



BoardDocs Cover Page

(Due to final Cabinet-level approval on Monday at noon, 2+ weeks prior to BOE meeting date)

Meeting Date:	May 13, 2020	
Agenda Session: (Category)	<input checked="" type="checkbox"/> Work Session (Bids, former F&F items, etc.) <input type="checkbox"/> Closed <input type="checkbox"/> Regular, Preliminary Items (System Recognitions)	<input type="checkbox"/> Regular, Action/Consent <input type="checkbox"/> Board Items <input type="checkbox"/> Public Hearing
Title (Subject):	Bid 20C11, Relocation of Multi-Classroom Portable Unit from Centerville Elementary School to Monocacy Elementary School	
Access:	<input type="checkbox"/> Private	<input checked="" type="checkbox"/> Public
Type:	<input type="checkbox"/> Business Item <input type="checkbox"/> Policy Item <input type="checkbox"/> Strategic Plan Item <input type="checkbox"/> System Recognition <input checked="" type="checkbox"/> Action (e.g., bids, action/consent items) <input type="checkbox"/> Consent (e.g., staffing, policies, grants over \$25k)	<input type="checkbox"/> Information (e.g., grants under \$25k) <input type="checkbox"/> Discussion <input type="checkbox"/> Minutes <input type="checkbox"/> Report <input type="checkbox"/> Special Agenda Type <input type="checkbox"/> Procedure
Aspirational Goals: (May select multiple)	<input type="checkbox"/> 1-Student Achievement <input type="checkbox"/> 2-Effective and Engaged Staff <input checked="" type="checkbox"/> 3-Resource Allocation	<input type="checkbox"/> 4-Family and Community Involvement <input type="checkbox"/> 5-Health and Safety
Recommended Action:	Board approval of Bid 20C11, Relocation of Multi-Classroom Portable Unit from Centerville Elementary School to Monocacy Elementary School	
Backup Documents:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If yes, how many? <u>1</u> Is one a PowerPoint (PPT): <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Submitted: <input checked="" type="checkbox"/> Herewith <input type="checkbox"/> Later <input type="checkbox"/> Both Comment: _____ Immediately following receipt of an email confirmation that this item has been approved by the Superintendent, the person posting this item to BoardDocs is responsible for emailing the approved PPT to jeremy.eccard@fcps.org and kelly.gordon@fcps.org.	

PURPOSE OF PRESENTATION: Staff has reviewed the attached contract and recommends approval by the Board of Education of Frederick County.

BACKGROUND/SUMMARY: The intent of this solicitation is to relocate the ten-classroom portable unit, with bathroom section, from Centerville Elementary School to Monocacy Elementary School. The project will include relocation and reassembly of the unit, as well as the necessary plumbing and electrical work.

PRESENTER(S) & TITLE(S):

Bill Meekins, CPPB, CPPO, CSBO, CPCP, Purchasing Agent
 Tony Ray, Project Manager III, Planning and Construction Management

SUBMITTED BY:

Kerrie Koopman CPPB, CPPO, Purchasing Manager
 Leslie R. Pellegrino, Chief Financial Officer

BID 20C11
RELOCATION OF MULTI-CLASSROOM PORTABLE UNIT FROM CENTERVILLE ELEMENTARY SCHOOL TO
MONOCACY ELEMENTARY SCHOOL

FACT SHEET

- A. **Overview:** This recommendation is to establish a contract for the relocation of the ten-classroom portable unit, with bathroom section, from Centerville Elementary School to Monocacy Elementary School. Bids were opened on April 24, 2020.

1. **Bid participation:**

55 proposals downloaded
6 companies submitted proposals

2. **Bids were received from:**

Dixie Electric, Inc. (Frederick, MD)
JCS Communications, Inc. (Frederick, MD)
Milton Stamper Builders (Hagerstown, MD)
Modular Genius, Inc. (Joppa, MD)
Prevost Construction, Inc. Woodbine, MD)
US Modular Group East, Inc. (Baldwin, MD)

3. **Other facts:**

- The project will include relocation and reassembly of the unit, as well as the necessary plumbing and electrical work.
- The contract term will be from date of award through August 23, 2020.
- The form of contract between the Owner and the Contractor shall be AIA Document A101, Standard Form of Agreement between Owner and Contractor (2017 Edition), and AIA Document A201, General Conditions of the Contract for Construction (2017 Edition) together with FCPS Addendums.
- FCPS will utilize the vendor under an existing unit price contract to perform the work under Bid Item 3 and Bid Item 7.
- This contract shall be administered by Tony Ray, Project Manager III, Construction Management.

4. **Source of funding:** Contingent upon Board approval of FY21 Capital Improvement Projects Budget.

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- B. **Recommendation:** Staff recommends that Bid 20C11, Relocation of Multi-Classroom Portable Unit from Centerville Elementary School to Monocacy Elementary School, be awarded to JCS Communications, Inc. of Frederick, MD, at a total cost of \$262,895.00.
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C. **Action taken by the Board (Purchasing use only):**

AB	Approved	_____	Denied	_____	Deferred	_____	Other	BM/ab
05.13.20	Date	_____	Date	_____	Date	_____	Date	BOE Mtg.: 05.13.20

BID 20C11, RELOCATION OF MULTI-CLASSROOM PORTABLE UNIT FROM CENTERVILLE ELEM. TO MONOCACY ELEM. SCHOOL
BID TABULATION

<u>Vendor</u>	<u>Bid Item 1</u>	<u>Bid Item 2</u>	<u>Bid Item 3</u>	<u>Bid Item 4</u>	<u>Bid Item 5</u>	<u>Bid Item 6</u>	<u>Bid Item 7</u>
Dixie Electric	No Bid	No Bid	No Bid	\$ 86,365.00	\$ 15,430.00	No Bid	No Bid
JCS Communications	\$ 144,900.00	\$ 7,500.00	\$ 25,500.00	\$ 86,565.00	\$ 15,430.00	\$ 8,500.00	\$ 49,500.00
Milton Stamper	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$ 72,000.00
Modular Genius	\$ 200,000.00	No Bid	No Bid	No Bid	No Bid	No Bid	\$ 95,000.00
Prevost Construction	\$ 197,000.00	No Bid	No Bid	No Bid	No Bid	No Bid	\$ 62,000.00
US Modular Group	\$ 221,050.00	No Bid	No Bid	No Bid	No Bid	No Bid	\$ 78,000.00

Bid Item 1: The work includes; Disassembling the Existing 13 section modular building, cut the flooring at mate lines, remove lockers, provide and install shipping walls and plastic covering as required. Disconnect rain gutters and down spouts. Reinstall running gear and provide permitting as required for transportation to Monocacy Elementary. Provide and install shallow foundations and tiedown systems per the contract documents. Set portable classroom reinstalling flooring and flooring underlayment as necessary, reinstall lockers repair / replace Ceilings as necessary providing a quality finish modular classroom building. Provide and install skirting and relocated aluminum decks and ramps as shown on the contract documents. Reinstall rain gutters and down spouts, connect to PVC piping to support storm water management identified in bid item 6.

Bid Item 2: Provide all labor, materials, incidentals and permits to: Disconnect water and sewer connections at Centerville Elementary, cap and seal all existing piping at Centerville Elementary and install water connection to the relocated portable classroom at Monocacy Elementary school.

Bid Item 3: Provide all labor, materials, incidentals and permits to install sewer connection from the relocated portable classroom to the Sewer connection from Monocacy Elementary school to the Frederick County sewer collection systems.

Bid Item 4: Disconnect 13 Section Modular Classroom Electrical services at Centerville, Relocate the transformer and switch gear from Centerville to Monocacy Elementary, install concrete service pad as shown and required to reconnect the electrical services from the relocated transformer / switch gear to the modular distribution modular classroom panels. The existing Centerville wire from the switchgear to Modular classroom distribution panels may be reused at Monocacy Elementary provided the wiring is appropriate for reuse. Disconnect conduit from interior lights as necessary to separate the portable mate lines, disconnect lighting circuits under the portable that connect lights with in a room to the power distribution panel in that same room, reconnect all lights circuits at Monocacy Elementary. The electrical contractor shall provide and install a 110-volt receptacle in each of the classrooms black data box. This bid item includes disconnection of existing data wiring and conduit where appropriate within the mega pod. The low voltage contractor will install FCPS provided low data boxes in each classroom. Each of these low voltage data boxes will be wired to the individual data face plates in the classroom. Data wiring between the black box and the face plate shall be installed and supported under the portable to allow future disassembly and transporting the mega pod to an alternate location. (Data wiring shall not cross the mate lines of the modular building an exception is a primary cat 6 cable from the modular wiring closet to each of the classroom black boxes.) Fire alarm wiring for annunciation and notification shall be provided and installed between the main school and the modular building, wiring within the portable as required to obtain final inspections. Intercom wiring shall b provided and installed accommodating individual classroom connections between the Modular speaker(s) and the main school intercom system.

Bid Item 5: Disconnect all electrical services between the existing transformer at Monocacy Elementary and each of the existing individual portable at Monocacy Elementary. The disconnection services for this bid item includes disconnection of all existing low voltage wiring between the main school and the individual portables at Monocacy Elementary.

Bid Item 6: Provide and install storm water management (rain water drywells with rubber liner). Details to be provided via addendum.

Bid Item 7: Provide Services Necessary to remove the 10 portables at Monocacy Elementary, nine of the portable weigh 22,000 to 24,000 pounds, the tenth portable has concrete floors and roof systems with a weight of 44,000 pounds, weights are approximant. This service requires removal of the skirting, framing, foundation, tiedown systems, fill foundations, regrading and seeding the area. Include all disposal fees.

*Funding is contingent upon Board approval of the requested FY21 Capital Improvements Projects Budget.