street, Frederick. The Earth Space Science Lab is at 210 Madison Street, Frederick. The Staff Development Center (SDC) is at 44 W. Frederick Street, Walkersville.
26, 33, 58	Scope of Work Form of Proposal	There is some ambiguity in the number of schools requiring upgrades; for example, page 26 lists 55 schools and offices requiring controller boards, yet page 33 lists 59 schools and offices require new readers. Should we assume that 4 of the 59 buildings have controllers that will be reused? Correct
N/A	Scope of Work	Would FCPS consider a Time and Material option for repair or troubleshooting of exiting equipment not included in the upgraded equipment purchased under this contract? Time and Material is not under the scope of this contract
N/A	Miscellaneous	Who is the current FCPS integrator for the current Lenel system? Stanley Security
N/A	Scope of Work	During 2019, how many service request calls are received during normal school hours. Approximately 10
N/A	Scope of Work	During 2019, how many service calls were received outside of normal school hours? Approximately 3
32	19 – Guarantees and Warranties	Does FCPS require a 24-hour, 365 days/year 800-type number to request any warranty support? We require a tech be present within 24 hours to replace or repair boards or readers.
32	19 – Guarantees and Warranties	Please define the 24-hour response time for any warranty related support. For example, does the response time include after hours and holidays? Or just during regular school operation hours? We require a tech be present within 24 hours to replace or repair boards or readers.
39	Form of Proposal	The Manufacturer of the Printer recommends the printer is cleaned after approximately 500 cards necessitating a cleaning kit. Should we include this as part of our pricing? No, cleaning kits are not required under this solicitation.
38	Form of Proposal	How many hours, per day, will the FCPS Security Technician be available to facilitate vendor programming of the controller boards. 5 hours per business day
39	Form of Proposal	Can FCPS provide us with the exact part number for the HID cards? Please reference addendum #1
28	7.b.i and 7.b.ii. Preparation of Proposal	Please confirm that offerors submit its cost proposal responses via ProcureNow. Confirmed.
28	7.b.i and 7.b.ii Preparation of Proposal	Please confirm the following documents are the <u>only</u> submission requirements for an offeror's response: <ul style="list-style-type: none"> Form of Proposal - Pricing

RFP 20MISC8, SECURITY ACCESS UPGRADE
QUESTIONS/ANSWERS

		<ul style="list-style-type: none"> ▪ Signature Page ▪ Statutory Affidavit and Non-Collusion Certification ▪ MBE Attachment A ▪ MBE Attachment B ▪ Certification of Compliance ▪ Conflict of Interest Disclosure Form ▪ Proposed Installation Schedule ▪ Verification of Value-Added Resource (VAR) status <p>Confirmed. At the time of the bid submission, these documents are required. There will also be a submission of the Lenel certifications of the technicians that will be provided to perform the work.</p>
28	8	How will the Government evaluate each offeror's compliance to the scope of work and vendor availability to perform the contract in the given timeframe if there is no technical response required to demonstrate adherence to scope and availability of certified personnel? Adherence to the scope, and timeframe, would be demonstrated by submitting a bid that accepts all the requirements, terms, and conditions.
29	11 – Vendor Certifications	Should the offeror provide Lenel certifications for those technicians expected to perform the installation requirements as part of the offeror's proposal submission? Yes, this is being added as a submission.
31	15 – Training	Should the offeror price training as part of their proposal? If so, can FCPS clarify how many unique training instances, address(es) of where the training will occur, and total number of FCPS representatives? At this time, FCPS does not believe that training will be required. Should training be necessary, this will be discussed between FCPS and the awarded vendor.
40	Attachment A	Since there is a 0% goal for MBE subcontract participation, how should the offeror respond to Part II of this form? As there is no participation goal, you would want to mark Box 1, that you have met the overall goal for the project. On attachment B, you will want to fill out box 7 with NA and box 9 with 0% goal.