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**Purchasing Agent**  
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## ADDENDUM

April 16, 2020

### ADDENDUM # 4

**Bid 20C10, Multi-Classroom Portable Unit for Oakdale Elementary School**

**REVISED DUE DATE: Friday, April 24, 2020, prior to 2:00 P.M. at:**

**<https://secure.procurenw.com/portal/fcps> (must be signed up prior to using this link)**

This addendum is being issued to provide additions, corrections, clarifications and answers to certain questions raised referencing the original proposal packages and any resultant contracts for the above bid.

1. Please note the revised due date: **Friday, April 24, 2020, prior to 2:00 p.m.**
2. FCPS is accepting electronic bid submissions through ProcureNow. Instructions on how to do so may be found at <https://www.fcps.org/fiscal/solicitations-and-awards>. No bid submissions will be accepted via mail. If you have any issues using the ProcureNow site, please let us know so we can assist you. Scans, copies, or photos of the bid bonds can be submitted via ProcureNow. Original bid bonds are required to be mailed in, and must be postmarked no later than the day of the bid opening.
3. This Addendum includes the following attachment(s):
  - a. Questions/Answers (7 pages)
  - b. Revised Scope of Services (7 pages)
  - c. Fire Pump Data (1 page)
  - d. Revised Drawing (1 page)
  - e. Skype Conference Call I.D. 9065784 - Pre-Bid Attendance Roster (1page)
  - f. Pre-Bid Meeting Notes (2 pages)

Thank you for your interest in bidding with Frederick County Public Schools and we apologize for any inconvenience this may have caused.

Sincerely,

*Bill Meekins*

Bill Meekins CPPB, CPPO, CSBO, CPCP  
Purchasing Agent

BM/ab

cc: Tony Ray, Project Manager III, Construction Management

**Questions/Answers Bid 20C10, Multi-Classroom Portable Unit for  
Oakdale Elementary School**

**Questions:**

**1. Wall Framing**

The specs call for 8ft clear to finish floor to ceiling with 6" clear above finished ceiling. The roof framing list manufacture to provide not less than 8'-6" clear in classrooms and 9' clear in the corridors.

***Question: Would you except 8ft walls through-out the entire building to reduce shipping cost with a ceiling finish height at 7'-11"?***

**Response - 7'11 or 8 feet is acceptable in the classrooms the corridor must be 9' clear.**

**2. Decks and Ramps**

The specs call for decks and ramps not less than 30'.

***Question: Are we to assume 30' ramp will work at each of the two entrance ways?***

**Response - An addendum is or will be issued showing the existing grade elevations and the deck ramp lengths identified in the document.**

**3. Sprinkler**

The sprinkler will require a backflow preventer to be installed by a licensed plumber. FCPS Scope of Services state electrical services, water and sewer connections at site by FCPS unit price contractor.

***Question: With FCPS having a licensed plumber on site would their plumber provide and install the backflow preventer to eliminate multiple plumbing permits for the site?***

**Response - Bids items for the services shall include a licensed plumber, electrical and or sprinkler contractor for those scopes of services. In the event one or more of your specific bid item(s) is(are) not accepted, FCPS will employee a contractor to complete the unaccepted bid items using a licensed contractor. The backflow preventer is a part of the fire alarm system provided by the Modular Building supplier, a bidder may choose to have the back flow preventer installed by his plumber, the back flow preventer will require inspection by Frederick County Plumber. The Modular Building Bidder shall include in the bid a licensed plumber for the water connections and include inspection of the Backflow.**

## REVISED SCOPE OF SERVICES

Frederick County Public Schools request proposals for purchase of a New Educational occupancy Modular Classroom building. All of the following conditions must be met for the most stringent condition required in Frederick County Maryland. Occupant load: 25 students and two adults, one teacher, one teacher aid 27 total occupant load per classroom. Sprinkler piping, back flow, and all approvals by modular building contractor. Electrical services, water and sewer connections at site by FCPS unit price contractor.

This building shall be manufactured from 13'8" x 66 'modular sections.

The building shall contain 6 classrooms and a wet floor section, see plans.

The building shall be approved and constructed to include the Maryland commercial seals.

The design and construction shall accommodate 170 MPH ultimate wind speed

Educational occupancy floor loads:

Live load 100lb psf provide 1,000 lb classroom & 2,000 lb corridor concentrated load over 30" x 30" area

Snow load as required by Code for the most stringent condition in Frederick County Maryland

Roof load as required by Code for the most stringent condition in Frederick County Maryland

The modular shall be "Outrigger Style" construction in compliance with the Maryland commercial building requirements

I beam, main beams, crossmembers and all other structural compliant shall be in compliance with the Maryland Commercial building requirements.

Hitches, axles and running gear shall be detachable, tires and wheels shall be new.

The modular building shall be constructed with a 30-gauge galvanized bottom board

Framing:

Floor Joist – Manufacturing Option A or B may be used for design and with State of Maryland approval construction of the Modular Building: both floor options must accommodate not less than R-30 insulation. The Owner may require the building constructed with the floor joist option providing the finish floor closer to the site grade when the higher finish floor would have a detrimental impact accommodating ADA ramp to grade.

Option A – when structural steel framing is provided with not over 24" on center spacing, 2" x 3" wooden sleepers may be attached to each structural steel framing member providing wooden support for the double layered ¾" floor sheeting, floor sheeting joints must be staggered.

Option B - when standard floor joists are utilized 2" x 8" floor joist are required at 16" on center with double rim joist for support of the double layered ¾" sheeting, floor sheeting joints must be staggered.

Wall Framing – exterior walls must be constructed with 2" x 6" framing materials to support R-19 insulation. Wall height shall accommodate 8' clear finish floor to finish ceiling, 6" clear required above finish ceiling for T-Grid lay in light fixtures. All wall openings shall have doubled 2" x ## headers extending not less than 1½" beyond rough opening and supported by a bearing stud at the top of the

rough opening. Cripple studs shall be installed above the headers. Interior walls shall be insulated for sound control.

Provide and install a "Plenum Chase Wall" at each HVAC unit, this chase wall shall also support the installation of electrical distributions equipment for the specific classroom and the HVAC equipment servicing the classroom.

Roof framing / Ridge Beam / Truss systems shall be constructed and designed by the modular building manufacturer providing not less than 8' 6" clear in classrooms and 9' clear in corridors for multi room buildings including wet modular floors sections. Roof Framing /ridge beam / truss systems shall accommodate not less than R-38 insulations systems.

The manufacturers "on site assembly drawings" shall clearly identify the shipping wall configuration locations and attachment method, these details shall be used by the Owner when the building is to be relocated. Building installation requirements shall be shipped with the modular building, floor and ceiling connections between modular building sections shall clearly define the installation method and minimum spacing of fasteners and the fastener sizes, NOTE: this building is designed and constructed with a hard bottom board; floor / mate line connections between modular building sections shall not require removal or penetration of the hard bottom board. When strapping is required on the roof assemblies, the minimum strapping spacing and fastener requirements shall be clearly identified.

Roof system:

45 mil Black EPDM with 20-year full system warranty. Roof Products shall be installed per the manufacturer recommendations. Manufacturer shall be scheduled for necessary inspections to issue the warranty.

Exterior:

The exterior of the modular building shall be 100% covered with 7/16 OSB, House wrap with 0.19 aluminum siding, Owner to choose from manufacturers' standard colors. Trim color shall also be from manufacturers standard colors.

Windows:

Double insulated fixed e-glass windows 3' x 4'6" see plan for location.

All windows shall have vinyl blinds at each window, Blinds shall be fit to the window openings.

Exterior doors:

Double 3'0 x 6'8" entry doors shall be provided at ends of modular building, Von Duprin Keyed removable Mullions KR54 with Best 7 pin removable core mortise cylinder 1E74C4-RP-626 shall be provided and installed at entry doors (von Duprin KR4954X154 with stabilizers. The doors shall have 4" x 24" borrowed light installed in each door, borrowed lights shall be installed as shown on the detail included with the bid. Each exterior door shall have LCN 4040XP parallel arm mounter closure and Roton Hager hinges 78-HD series. The left door hardware for each pair of entry doors: Panic Hardware LD-99-EO-US26D-3'-299-PBT-US32D Von Duprin Panic Bar. The right door hardware for each pair of entry doors: Panic Hardware QELA-99-EO-US26D-3'-299-PBT-US32D Von Duprin Electric Panic Bar with Pull Plate Von Duprin pull Handel VR910NL with rim cylinder, Mortise Cylinder Stanley Securities 12E72S2-RP-626. The right entry door requires Von Duprin electric power transfer hinge, EPT-10-628 Power Transfer typical.

Interior doors: All 20-minute rated assemblies unless more stringent is required by the modular building design.

Classroom Entry & Classroom Closet doors, All Lock sets for classrooms shall be store room function:

Stanley Security Lock Set 9K37D15DS 3626 with Stanley Securities BEST 7 pin interchangeable core, Spring Loaded Hinges by Don-jo SH74545 and wall stop by Hager 326W.

Gang Toilet doors:

Push / Pull by Ives 8200 4" X 16", Spring Loaded hinges by Don-Jo SH74545

Staff toilet:

Lock set by Stanley Securities 9K37D15SD3626, with Best 7 pin interchangeable core, spring loaded hinges by Don-Jo SH7545 and Wall stop by Hager 362W Indicator Loc (VAC/ OCC) by Falcon D271-626

Storage / copy / office rooms:

Lock set by Stanley Securities 9K37D15SD3626, with Best 7 pin interchangeable core, spring loaded hinges by Don-Jo SH7545 and Wall stop by Hager 362W

Corridor: the corridor shall be 1 hour rated assembly, Fire caulking shall be provided and installed at the manufacturing facility and continue as the building is assemble and set up on site. The manufacturing facility shall provide the same fire caulking for field assembly fire caulking insuring continuity of the fire rated corridor and fire caulking systems. 5/8 type X fire rated gypsum as required.

Attic ventilation: Provide and install components necessary for code compliance.

Interior finishes:

Walls shall be constructed of 1/2" VCG, Vinyl covered gypsum, National Gypsum Looma Beige. Batons shall have matching vinyl covering.

Flooring finishes:

VCT, Armstrong full depth standard colors, Owner to choose color from standard colors.

4" cove base from standard colors, all batten strips to be trimmed permitting continuous cove base.

Finish Ceiling:

3/4" T-grid suspended ceiling grid with 2' x 2' standard white tiles installed providing 8 feet clear finish floor to finish ceiling.

General lighting:

2' x 4' standard lay in LED ceiling lighting fixtures, switched per the floor plan:

Classrooms see light switch plan accommodating area lighting and dimming capabilities with occupancy sensor.

Other rooms LED lighting switched as shown on floor plan.

Corridors three way switching at each entry door, No occupancy sensors for corridor lighting.

Emergency light/exit sign: Combo dual head Lithonia ECR LED HO M6 with battery back-up.

Exterior emergency light remote heads as required Lithonia ELA LED T WP Remote head with battery back-up.

Teacher closets lighting: White recessed can light w/eye ball trim.

Exterior porch light: White LED w/ photo cell.

Receptacles / Switches / Covers all white (**Child Proof Receptacles**).

GFI Receptacles:

GFI receptacles shall be located in areas required by code inside the building.

GFI receptacles shall be located by the lower left corner of each HVAC unit outside the building. Exterior GFI receptacles shall be located in a weather proof box for HVAC equipment maintenance access.

Panel type: Standard 150 AMP electrical distribution (one per classroom), 125AMP electrical distribution (toilet Floor section).

1 ½" Conduit, 6"x 6" x 4" services boxes and individual device boxes with pull string shall be provided as indicated for use by the Owner.

HVAC Equipment:

Occupant load: 25 students and two adults, one teacher, one teacher aid 27 total occupant load per classroom.

Bard units, 11EER with Dehumidification and Energy Recovery unit built in.

Units shall be sized to the portable designed for with minimum back up resistance heat possible.

The units shall be equipped with Temperature and Humidity controller.

Thermostat shall be Honeywell Wi-Fi thermostats, CS2000 or current Honeywell Wi-Fi programmable model thermostat.

The units shall be equipped with Merv 11 filters.

Individual classroom units shall be powered from the electrical distribution panel with in the same classroom serviced by the HVAC unit.

Fire dampers shall be installed as necessary, the classroom HVAC systems shall be limited to one fire damper unless the necessary design requires 2. Where two or more dampers are required for fire protection in the areas being serviced, the owner shall be notified identifying duct work requiring more than one fire damper.

Supply and return duct as designed by building manufacturer, the design shall include sound deadening / sound attenuation providing a classroom space that the HVAC sounds are within tolerance recommendations established by the state of Maryland.

2' x 2' supply grills shall be installed in the 2' x 2' ceiling grid system, supply grills shall have a fixed linear blade diffuser.

Return are grills shall also be supported by the 2' x 2' ceiling grid system.

Plumbing:

High-Low ADA compliant water coolers shall be provided in the wet floor section.

All toilet fixtures shall be elongated equipped with flush valves,

Toilet rooms, two ADA compliant gang toilet rooms shall be provided, One ADA compliant gang toilet shall have urinals with modesty partition(s).

One staff ADA compliant toilet room shall be provided.

Water closet modesty partitions shall be provided with ADA compliant grab bars

Hand wash sinks shall be provided as required by code with stainless steel framed glass mirrors.  
Handicap sink protection – sock for – P-trap & insulated Hot water piping  
Floor mounted mop sink in utility / IT closet  
Venting through the roof shall be installed at the factory of by the modular set up contractor to insure roof warranty remains in effect. Modular contractor shall provide roof inspections for the roof manufacturer as required to maintain the warranty.

*Sprinkler systems as defined in The Maryland Industrialized/Modular Building requirements, Building Code, NFPA and Frederick County Maryland codes. The Portable classroom vendor shall provide and install, either at the factory or on the FCPS site, a sprinkler system with all sprinkler heads, piping, valve with tamper switch and back flow protection including all required pipe supports. The system shall be designed in accordance with NFPS and review by The State of Maryland Industrialized / Modular Building Codes and Requirements. The design shall be modified and the sprinkler system installed as required by Frederick County building code requirements. It is the intent of this approval to be used by FCPS in the event this modular is relocated to another FCPS site. The Oakdale Elementary School site provided water supply at 120 PSI from the Main Schools' fire Pump. It is the intent that the modular building Manufacturer / Supplier shall provide a single point connection in the Modular Utility closet for an outside water supply to be connected to. This connection may be provided by the modular building vendor should the Bid item be accepted by FCPS or the water connection may be provided by an FCPS contractor in the event the sprinkler connection bid is not accepted by FCPS. In either water connection the sprinkler installer shall be available if needed for final inspections after the final sprinkler connection is made.*

**Aluminum Ramps and Decks: Assume one ADA compliant deck with not less than 30 feet of ADA ramp to grade for building access. Assume a second ADA compliant desk with one deck at exit doors and one switch back deck, a 30-foot section of ramp and a separate 15-foot section of ramp for building access. All decks and ramps shall be equipped with fall protection and hand rails.**

Foundation systems: The Modular contractor shall provide in his bid a Maryland Sealed foundation plan for ABS shallow foundations utilizing not less than 12" of clean stone below finish grade, pier size and locations shall be defined as well as screw in tiedown auger system.

Framing and skirting: the portable shall be framed from finish grade to the bottom of the portable with materials to support the skirting and wind load imposed on the skirting. Skirting material shall match the exterior of the portable classroom.

Rain gutter systems: the modular classroom shall have field installed rain gutters installed after set up. The gutter system shall have down spouts wit 90-degree bend to finish grade with splash blocks.

Water Connection Piping Services at Oakdale Elementary

Provide materials and labor to connect new 1 ¼" water service from the main buildings 2 ½" water piping near rooms 327 & 328. Provide and install a 1 ¼" valve above the ceiling in the main school, continue the 1 ¼" water piping above the ceiling through the exterior building wall, down the exterior wall below grade turning up under the Modular Building and connecting in the modular building. All

exterior piping shall be installed with heat trace and insulation to prevent freezing. The water piping shall be installed through the exterior wall where sufficient room exist for the electrical contractor to install the electrical services connections to the Modular (4" conduit). Both the plumbing and electrical services to the modular classroom are to be installed underground at the location where the sidewalk is shown to be installed. The plumber shall provide and install a metal cover over the insulated water supply lines. The metal cover shall be made from a standard color available similar to the brick color of the school.

#### Sewer Connection Piping Services

The plumbing contractor shall provide and install manifold below the portable, connect the venting and install through the modular roof, a clean-out with in five feet of the building. The sewer utility connection shall continue connection to the county sanitary sewer system. The county sewer piping and manhole are shown on the Oakdale site drawing. All piping and connections shall be made in accordance with Frederick County Plumbing code and or the authority having jurisdiction over the Frederick County Sanitary Sewer piping and manholes.

#### Electrical Services

The Electrical contractor shall provide and install electrical connections to the 6-classroom portable at Oakdale Elementary. Provide and install wiring connected to an existing breaker in the main school switch gear to the 225 KVA transformer to be installed near the modular building. An empty 4" conduit is installed in the building between the main electrical switch gear and the pull box installed in equipment room 307A. This scope of services shall provide and install conduit from the existing pull box to the Modular Building electrical service identified in the bid documents. The conduit shall be installed above continuing overhead through the main school building exterior wall, the conduit shall turn down the main school building exterior wall continuing underground to the fused disconnect to be installed near the 225 KVA transformer. The service is to be sized as necessary to accommodate current and future electrical power available from a 225 KVA 3 phase transformer to be installed as shown. The transformer shall have a fused disconnect near the transformer, a fused disconnect between the transformer and the 7 individual disconnects that are to be mounted on the modular classroom. The 7 individual disconnects are to be fused to accommodate the load requirements of individual distribution panels installed in each of the classrooms. Provide and install code compliant wiring between the 7 fused disconnects you have provided and installed on the exterior of the modular building and each of the distribution panels in the modular building. **The electrical contractor shall provide and install 110v receptacles in each of the 6 Black data boxes installed by the low voltage contractor. The electrical contractor shall also provide a receptacle for one water service and one sprinkler service.**

The electrical services shall provide low voltage materials, labor and installation. The low voltage service includes fire alarm connections from the school to the modular building including Pull stations at the exterior doors, and strobes in each room in the portable as well as the corridor system. The fire alarm required both notification and annunciation circuits. These circuits shall start at the fire alarm panel in the building continuing to the utility room in the modular. The circuits shall be installed in PVC conduit through the main building exterior wall, continuing underground with the water and line voltage wiring, turning up and through the floor of the portable into the utility room in the modular building. The fire alarm wiring shall then be installed above the ceiling to the pull stations and each strobe.



Two dual point modules shall be programmed into the Edwards system to accommodate the portable, one of the modules dual points shall be connected to the sprinkler system; one point for the flow switch and the other point for the tamper switch. The second dual point module shall be connected to the fire alarm system. In the event a booster panel is required, FCPS will provide the necessary booster panel. The low voltage wiring includes intercom connectivity with the main building intercom system. A new 25 pair backbone shall be installed to the modular, individual connections to each classroom speaker, the office and sufficient speakers in the corridor for an announcement to be audible. A new talkback speaker shall be provided and installed in each classroom, office area and the corridors. Each individually wired classroom and office speaker shall be equipped with a volume control for use by the classroom instructor / office staff. The Portable Classroom shall be connected with 6 strands of fiber from the main school MDF/IDF. Each classroom shall have 5 data drops connected with copper from the classroom DATA box to face plates in each classroom. The data drops shall be installed such that the data wiring will remain intact in the event the portable is moved to an alternate site, wiring shall not cross mate lines. Another drop shall be installed near the center of each classroom for a wireless device connection. The wireless device is to be installed by FCPS staff.





**Frederick County Public Schools  
Purchasing Department  
PRE-BID MEETING ATTENDANCE ROSTER**

**BID 20C10, Multi-Classroom Portable Unit for Oakdale Elementary School**

**Skype Conference Call I.D. #9065784, 4/8/20 @ 10:00 a.m.**

NAME (PLEASE PRINT)	FIRM REPRESENTED (PLEASE PRINT)	PHONE NUMBER	FAX NUMBER	E-MAIL ADDRESS
Justin Hagen	Address: Mobile Modular			Justin Hagen <Justin.Hagen@mobilemodular.com>
Ed Tommen	Address: US Modular			ethommen <ethommen@usmge.com>
Brent Spear	Address: Dixie Electric			Brent Spear <Brent@dixiecorp.com>
Brian	Address: Monumental Modular			Brian Fiorucci <bfiorucci@monumentalmodular.com>
Greg	Address: Mobile Modular			
David Jones	Co. Name: Aries Building Systems			David Jones <djones@ariesbuildings.com>
Joe Prevost	Co. Name: Address: Prevost Construction			
Brad Gudeman	Co. Name: Address: Modular Genius			Gudeman, Brad <BGudeman@modulargenius.com>
Tony Ray	Co. Name: Address: FCPS			
Ron Etzler	Co. Name: Address: Warner Services			Ron Etzler <retzler@warnerservice.com>
Leigh Warren	Co. Name: Address: FCPS			

PAGE 1 OF 1

Scott Simpson

EMH Environmental

Tim

High Performance

Tim Nelling <tnelling@hpcabbling.com>

**General Housekeeping**

- I have marked your company on our attendance sheet. If you would please follow up with an email so we can obtain your email address, we would appreciate it. This will result in you receiving direct notification of any future addenda.
- When asking questions, please identify your firm.
- Please submit all questions asked in a follow-up email.

The intent of this solicitation is to purchase a six-classroom portable unit, which will include a bathroom section, for Oakdale Elementary School. The project will include installation and delivery of the unit, as well as the necessary plumbing and electrical work.

The Board of Education of Frederick County will receive bids for Bid 20C10, Multi-Classroom Portable Unit for Oakdale Elementary School. Bids will be received and time stamped in the main lobby of Frederick County Public Schools (FCPS) at 191 South East Street, Frederick, MD 21701, prior to and no later than **2:00 p.m., local time, on April 22, 2020**. Bids received after this time will be returned unopened. Vendors will be escorted to Conference Room 2B, at which time and place bids will be publicly opened and read aloud.

Contract Manager: Bill Meekins CPPB, CPPO, CSBO, CPCP, Purchasing Agent [billy.meekins@fcps.org](mailto:billy.meekins@fcps.org)  
FCPS Project Manager: Tony Ray, Project Manager III, Construction Management, [tony.ray@fcps.org](mailto:tony.ray@fcps.org)

For information pertinent to the bidding process, the attention of all contractors, subcontractors and material supply bidders are directed to the:

- Invitation to Bid (Page 3)
- Instruction to Bidders (AIA Document A701) (Pages 8-15)
- Supplemental Instructions to Bidders (Supplement to AIA A701) (Pages 16-29)
- Proposal Form and Signature Page (Pages 30-32)
- AIA Document A201 - 2017, General Conditions of the Contract for Construction (Pages 65-139)

In the event of inclement weather on the date when the bids are scheduled to be opened and the FCPS administrative offices are closed, bids will be opened on the next business day at the same time as previously scheduled. Often when schools are closed the administrative offices are open – when in doubt please call the purchasing department.

Please make sure that your bid submission includes the following:

- All applicable areas of the bid form of proposal are filled in carefully, completely and signed.
- Acknowledge the receipt of each and every Addendum on the Bid Form of Proposals.
- Submit one (1) original and one (1) copy of Bid Form of Proposals.
- Base bid and alternate bid prices must be submitted as a numeric value and must be written in words.
- Bid bond or cashier's check for 5% of the total bid amount is included.
- Properly completed Statutory Affidavit and Non-Collusion Certification Form.
- Certificate of Compliance Form completed and signed.
- Vendor Conflict of Interest Disclosure Form completed and signed.

Should any bidder find discrepancies in, or omissions from, the drawings and other contract documents need to request clarification in writing. All necessary interpretations will be issued to all bidders in the form of addenda.

Directed to: Bill Meekins CPPB, CPPO, CSBO, CPCP, Purchasing Agent [billy.meekins@fcps.org](mailto:billy.meekins@fcps.org) with a copy Tony Ray, Project Manager III, Construction Management, [tony.ray@fcps.org](mailto:tony.ray@fcps.org)

No written requests received within five (5) calendar days prior to the bid due date will be considered and no addenda will be issued later than four (4) calendar days prior to the bid opening date.

**Laws and Regulations:**

The vendor will comply with all Federal, State, and local laws, ordinances and regulations pertaining to work under their charge. If the vendor performs any work which it knows or should know to be contrary to such laws, ordinance, and regulations and without such notices to FCPS they shall bear all costs arising therefrom.

**American Steel Act:**

The vendor will comply with the provisions of Sections 17-301 through 17-306 of the State Finance and Procurement Article of the Annotated Code of Maryland, as amended entitled "Steel Procurement for Public Works." The vendor's affidavit of compliance with these provisions may be required before payment can be made.

All vendors and subcontractors must abide by the Board of Education of Frederick County policies and FCPS regulations while working on school property.



#### **04.08.2020 Pre-Bid Meeting Notes Bid 20C10, Multi-Classroom Portable Unit for Oakdale Elementary School**

Be advised that individuals who are registered sex offenders are not eligible to work on any FCPS' project. The awarded supplier(s) must initially check the Maryland Department of Public Safety & Correctional Services' Maryland Sex Offender Registry and search for the name of any employee to be assigned to work on this project. This applies to subcontractors and material/equipment suppliers as well. For projects lasting more than a few months, the supplier will periodically re-check the names of workers against the registry to ensure ongoing compliance. In the event that a registered sex offender is discovered to be working on a FCPS project, whether through employment by the supplier, subcontractor or equipment or material supplier, FCPS will notify the site superintendent to immediately remove the individual from the premises and permanently terminate his work assignment.

FCPS may terminate this contract at no additional costs, as a result if the supplier is unable to demonstrate they have exercised care and diligence in the past in checking the Maryland registry.

An awarded supplier will not assign employee who has been convicted of a crime of violence as defined in § 14-101 of the Criminal Law Article, or an offense under the laws of another state that would be a violation of § 14-101 of the Criminal Law Article if committed in this state.

With the passing of Maryland Law MD. Code, Educ. 6-113.2, employers of all contracted staff must obtain background information relating to child sexual abuse or sexual misconduct. This means that all contracted staff having direct contact with students must meet all of the FCPS and Maryland State Department of Education (MSDE) requirements before doing business with FCPS. For additional information, visit:

- [Maryland State Department of Education Website](#);
- [House Bill 486 Child Sexual Abuse and Sexual Misconduct Prevention](#);
- [MSDE Guidelines For MD. Code, Educ. 6113.2](#);
- [Employment History Review Form for Child Abuse and Sexual Misconduct](#)

The use of tobacco and alcohol beverages in any form is prohibited on FCPS property at all times, all year.

No person shall carry or possess any rifle, gun, knife, or deadly weapon of any kind on FCPS property.

Award of the contract is contingent upon the award of full funding for this project.

Tentative Board Award: May 13, 2020

Liquidated Damages will be assessed at \$793.00 per day for each calendar day required to achieve substantial completion beyond the substantial completion dated authorized by the contract.

Anticipated construction will commence on or around July 1, 2020

Substantial Completion shall be achieved by August 23, 2020