

RFP 18MISC1
SIGN LANGUAGE INTERPRETING AGENCY SERVICES
(EXTENSION)

FACT SHEET

A. **Overview:** This recommendation is to extend the contract to provide sign language interpreting services for Frederick County Schools (FCPS).

1. **Other facts:**

- The extension period will be effective from August 1, 2020 through July 31, 2021.
- These services support students while they are accessing their education.
- FCPS makes no commitment for a minimum or maximum value of work.
- The contract service rates will remain unchanged for the extension period.
- Approximately \$162,258 has been expended during FY20.
- This contract will be administrated by Amy Brooks, Coordinator of Interpreting Services.

2. **Source of funding:** Contingent upon Board approval of FY21 and FY22 Operating Budgets.

B. **Recommendation:** Staff recommends that Bid 18MISC1, Sign Language Interpreting Agency Services, be extended to Sign Language USA, LLC (Rockville, MD), per the attached Summary of Extension.

C. **Action taken by the Board (Purchasing use only):**

____ Approved	____ Denied	____ Deferred	____ Other	KM/kl
____ Date	____ Date	____ Date	____ Date	BOE Mtg.: 06.10.20

RFP 18MISC1, SIGN LANGUAGE INTERPRETING AGENCY SERVICES
SUMMARY OF EXTENSION

DESCRIPTION	SIGN LANGUAGE USA, LLC	
36 Hours or More Advanced Notice	2 HOUR MINIMUM RATE	HOURLY RATE AFTER INITIAL 2 HOURS
Weekday Assignments		
Hourly Rate	\$140.00	\$70.00
Weekends and Holidays		
Hourly Rate	\$140.00	\$70.00
Tactile Signing Option	\$140.00	\$70.00
CDI Option	\$140.00	\$70.00
Less Than 36 Hours Notice		
Weekday Assignments		
Hourly Rate	\$140.00	\$70.00
Weekends and Holidays		
Hourly Rate	\$140.00	\$70.00
Tactile Signing	\$140.00	\$70.00
CDI Option	\$140.00	\$70.00