

Purchasing Office
191 South East Street
Frederick, Maryland 21701
301-644-5116 phone
301-644-5213 fax
billy.meekins@fcps.org



Kerrie Koopman CPPB, CPPO,
Purchasing Manager
**Kim Miskell, CSBO, Assistant Purchasing
Manager**
Bill Meekins CPPB, CPPO, CSBO, CPCP,
Purchasing Agent
Shane Ryberg, Purchasing Agent

ADDENDUM

April 22, 2020

ADDENDUM # 1

Bid 20C13, Monocacy Elementary School Fire Alarm Replacement

DUE DATE: Monday, April 27, 2020, prior to and no later than 2:00 P.M. at

<https://secure.procurenow.com/portal/fcps>

This addendum is being issued to provide additions, corrections, clarifications and answers to certain questions raised referencing the original proposal packages and any resultant contracts for the above bid.

1. Due to COVID-19, in order to protect our Vendors and Staff, the Purchasing Department will temporarily be accepting on-line bid submissions via [ProcureNow](https://secure.procurenow.com/portal/fcps) <https://secure.procurenow.com/portal/fcps>

To get started, [click here](#), and sign up for an account. You'll receive an email to activate your account. Then subscribe to our bids by [navigating here](#) and clicking the green subscribe button. For more information about how to register, please see our [help file](#).

**Bids will be opened and publicly read utilizing Skype Business (formerly known as Lync):
(240) 236-6172 (FCPS) Conference ID: 7907906**

2. The substitution request received for the Autocall 4100ES Control Panel is not approved as an equal, because it has a built-in amplifier for the evacuation system and must be proprietary by the equipment manufacturer.
3. The substitution request received for the Silent Knight 6820EVS Control Panel is not approved as an equal, because it has a built-in amplifier for the evacuation system and must be proprietary by the equipment manufacturer.
4. This Addendum includes the following attachment(s):
 - a. Revised Form of Proposal (2 pages)
 - b. Revised Drawing (1 page)
 - c. Pre-Bid Meeting Notes (2 pages)
 - d. Pre-Bid Attendance Roster via Skype (1 page)

Thank you for your interest in bidding with Frederick County Public Schools and we apologize for any inconvenience this may have caused.

Sincerely,

Kim Miskell

Kim Miskell, CSBO
Assistant Purchasing Manager

KM/ab

cc: Tony Ray, Project Manager III, Construction Management

Bid 20C13 Monocacy Elementary School Fire Alarm Replacement

REVISED FORM OF PROPOSAL

ALL bidders must provide a 5% Bid Bond and 100% Payment & Performance Bond for the work. In the event multiple schools are awarded to a single bidder a bond may be provided for the total amount awarded provided each school is listed with the bid cost for that portion of the work.

Bidding contractor must include time and funding in project schedule to apply for, revise and resubmit obtaining necessary Permits (fire alarm, low and high voltage) from the AHJ. Liquidated Damages, delay charges and any other form of lost revenues shall not apply if such delay is due to the issuance of permits.

Scheduling information must clearly identify that the contractor has the resources necessary to accommodate the design and construction work schedule. FCPS reserves the right to award bid groups, including award to multiple vendors if in FCPS best interest.

Provide and Install SILENT NIGHT FARENHYT EQUIPMENT or equal as specified for each of the following Base Bid items and unit price items. Bidders are required to submit substitution request and receive FCPS approval if the substitution is approved as an equal before bidding the Project. Substitution requested will not be considered after . This Bid Includes the purchase and installation of a Honeywell IPGSM-4G

Base Bid 1: Provide bid for design build fire alarm services for **Monocacy Elementary School:**

Lump Sum in Words	\$	Numerical Lump Sum
-------------------	----	--------------------

Base Bid 1 Unit Prices:

Unit Price #1 Programmed Addressable smoke detector, installed cost may apply on any bid site include 50 feet conduit and wire

Lump Sum in Words	\$	Numerical Lump Sum
-------------------	----	--------------------

Unit Price #2 Programmed Addressable duct mounted smoke detector, installed cost may apply on any bid site include 50 feet conduit and wire

Lump Sum in Words	\$	Numerical Lump Sum
-------------------	----	--------------------

Unit Price #3 Programmed Addressable pull station, installed cost may apply on any bid site include 50 feet conduit and wire

Lump Sum in Words	\$	Numerical Lump Sum
-------------------	----	--------------------

Unit Price #4 Fire Alarm Strobe, installed cost may apply on any bid site include 50 feet conduit and wire

Lump Sum in Words	\$	Numerical Lump Sum
-------------------	----	--------------------

Unit Price #5 Fire Alarm Speaker Strobe, installed cost may apply on any bid site include 50 feet conduit and wire

Lump Sum in Words	\$	Numerical Lump Sum
-------------------	----	--------------------

Unit Price #6 Magnetic door hold open, installed cost may apply on any bid site include 50 feet conduit and wire

Lump Sum in Words	\$	Numerical Lump Sum
-------------------	----	--------------------

Unit Price #7 Addressable monitoring module, installed cost may apply on any bid site include 50 feet conduit and wire

_____ \$ _____
Lump Sum in Words Numerical Lump Sum

Unit Price #8 Programmable addressable relay, installed cost may apply on any bid site include 50 feet conduit and wire

_____ \$ _____
Lump Sum in Words Numerical Lump Sum

Unit Price #9 Programmable Carbon Monoxide (CO) Detector, installed cost may apply on any bid site include 50 feet conduit and wire

_____ \$ _____
Lump Sum in Words Numerical Lump Sum

In compliance with your invitation for bidders, the undersigned proposes to furnish and deliver all labor and materials in accordance with the accompanying specifications and "Instructions and General Conditions" for the price as listed on the enclosed Proposal Sheet(s).

I/We certify that this bid/proposal is made without previous understanding, agreement, or connection with any person, firm, or corporation submitting a bid/proposal for the same goods/services and is, in all respects fair and without collusion or fraud; that none of this company's officers, directors, partners or its employees have been convicted of bribery, attempted bribery, or conspiracy to bribe under the laws of any state or federal government; and that no member of the Board of Education of Frederick County, Administrative or Supervisory Personnel or other employees of the Frederick County Public Schools, has any interest in the bidding company except as follows:

COMPANY: _____

REGISTERED MARYLAND CONTRACTOR NUMBER: _____

FEDERAL IDENTIFICATION: _____ DATE: _____

The undersigned has familiarized themselves with the conditions affecting the work, the specifications, and is legally authorized to make this proposal on behalf of the Contractor listed above.

NAME (please print): _____

SIGNATURE OF ABOVE: _____

TITLE: _____

ADDRESS: _____

TELEPHONE # _____ FAX # _____

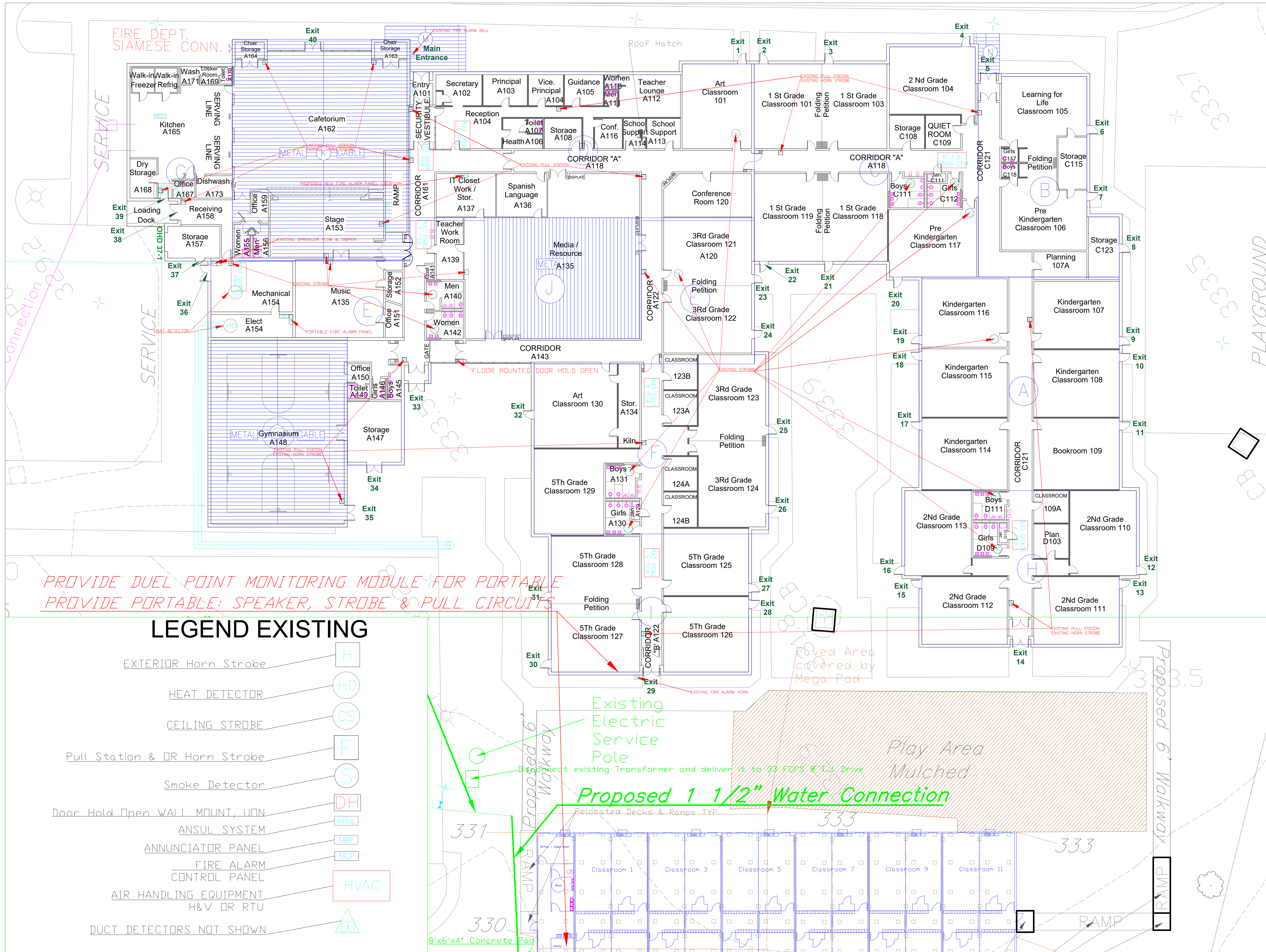
E-MAIL ADDRESS (for correspondence): _____


E-MAIL ADDRESS (for receiving Purchase Orders): _____
(DO NOT COMPLETE THIS AREA IF YOUR COMPANY IS UNABLE TO RECEIVE PURCHASE ORDERS ELECTRONICALLY)

ACKNOWLEDGMENT OF ADDENDA (if applicable)

The above-signed company/firm acknowledges the receipt of the following addenda for the above-referenced solicitation.
Date Received by Proposer/Bidder:

Addendum #1 _____ Addendum #3 _____
Addendum #2 _____ Addendum #4 _____





FCPS
Frederick County Public Schools
Reach. Challenge. Prepare.

Bid# 20C13 DESIGN BUILD FIRE ALARM

Monocacy Elementary School

1	Addendum HVAC CFM	4/16/20
No.	Revision/Issue	Date

Firm Name and Address

FREDERICK COUNTY PUBLIC SCHOOLS
OPERATIONS DIVISION
Capital Programs
FREDERICK, MARYLAND 21701-5918
PHONE 301-644-5176

Project Name and Address

Monocacy Elem (Site & Building)

7421 Hayward Road

Frederick, MARYLAND 21702

Project	REPLACE FIRE ALARM	Sheet	1
Date	04/16/2020		
Scale	1/16" = 1'		

Pre-Bid Meeting Notes - Skype Conference I.D. 7907906 on 4/14/20 @ 2:00 p.m.
Bid 20C13, Monocacy Elementary School Fire Alarm Replacement

The intent of this solicitation is to replace the fire alarm system at Monocacy Elementary School to bring the system up to current code and ADA standards. The original fire alarm system was installed in 1988 and is beyond the useful life as replacement parts are unavailable.

Bids shall be in a sealed envelope and marked Bid 19C7, Kemptown Elementary School Water Storage Tank Replacement and must be received in the Main Lobby of the FCPS building located at 191 South East Street **prior to and time stamped no later than 2:00 p.m. on April 28, 2020.**

Tentative Board Award: May 27, 2020

Contract Manager: Kim Miskell, CSBO, Assistant Purchasing Manager, kim.miskell@fcps.org
Contract Administrator: Tony Ray, Project Manager III, Construction Management, tony.ray@fcps.org

For information pertinent to the bidding process, the attention of all contractors, subcontractors and material supply bidders are directed to the:

- Invitation to Bid (Page 3)
- Instruction to Bidders (AIA Document A701) (Pages 8-15)
- Supplemental Instructions to Bidders (Supplement to AIA A701) (Pages 16-28)
- Proposal Form and Signature Page (Pages 29-30)
- AIA Document A201 - 2017, General Conditions of the Contract for Construction (Pages 66-140)

In the event of inclement weather on the date when the bids are scheduled to be opened and the FCPS administrative offices are closed, bids will be opened on the next business day at the same time as previously scheduled. Often when schools are closed the administrative offices are open – when in doubt please call the purchasing department.

Certified Minority Business Enterprises are encouraged to respond to this solicitation notice. The contractor or supplier who provides materials, supplies, equipment and/or services for this construction project shall attempt to achieve the specific overall MBE goal 5% established for this project. All prime contractors, including certified MBE firms, when submitting bids or proposals as general or prime contractors, are required to attempt to achieve this goal from certified MBE firms.

Please make sure that your bid submission includes the following:

- All applicable areas of the bid form of proposal are filled in carefully, completely and signed.
- Acknowledge the receipt of each and every Addendum on the Bid Form of Proposals.
- Submit one (1) original and one (1) copy of Bid Form of Proposals.
- Base bid and alternate bid prices must be submitted as a numeric value and must be written in words.
- Bid bond or cashier's check for 5% of the total bid amount is included.
- Properly completed Statutory Affidavit and Non-Collusion Certification Form.
- Certificate of Compliance Form completed and signed.
- Vendor Conflict of Interest Disclosure Form completed and signed.
- MBE Attachments A & B completed and signed.

Should any bidder find discrepancies in, or omissions from, the drawings and other contract documents need to request clarification in writing. All necessary interpretations will be issued to all bidders in the form of addenda.

Should any bidder find discrepancies in, or omissions from, the drawings and other contract documents need to request clarification in writing. All necessary interpretations will be issued to all bidders in the form of addenda.

Directed to: Kim Miskell, Assistant Purchasing Manager at: kim.miskell@fcps.org
with a copy to Tony Ray, Project Manager III, Construction Management, tony.ray@fcps.org

No written requests received within five (5) calendar days prior to the bid due date will be considered and no addenda will be issued later than four (4) calendar days prior to the bid opening date (Questions due: 4/21/20 by 4:00 p.m.)

Laws and Regulations:

The vendor will comply with all Federal, State, and local laws, ordinances and regulations pertaining to work under their charge. If the vendor performs any work which it knows or should know to be contrary to such laws, ordinance, and regulations and without such notices to FCPS they shall bear all costs arising therefrom.

American Steel Act:

The vendor will comply with the provisions of Sections 17-301 through 17-306 of the State Finance and Procurement Article of the Annotated Code of Maryland, as amended entitled "Steel Procurement for Public Works." The vendor's affidavit of compliance with these provisions may be required before payment can be made.

All vendors and subcontractors must abide by the Board of Education of Frederick County policies and FCPS regulations while working on school property.

Pre-Bid Meeting Notes - Skype Conference I.D. 7907906 on 4/14/20 @ 2:00 p.m.
Bid 20C13, Monocacy Elementary School Fire Alarm Replacement

Be advised that individuals who are registered sex offenders are not eligible to work on any FCPS' project. The awarded supplier(s) must initially check the Maryland Department of Public Safety & Correctional Services' Maryland Sex Offender Registry and search for the name of any employee to be assigned to work on this project. This applies to subcontractors and material/equipment suppliers as well. For projects lasting more than a few months, the supplier will periodically re-check the names of workers against the registry to ensure ongoing compliance.

In the event that a registered sex offender is discovered to be working on a FCPS project, whether through employment by the supplier, subcontractor or equipment or material supplier, FCPS will notify the site superintendent to immediately remove the individual from the premises and permanently terminate his work assignment.

FCPS may terminate this contract at no additional costs, as a result if the supplier is unable to demonstrate they have exercised care and diligence in the past in checking the Maryland registry.

An awarded supplier will not assign employee who has been convicted of a crime of violence as defined in § 14-101 of the Criminal Law Article, or an offense under the laws of another state that would be a violation of § 14-101 of the Criminal Law Article if committed in this state.

With the passing of Maryland Law MD. Code, Educ. 6-113.2, employers of all contracted staff must obtain background information relating to child sexual abuse or sexual misconduct. This means that all contracted staff having direct contact with students must meet all of the FCPS and Maryland State Department of Education (MSDE) requirements before doing business with FCPS. For additional information, visit:

- [Maryland State Department of Education Website;](#)
- [House Bill 486 Child Sexual Abuse and Sexual Misconduct Prevention;](#)
- [MSDE Guidelines For MD. Code, Educ. 6113.2;](#)
- [Employment History Review Form for Child Abuse and Sexual Misconduct](#)

The use of tobacco and alcohol beverages in any form is prohibited on FCPS property at all times, all year.

No person shall carry or possess any rifle, gun, knife, or deadly weapon of any kind on FCPS property.

Award of the contract is contingent upon the award of full funding for this project.

Tentative Board Award: May 27, 2020

Liquidated Damages will be assessed at \$614.00 per day for each calendar day required to achieve substantial completion beyond the substantial completion dated authorized by the contract.

Anticipated construction will commence on or around July 15, 2020

Substantial Completion shall be achieved by August 31, 2020

Bid 20C13, Monocacy Elementary School Fire Alarm Replacement
Pre-Bid Attendance Sheet
April 14, 2020 at 2:00 p.m. via Skype Business Video Conference

Company	Name	Email	Phone
TaN Fire Alarms	Paul Curry	pcurry@tanfirealarms.com	(410) 565-6569
QSS Internation, Inc.	Derrick Moore	dmoore@qssinternational.com	(703) 766-0211
Dixie Electric, Inc.	Brent Spear	brent@dixiecorp.com	(301) 748-0081
IMEC Group LLC	John Taylor	jtaylor@imecgroupplc.com	(443) 583-7890
Ark Systems	Dave Milam	milam@arksysinc.com	(410) 997-0188
Ark Systems	Kurt Hauf	khauf@arksysinc.com	(410) 997-0188
FCPS, Project Manager III, Construction Management	Tony Ray	tony.ray@fcps.org	(301) 644-5167
FCPS, Assistant Purchasing Manger	Kim Miskell	kimberly.miskell@fcps.org	(301) 644-5208