

Purchasing Office
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Kerrie Koopman CPPB, CPPO,
Purchasing Manager
**Kim Miskell, CSBO, Assistant Purchasing
Manager**
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Purchasing Agent
Shane Ryberg, Purchasing Agent

RFP NUMBER/RFP NAME: 20A3, Facility and Program Assessment for Four Schools

ISSUE DATE: April 16, 2020

CONTRACT MANAGER: Kim Miskell, CSBO, Assistant Purchasing Manager, kim.miskell@fcps.org

CONTRACT ADMINISTRATOR: Adnan Mamoon, Director of Capital Programs, Division of Operations,
adnan.mamoon@fcps.org

QUESTIONS: Questions due no later than 4:00 P.M., local time, on April 29, 2020.
Submit questions in writing to the Contract Manager listed above with a copy
to the Contract Administrator.

PRE-PROPOSAL DATE: 8:30 A.M., local time on April 22, 2020

PRE-PROPOSAL TELECONFERENCE: Utilizing Skype Business (formerly known as Lync)

(240) 236-6172 (FCPS) Conference ID: 7907906

Meeting URL: <https://meet.fcps.org/kimberly.miskell/D21WC0P9?sl=1>

OBTAINING DOCUMENTS: To view and/or download this solicitation package please visit our webpage at:
www.fcps.org/bidlist. If you have problems downloading this bid or applicable
addenda, contact: amy.beall@fcps.org

BONDS REQUIRED: NO

MBE REQUIREMENTS: NO

RFP DUE: 11:00 A.M., local time, on May 6, 2020.
Faxed or emailed bids are not acceptable.

TECHNICAL AND SEALED FEE
DELIVERED TO: FCPS is accepting electronic bid submissions through ProcureNow. Bidder can
create a FREE account with ProcureNow by signing up at
<http://secure.procurenow.com/signup>.

TENTATIVE AWARD DATE: BOE Work Session, scheduled on: June 10, 2020

ELIGIBILITY TO BID: All Frederick County Public School vendors and or contractors interested in
bidding on FCPS projects must register at www.emarylandmarketplace.com.
FCPS will no longer accept bidder's applications.

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INVITATION FOR PROPOSALS

April 15, 2020

RFP 20A3, Facility and Program Assessment of Four Schools

Frederick County Public Schools is soliciting architectural and engineering services for an assessment to evaluate the potential limited renovation needs of four elementary schools. Basic information about each of the schools is provided in the Project section below. Teams will be expected to assess the physical condition of all building systems as well as conformance to the current FCPS educational specifications to help FCPS determine the scope of work needed to modernize these four schools. The RFP will result in one contract for a team to evaluate all four schools.

Architectural Firms are invited to submit a Technical and Fee proposal for the facility and program assessment. Technical and Fee proposals shall be submitted electronically through ProcureNow prior to 11:00 a.m., Wednesday, May 6, 2020. In addition, please submit a copy of a recently completed facility assessment and/or utilization study in electronic form and emailed to Adnan Mamoon at adnan.mamoon@fcps.org with a copy to Kim Miskell at kimberly.miskell@fcps.org. A pdf format is preferred.

Due to the Coronavirus COVID-19, FCPS is on a 6-week shutdown, all FCPS facilities (schools, Central Office building, warehouses and Staff Development Center) are closed to the public. Therefore, a pre-bid meeting will be held at **8:30 a.m., local time, on April 22, 2020**, utilizing Skype Business (the professional meetings and communications app formerly known as Lync).

(240) 236-6172 (FCPS)

Conference ID: 7907906

Meeting URL: <https://meet.fcps.org/kimberly.miskell/D21WC0P9?sl=1>

If you have problems joining this meeting, please email Kim Miskell @ kimberly.miskell@fcps.org

Staff will provide a brief introduction of the facility and program assessment and answer questions. **No tours of the schools will be available during the RFP phase.** Layouts of each of the schools are provided as reference; however, they are not to scale.

THE PROJECT

FCPS is considering a new way to address systemic needs through limited renovation. Four schools with the highest Facility Condition Index (FCI) and lowest capacity needs have been identified for this pilot project. The chart below provides basic information about the schools under consideration:

School Name	Address	Construction Dates	Gross Square Footage	Grades Served	State Rated Capacity	Sept. 2019 Equated Enrollment
Emmitsburg Elementary	300 South Seton Avenue, Emmitsburg, MD 21727	1974 (Original)	45,080	Pre-K - 5	225	220
Lewistown Elementary	11119 Hessong Bridge Rd., Thurmont, MD 21788	1961 (Original) 1967 (Addition)	50,898	Pre-K - 5	174	181
Thurmont Elementary	805 East Main Street, Thurmont, MD 21788	1955 (Original) 1959 (Addition) 1976 (Addition)	64,250	3-5	368	312
Wolfsville Elementary	12520 Wolfsville Rd., Smithsburg, MD 21783	1959 (Original) 2000 (Addition)	41,657	K - 5	190	149

The purpose of the facility and program assessment for four schools is to identify systemic renovation needs, conformance to the educational specifications, and the cost of meeting those needs. The assessment will consider for each school the limitations of the building to meet the educational program, the physical condition of the existing school, the number of systems needing improvement, constructability of required systemic renovations, local and state regulations, cost, length of construction time, and available space for relocating students during construction. The assessment should consider the repair, renovation or replacement needs of all major building systems and a strategy to meet those needs. The recommendations for each school should target at least the five most critical systems. The five systems must correspond to the Interagency Commission on School Construction (IAC) eligible categories of systemic renovations (lighting and electrical power may be counted as two separate systems). Projects may be completed in multiple phases. FCPS will not be considering replacement of these schools, site improvements, or needs for additional capacity at this time. Recommendations should focus on strategies for improving the function of the school buildings but should not be design solutions.

The facility and program assessment is expected to begin in July 2020 upon award of contract. The final report must be completed by September 16, 2020. FCPS anticipates that these facilities will be available for this assessment study. FCPS facilities are remaining open during the current pandemic, with limited maintenance, custodian, and administrative personnel in each facility. The deadline for completion of the study is important for a timely presentation to the Board of Education in October 2020, and for submitting funding requests to the State and County for the FY22-27 CIP. The deliverable for the facility and program assessment is a report outlining the differences between the existing spaces and the educational specifications and one limited renovation strategy per school, including cost of the strategy by system. Recommendations should also be made on how to prioritize amongst the four schools as funding will not be available for all schools at the same time.

SCOPE OF SERVICES

The facility and program assessment of four schools will include at a minimum, the following:

1. Educational Specifications

A comparison of the current elementary educational specifications scaled for each building to the existing spaces in each building.

The consultant's report will consider FCPS and State IAC design standards and policies and will include in tabular form an abbreviated description of each instructional and support area, an existing building floor plan showing space uses and spatial relationships, a summary of spatial requirements to meet current educational specifications, a description of each building system and reference to external standards and codes such as MSDE, BOCA, ADAAG/UFAs.

The consultant's report will include information on years of construction and occupancy and renovation dates of building sections showing existing size in NSF and GSF, individual spaces in the existing building showing size in square feet, number of teaching stations in the building, description of support spaces and facilities in the building, utilities serving school, building floor plan and also a digitized floor plan of the existing building. The consultant's recommendation must include a clear description of any educational enhancement, including square footage of renovated area.

Basic AutoCAD floor plans are available for the successful applicant's use; however, FCPS cannot guarantee the complete accuracy of plans provided. Usage of spaces must be confirmed by the team as principals make changes from year to year.

2. Existing Conditions

The consultant's report will include a description of the condition of existing building components and existing building spaces. Building Component: For each building component listed below, evaluate (1) the quality of the original design and construction of the system, (2) the existing condition of the system, (3) the remaining life expectancy of the system.

The Building Components should include but are not limited to the following:

- Primary Structure (foundation, floors, roof)
- Building Envelope (walls, windows, doors)
- Secondary Systems (floor finishes, ceiling, interior walls and partitions)
- Mechanical Systems (HVAC, plumbing, etc., including water and septic systems)
- Electrical Systems (base service, fire alarm, exit lighting, security lighting, etc.)
- Plumbing Systems
- Electronic Communications (video, voice, data)
- Energy Efficiencies and Environmental Conditions

The description of each component will identify all state funded improvements approved for the school in the previous 15 years and document whether limited renovation recommendations will remove said improvements or substantially modify them.

The data from this study will not be used to populate FCPS' computerized maintenance management software (CMMS). Existing CMMS data will be available to the contracted team. The consultant's report should provide additional details to aid in decision-making.

3. Building and Life Safety Issues

The consultant's report will include an evaluation and cost estimates as appropriate to address the following issues or problems:

- Hazardous Materials (asbestos, lead, PCBs, underground storage tanks)
- Accessibility (ADA requirements)
- Fire Safety, Fire Alarms (egress, construction type, sprinkler system, alarm system improvements)
- All other relevant building and life safety codes

Any existing information and reports regarding building and life safety issues will be made available to the successful architect. A full hazardous materials survey will be completed under a separate contract but the facility and program assessment team should consider whether such materials may be present and estimate costs for abatement. We do not anticipate that roof moisture studies will be required. However, if after visual inspections, the awarded vendor determines that a moisture study is needed at any of these locations, moisture studies should be completed, and the cost of these studies may be billed against the reimbursable amount. Bidders are required to provide cost estimates for completing the moisture study at each location as add alternate prices in their price proposal.

4. Summary of Strategies

The consultant's report will include a summary of how well each existing building with modernization will accommodate the educational program and propose strategies for addressing system deficiencies. (Discussion should include adjacency of spaces, space size and configuration, net to gross area ratio, issues associated with occupied renovations, security, renovation/construction schedule, ability to retain unique features, costs, energy efficiencies.)

5. Floor Plans

The consultant's report will provide floor plans for each school, consistent in level of detail with schematic design, suitable for public presentation to Board of Education.

6. Cost Estimates

The consultant's report shall provide cost estimates for all schools, in a level of detail that will allow adequate consideration of the individual building components, building issues or problems, construction schedules, accommodations for occupied renovations or replacement of school and life cycle cost study results. The consultant's cost estimate shall be in such a format as to provide a basis for a project budget request to the Board of Education and County and State officials. The cost estimate will include a comparison to the construction cost of a complete renovation for the applicable area as determined by the IAC funding formula. Consultants with experience in cost benefit analysis are preferred.

7. Recommendations

The consultant's report will contain a summary for each school as well as recommendations including the points and issues leading to the recommendations.

8. Meetings

The consultant should expect to meet with the assessment staff team for progress meetings on a weekly basis. Some meetings may be conducted via teleconference. Additional meetings with school personnel and maintenance staff will be required. The consultant will present the final report to the Board of Education during an afternoon or evening meeting.

9. Final Report

The consultant will submit four copies of the final report, including one camera-ready original along with digital files of the report, drawings and plans.

TECHNICAL PROPOSAL

The written technical proposal should address the facility and program assessment for four schools as outlined below and any other information you feel appropriate. Please be concise, limiting your proposal to 5-10 pages, as our reviewers will have many proposals to review. Cover pages, cover letters, resumes, and SF330 forms do not count towards the five to ten pages of text.

The technical proposal should include the following:

1. Provide a complete SF 330 for your team and subcontractors, identifying the individuals that will be assigned to this project.
2. Describe the process you will employ to accomplish the tasks outlined in the project scope above including coordination of the assessment staff team and meeting schedule.
3. Provide a list of milestones/deliverables along with a schedule to meet a facility and program assessment for four schools final report due date of September 16, 2020.
4. Provide the names and addresses of the structural, electrical/mechanical/plumbing, telecommunications engineers, and any other sub-consultants you would employ for this project and the experience these firms and/or individuals have had with projects similar to this project. Also, include the name and title of the individual(s) assigned from each firm to work on this project.
5. Provide a copy of a facility assessment or utilization study that you have recently completed for a modernization project that, in your opinion, is as close to our project as possible. Submit the study electronically by email to kim.miskell@fcps.org . Required format is pdf.
6. Provide us with a list of other examples of your work involving projects that are, in your judgment, similar to our study, and for which your firm was or is also project design architect. Where your firm worked on some, but not all of the project, please so indicate.
7. Finally, provide references that we may contact for three of your firm's similar projects. These should be recent references. Please provide project location, organization, contact name, title, address and telephone number.

FEE PROPOSAL

Provide a detailed lump sum cost proposal using the attached form and include both your firm's and your subconsultant's standard list of fees (hourly rates). **Fee proposals will only be accepted in this form.** To aid you in the preparation of a cost proposal, a copy of our standard agreement is enclosed.

SUBMISSION

If you are interested in being considered, please submit your technical and fee proposals electronically through ProcureNow. A FREE account can be created with ProcureNow by signing up at <http://secure.procurenow.com/signup>. Please name the members of your facility and program assessment study team including the project architect, mechanical/electrical engineer, communication/data network consultant, and anyone else you choose to be part of your team. Include your firm and your sub consultant's SF330. Technical and Fee Proposals shall be submitted electronically prior to 11:00 AM, local time, May 6, 2020.

Should you have questions about this RFP, submit them in writing by 4:00 PM on April 29, 2020, so that all questions and answers may be shared via an addendum.

A team of FCPS staff will independently review and evaluate all technical proposals and select the top qualified firms. The fees of these top firms will be opened and a final score will be determined based on the technical qualifications and fee amounts. FCPS reserves the right to conduct interviews of the top three teams on May 18, 2020 from 8 AM to 12 PM, either in person or by skype/teleconference, and revise technical scores accordingly. The contract will be awarded to the firm with the highest overall score. No initial "Letter of Interest" phase will be pursued for this project. It is anticipated that the recommendation of the winning firm will be posted on the FCPS Board of Education BoardDocs webpage on or around June 5th for approval at the June 10th meeting.

Your continued interest in serving the Frederick County Public Schools is appreciated. Should you have any questions concerning this matter, please contact me at (301) 644-5208.

Sincerely,

Kim Miskell

Kim Miskell, CSBO
Assistant Purchasing Manager

km/ab

Attachment

SUMMARY OF PROJECT SPACE REQUIREMENTS

SUMMARY OF PROJECT SPACE REQUIREMENTS				2019 SRC 225			2019 SRC 174			2019 SRC 368			2019 SRC 190		
				Emmitsburg Elementary			Lewistown Elementary			Thurmont Elementary			Wolfsville Elementary		
SPACE	QUANTITY	NET SQUARE FEET (NSF) PER SPACE	TOTAL NET SQUARE FEET	QUANTITY	NET SQUARE FEET (NSF) PER SPACE	TOTAL NET SQUARE FEET	QUANTITY	NET SQUARE FEET (NSF) PER SPACE	TOTAL NET SQUARE FEET	QUANTITY	NET SQUARE FEET (NSF) PER SPACE	TOTAL NET SQUARE FEET			
<u>Administration</u>															
Secretarial/Reception Waiting Area	1	450	450	1	450	450	1	450	450	1	450	450	1	450	450
Workroom	1	200	200	1	200	200	1	200	200	1	200	200	1	200	200
Principal's Office	1	180	180	1	180	180	1	180	180	1	180	180	1	180	180
Asst Principal's Office	0	150	0	0	150	0	1	150	150	0	150	0	0	150	0
Conference Room	1	200	200	1	200	200	1	200	200	1	200	200	1	200	200
Administration Bathroom	1	50	50	1	50	50	1	50	50	1	50	50	1	50	50
Pair of Student Group Bathrooms and Sink Alcove	1	300	300	1	300	300	1	300	300	1	300	300	1	300	300
Teacher's Lounge	1	300	300	1	300	300	1	350	350	1	300	300	1	300	300
Teacher's Lounge Bathroom	1	50	50	1	50	50	1	50	50	1	50	50	1	50	50
Staff bathrooms to be distributed throughout school	2	50	100	2	50	100	2	50	100	2	50	100	2	50	100
Total Administration			1830	1830			2030			1830					
<u>Health Suite</u>															
Nurse's Office	1	100	100	1	100	100	1	100	100	1	100	100	1	100	100
Health Suite Waiting Area	1	80	80	1	80	80	1	80	80	1	80	80	1	80	80
Health Technician Area	1	100	100	1	100	100	1	100	100	1	100	100	1	100	100
Rest Area	1	120	120	1	120	120	1	120	120	1	120	120	1	120	120
Health Room Bathroom w/ Shower	1	60	60	1	60	60	1	60	60	1	60	60	1	60	60
Health Room Storage	1	40	40	1	40	40	1	40	40	1	40	40	1	40	40
Total Health Suite			500	500			500			500					
<u>Media Center</u>															
Media Office and Equipment Storage/workroom	1	400	400	1	400	400	1	400	400	1	400	400	1	400	400
Open Resource Area (w/ informal reading area)	1	700	700	1	600	600	1	1,100	1100	1	600	600	1	600	600
Small Group Instruction Area	1	450	450	1	450	450	1	450	450	1	450	450	1	450	450
Media Broadcast Room	0	180	0	0	180	0	1	180	180	0	180	0	0	180	0
STEM Lab	0	800	0	0	800	0	1	800	800	0	800	0	0	800	0
Computer, TV, Communications Main Distribution Frame	1	300	300	1	300	300	1	300	300	1	300	300	1	300	300
Remote Telecommunications Equipment Closets (one each wing)	1	100	100	1	100	100	2	100	200	1	100	100	1	100	100
Total Media Center			1950	1850			3430			1850					
<u>Art</u>															
Art Studio A	1	980	980	1	980	980	1	980	980	1	980	980	1	980	980
Storage for Studio A	1	150	150	1	150	150	1	150	150	1	150	150	1	150	150
Art Studio B	0	980	0	0	980	0	1	980	980	0	980	0	0	980	0
Storage for Studio B	0	150	0	0	150	0	1	150	150	0	150	0	0	150	0
Total Art			1130	1130			2260			1130					
<u>Music</u>															
Vocal Music Room	1	800	800	1	800	800	1	800	800	1	800	800	1	800	800
Music Storage Room	1	75	75	1	75	75	1	75	75	1	75	75	1	75	75
Total Music			875	875			875			875					

SPACE	QUANTITY	NET SQUARE FEET (NSF) PER SPACE	TOTAL NET SQUARE FEET	QUANTITY	NET SQUARE FEET (NSF) PER SPACE	TOTAL NET SQUARE FEET	QUANTITY	NET SQUARE FEET (NSF) PER SPACE	TOTAL NET SQUARE FEET	QUANTITY	NET SQUARE FEET (NSF) PER SPACE	TOTAL NET SQUARE FEET			
<u>Physical Education</u>															
Gymnasium, full basketball court size (84' x 50')	1	3,200	3200	1	3,200	3200	1	3,200	3200	1	3,200	3200			
Indoor/Outdoor equipment storage	1	400	400	1	400	400	1	400	400	1	400	400			
Bathroom Area - Boys and Girls and Sink Alcove	1	300	300	1	300	300	1	300	300	1	300	300			
Teacher office/bathroom/shower/dressing	1	250	250	1	250	250	1	250	250	1	250	250			
Total Gymnasium			4150			4150			4150			4150			
<u>Pre-Kindergarten</u>															
Pre-Kindergarten classroom	1	980	980	1	980	980	0	980	0	1	980	980			
Pre-Kindergarten bathroom	1	60	60	1	60	60	0	60	0	1	60	60			
Pre-Kindergarten Storage Room	1	150	150	1	150	150	0	150	0	1	150	150			
Total Pre-Kindergarten			1190			1190			0			1190			
<u>Kindergarten</u>															
Kindergarten Classrooms	2	980	1960	1	980	980	0	980	0	1	980	980			
Kindergarten Bathrooms	2	60	120	1	60	60	0	60	0	1	60	60			
Indoor/Outdoor Storage Rooms	1	200	200	1	200	200	0	200	0	1	200	200			
Total Kindergarten			2280			1240			0			1240			
<u>Learning Area, Grades 1-5</u>															
General Classrooms	7	800	5600	5	800	4000	15	800	12000	5	800	4000			
General Classroom Group Bathrooms and Sink Alcoves	2	240	480	1	240	240	2	240	480	1	240	240			
Planning Rooms	1	300	300	1	300	300	1	300	300	1	300	300			
Total Learning area, Grades 1-5			6380			4540			12780			4540			
<u>Special Education Program</u>															
General Classrooms @ 800 sq. ft.				4	800	3200				1	800	800			
General Classroom Bathrooms @ 50 sq. ft.				4	60	240				1	60	60			
Storage Room				1	100	100				0	100	0			
Special Education Coordinators Office				1	150	150				0	150	0			
PT/OT Office				1	150	150				0	150	0			
Time Out Room				1	60	60				0	60	0			
Total Special Education Program						3900						860			
<u>Supporting Services Area</u>															
Offices with desks for math and reading Interventionists and specialists, special education	1	800	800	1	800	800	1	800	800	1	800	800			
Intervention/Collaboration Rooms (to be used for reading, math, EL, pull-out special education)	1	200	200	1	200	200	3	200	600	1	200	200			
Small Conference (testing/quiet space/outside therapy)	1	150	150	1	150	150	1	150	150	1	150	150			
Calming Room	1	200	200	1	200	200	1	200	200	1	200	200			
Guidance	1	200	200	1	200	200	1	200	200	1	200	200			
Itinerant Staff (Psychologist/Social Worker/Behavior Specialist etc)	0	200	0	0	200	0	1	200	200	0	200	0			
Speech/Language and Itinerant Services, OT/PT	0	360	0	0	360	0	0	360	0	0	360	0			

SPACE	QUANTITY	NET SQUARE FEET (NSF) PER SPACE	TOTAL NET SQUARE FEET	QUANTITY	NET SQUARE FEET (NSF) PER SPACE	TOTAL NET SQUARE FEET	QUANTITY	NET SQUARE FEET (NSF) PER SPACE	TOTAL NET SQUARE FEET	QUANTITY	NET SQUARE FEET (NSF) PER SPACE	TOTAL NET SQUARE FEET
EL Level 1 classrooms	0	800	0	0	800	0	0	800	0	0	800	0
Community Liaison Office/Storage	1	200	200	0	200	0	1	200	200	0	200	0
Parent Work Room	1	200	200	1	200	200	1	200	200	1	200	200
Reading Specialist/Book Rooms	1	400	400	1	400	400	1	400	400	1	400	400
Total Supporting Services			2350			2150			2950			2150
<u>Food Service</u>												
Kitchen - Serving/Food prep/Transport	1	800	800	1	800	800	1	1,000	1000	1	800	800
Dry Food Storage	1	150	150	1	150	150	1	200	200	1	150	150
Non-food storage	1	60	60	1	60	60	1	60	60	1	60	60
Refrigerated storage – walk-in	1	100	100	1	100	100	1	100	100	1	100	100
Frozen Food storage – walk-in	1	100	100	1	100	100	1	100	100	1	100	100
Office	1	80	80	1	80	80	1	80	80	1	80	80
Locker/restroom/washer & dryer area	1	120	120	1	120	120	1	120	120	1	120	120
Dishwashing area	1	180	180	1	180	180	1	180	0	1	180	180
Inside receiving area	1	60	60	1	60	60	1	60	60	1	60	60
Covered outside unloading area (100 sq. ft.); 18” tailgate height	1	0	0	1	0	0	1	0	0	1	0	0
Total Food Service			1650			1650			1720			1650
<u>Cafetorium</u>												
Dining area	1	1,800	1800	1	1,400	1400	1	3,000	3000	1	1,520	1520
Stage	1	850	850	1	850	850	1	850	850	1	850	850
Chair Storage	1	100	100	1	100	100	1	200	200	1	100	100
Table Storage	1	100	100	1	100	100	1	200	200	1	100	100
Custodial Room	1	60	60	1	60	60	1	60	60	1	60	60
Total Cafetorium			2910			2510			4310			2630
<u>Custodial Operations</u>												
Custodial Office	1	175	175	1	175	175	1	175	175	1	175	175
Locker room/shower/bathroom, women	1	90	90	1	90	90	1	90	90	1	90	90
Locker room/shower/bathroom, men	1	90	90	1	90	90	1	90	90	1	90	90
Central Indoor Storage	1	300	300	1	300	300	1	300	300	1	300	300
Indoor Satellite Storage	2	50	100	2	50	100	3	50	150	2	50	100
Outdoor storage	1	350	350	1	350	350	1	350	350	1	350	350
Total Custodial Operations			1105			1105			1155			1105
<u>Maintenance</u>												
Maintenance Office	0	120	0	0	120	0	0	120	0	0	120	0
Maintenance storage area	1	400	400	1	400	400	1	400	400	1	400	400
Total Maintenance			400			400			400			400
TOTAL NET SQUARE FEET			28700			29,020			36,560			26,100
TOTAL GROSS SQUARE FEET @ 1.4 net to gross ratio			40180			40628			51184			36540

FACILITY AND PROGRAM ASSESSMENT OF FOUR SCHOOLS FEE PROPOSAL

	Emmitsburg Elementary	Lewistown Elementary	Thurmont Elementary	Wolfsville Elementary	Subtotal
Architectural					
Structural					
MEP					
Telecommunications					
Other Sub					
Subtotals	\$0	\$0	\$0	\$0	
Total					\$0

Reimbursables*

TOTAL FEE

Note: Mileage is not an acceptable reimbursable expense

Add Alternate Price (reimbursable amount will be used, if needed)

Roof moisture study (per location):

*Reimbursables will include:

Exceptions and Comments:

Confirm Schedule of Fees is attached for both the firm and the subconsultants _____

In compliance with your invitation for bidders, the undersigned proposes to furnish and deliver all labor and materials in accordance with the accompanying specifications and "Instructions and General Conditions" for the price as listed on the enclosed Proposal Sheet(s).

I/We certify that this bid/proposal is made without previous understanding, agreement, or connection with any person, firm, or corporation submitting a bid/proposal for the same goods/services and is, in all respects fair and without collusion or fraud; that none of this company's officers, directors, partners or its employees have been convicted of bribery, attempted bribery, or conspiracy to bribe under the laws of any state or federal government; and that no member of the Board of Education of Frederick County, Administrative or Supervisory Personnel or other employees of the Frederick County Public Schools, has any interest in the bidding company except as follows:

COMPANY: _____

dba: _____

REGISTERED MARYLAND CONTRACTOR NUMBER: _____

FEDERAL IDENTIFICATION: _____ DATE: _____

The undersigned has familiarized themselves with the conditions affecting the work, the specifications, and is legally authorized to make this proposal on behalf of the Contractor listed above.

NAME (please print): _____

SIGNATURE OF ABOVE: _____

TITLE: _____

ADDRESS: _____

TELEPHONE # _____ FAX # _____

E-MAIL ADDRESS (for correspondence): _____

E-MAIL ADDRESS (for receiving Purchase Orders): _____

(DO NOT COMPLETE THIS AREA IF YOUR COMPANY IS UNABLE TO RECEIVE PURCHASE ORDERS ELECTRONICALLY)

ACKNOWLEDGMENT OF ADDENDA (if applicable)

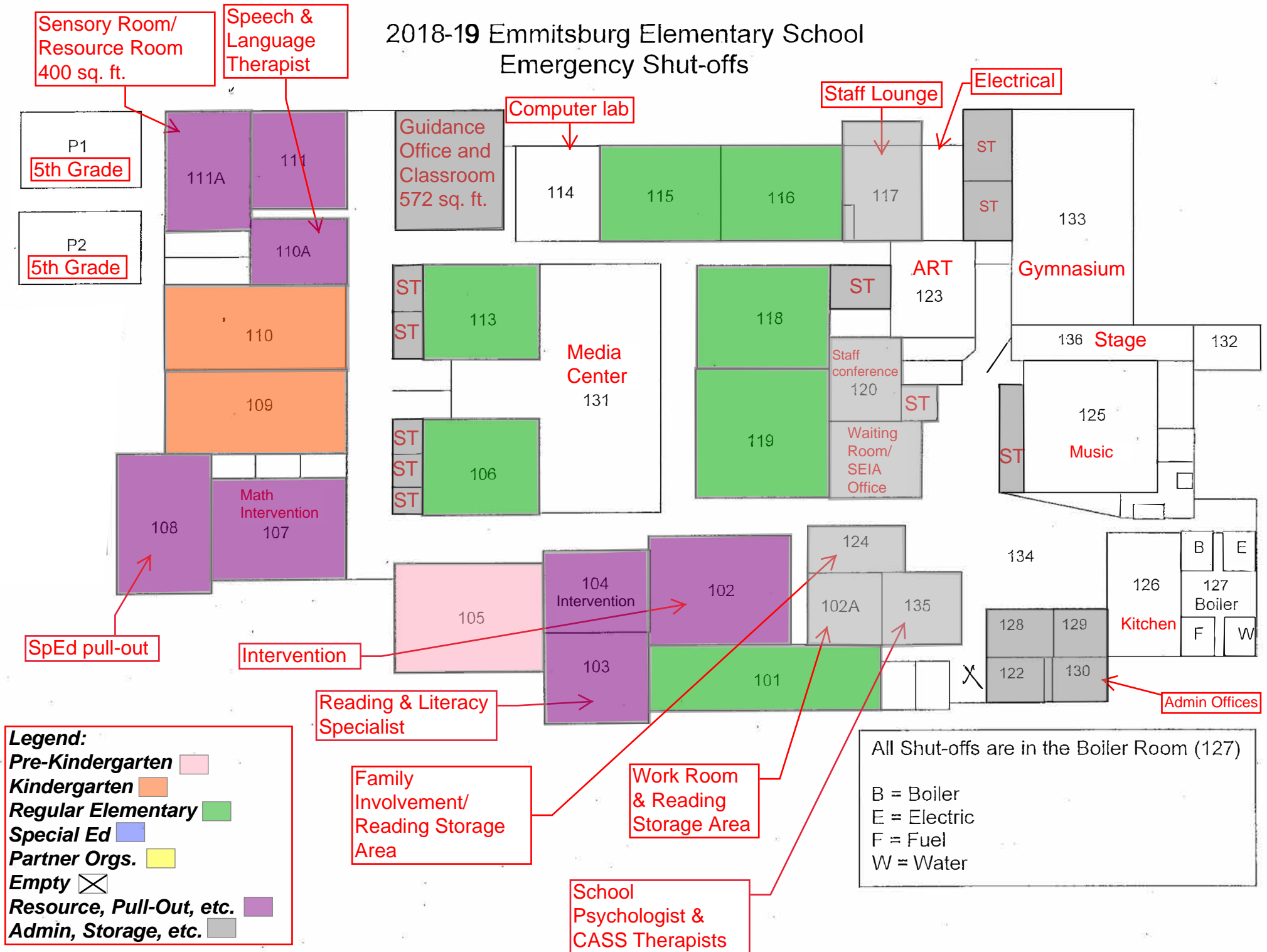
The above-signed company/firm acknowledges the receipt of the following addenda for the above-referenced solicitation.

Date Received by Proposer/Bidder:

Addendum #1: _____ Addendum #2: _____

Addendum #3: _____ Addendum #4: _____

2018-19 Emmitsburg Elementary School Emergency Shut-offs



LEWISTOWN ELEMENTARY SCHOOL

Legend:

- Pre-Kindergarten
- Kindergarten
- Regular Elementary
- Special Ed
- Partner Orgs
- Empty
- Resource, Pull-Out, etc.
- Admin, Storage, etc.

Instructional Assistant and Intervention Teacher

SPED Teacher Office

Literacy Specialist and Math Intervention Teacher

Therapy Suite

Portable One: Used more than 50% per week (4 days)
Portable Two: 1x a week

MAIN ENTRANCE

LOBBY

CAFETERIA
37

GYM
39

BOILER ROOM
44

KITCHEN
42

STAGE
38

39A

Seliga K
14

Perry Pre-K
13

13C 13A 13B

BOYS

GIRLS

CUSTODIAL CLOSET

Movement Rm
16A

Support Rm
16B

Calming Rm
18

Williams PK/1
15

SR

SPED Coord

17 17A 17B

21A MC STORAGE CLOSET 21B

Media
21

21C

COMP. CLOSET

Hoffman 1
12

Chappell
10

Kindred 2
8

Graybill 3
7

Comp Lab
11

Art
9

STORAGE

O'Leary P3/4
2

Flora/Mooney
4

Myers 4
6

Baptiste P2/3
1

Parson P5
3

Skowronski 5
5

28 28A 19

29 32 33

MAIL ROOM

GIRLS

BOYS

Music

Band

PORTABLE 1

PORTABLE 2









Port 4 Counselor

Port 3 SPEECH

Thurmont Elementary School

Building Map 2018-2019

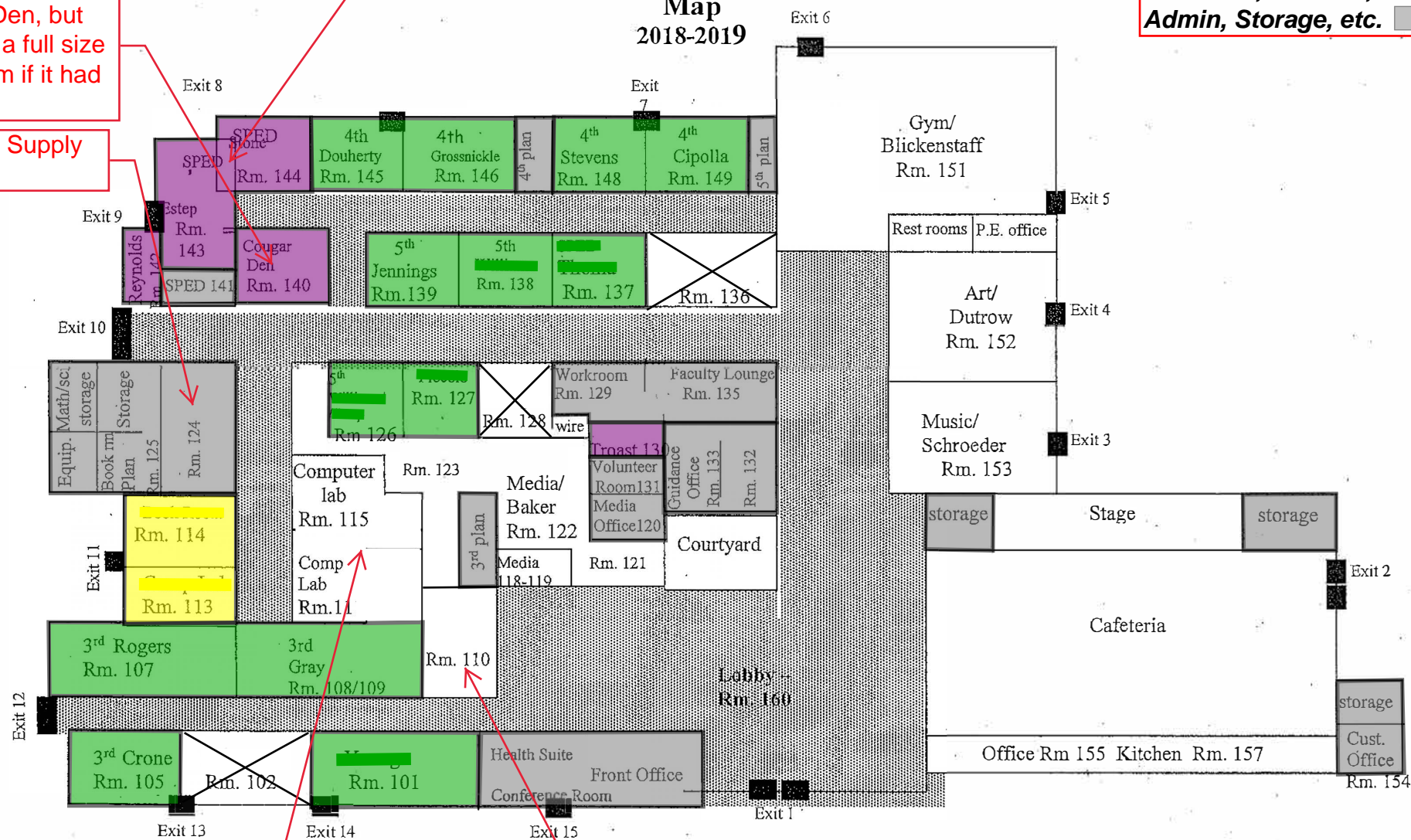
Legend:

- Pre-Kindergarten** 
- Kindergarten** 
- Regular Elementary** 
- Special Ed** 
- Partner Orgs.** 
- Empty** 
- Resource, Pull-Out, etc.** 
- Admin, Storage, etc.** 

SPED students are not in there full time

Currently the Cougar Den, but could be a full size classroom if it had walls.

Math/ELA Supply Closet



All one room

Open space serves as a "Book Nook"

Wolfsville ES

SY 2018

Legend:

- Pre-Kindergarten
- Kindergarten
- Regular Elementary
- Special Ed
- Partner Orgs.
- Empty
- Resource, Pull-Out, etc.
- Admin, Storage, etc.

