

Purchasing Office
191 South East Street
Frederick, Maryland 21701
301-644-5116 phone
301-644-5213 fax
billy.meekins@fcps.org



Kerrie Koopman CPPB, CPPO,
Purchasing Manager
**Kim Miskell, CSBO, Assistant Purchasing
Manager**
Bill Meekins CPPB, CPPO, CSBO, CPCP,
Purchasing Agent
Shane Ryberg, Purchasing Agent

ADDENDUM

April 15, 2020

ADDENDUM # 3

Bid 20C7, Catoctin High School Parking Improvements

DUE DATE: Tuesday, April 21, 2020, prior to 2:00 P.M. at <http://secure.procurenow.com/signup>

This addendum is being issued to provide additions, corrections, clarifications and answers to certain questions raised referencing the original proposal packages and any resultant contracts for the above bid.

1. **FCPS is accepting electronic bid submissions through ProcureNow. Bidders can create a FREE account with ProcureNow by signing up at <http://secure.procurenow.com/signup>**
2. This Addendum includes the following attachment(s):
 - a. Questions/Answers (2 pages)
 - b. Revised Form of Proposal (2 pages)
 - c. Pre-Bid Meeting Notes (2 pages)
 - d. Pre-Bid Attendance Sheets via Skype (1 page)

Thank you for your interest in bidding with Frederick County Public Schools and we apologize for any inconvenience this may have caused.

Sincerely,

Kim Miskell

Kim Miskell, CSBO
Assistant Purchasing Manager

KM/ab

cc: Tom Mulligan, Project Manager III, Construction Management

Bid 20C7, Catoctin High School Parking Improvement
Questions/Answers

1. Question: Does the new curb be painted yellow as the existing, also There are some existing painted Arrow, are we supposed to put them back, and how many (is there a striping plan)? **ANSWER: Curb will be painted where transitions occur that make step a tripping hazard. This will be defined as where any exposed curb is less than 4 inches in height.**
2. Question: There are some bump/speed hump, will this be replaced back (can you provide a detail which one to use.) **ANSWER: Speed bumps will be eliminated and not returned.**
3. Question: Some wheel stop have been damage, are we to replacing the damaged one. Or are you placing back only the existing. **ANSWER: All old wheel stops will be removed in base bid. A new unit price will be included in addendum.**
4. Question: The drawing are referring to Hot Mix Asphalt Supervave 12.5mm for Base PG -64-22 Esal Level 3 (Normally Base is 19mm or 25mm) can you confirm the Base asphalt material to be used. **ANSWER: Install base per drawings.**
5. Question: Electrical Drawing E-1 and E-2 are referring to Alternate #1 (page 29, form of proposal does not have alternate #1). **ANSWER: The electrical will be base bid 2A. The alternate is alternate 2A and reflected in FOP.**
6. Question: On the parking lot that will require overlay 3.5", 4" and 4.5" is this all 9.5mm or it will require any Base (how many inches for Base & Surface). **ANSWER: One lift with a 4.5-inch max.**
7. Question: Do we have to bid on all Item on the form of Proposal Form? **ANSWER: No, you can bid on either base bid or all.**
8. Question: Will all the work be available at 1 mobilization or it will be done by section. **ANSWER: The work can be done at once but contractor needs to coordinate with Electrical contractor so that new pavement is not cut into. Some areas will have to be left for school summer staff.**
9. Question: Will there be a 3rd party inspection for compaction Dirt, Stone, Asphalt, concrete, who will be responsible. **ANSWER: FCPS will provide a Geotech firm for this work.**
10. Question: Do the paw prints need to be put back in place? If so, do you have a stencil for these? **ANSWER: Paw prints will not be returned. Only striping to return is parking spaces.**
11. Question: Plans call to remove & replace the existing curb along the front of the school which butts up against the sidewalk. In our experience, damage usually occurs to adjacent sidewalk when trying to remove the curb. How will you handle any damaged concrete walkway? Is this usually a big issue? **ANSWER: Any sidewalk damaged by curb removal shall be replaced. Replaced sidewalk shall be sloped at 2% minimum.**
12. Question: Plans call to mill 2" and install 3.5" of asphalt along the bus loop where curb is being replaced. The gutter pan is already overlaid in this area. Is the intent to overlay the gutter pan of the new curb? **ANSWER: Asked in another RFI (switch to "A" style curb in these areas and see RFI #1 requirement for tripping hazard)**
13. Question: Are we to include backfill along the edges of the new proposed asphalt surface in our price or will this item be paid under the unit pricing? **ANSWER: The intent is to replace the asphalt such that backfill beyond the edge of the asphalt is minimal only to tie into the adjacent milled/overlaid surface. Please include this backfill in the base bid. This backfill should be comprised of topsoil sloped at 5:1 from the new top of surface to tie back into the existing grade.**

Bid 20C7, Catoctin High School Parking Improvement
Questions/Answers

14. Question: In most areas the new proposed asphalt surface elevation will be higher than its existing elevation and along concrete tie ins. What type of transition are you looking for at the full depth paving areas since those areas will be at the existing elevation and the transitions will be 1.5" higher? Also, will have the same issues tying into walkways, paths, etc. Please clarify.

ANSWER: Provide 5:1 slope adjacent to grass areas. For sidewalks, please remove sidewalk as required and reinstall to provide a maximum of 2% slope, and ensure positive drainage.

15. Question: Are we overlaying the new gutter pan where it shows the curb and gutter to be removed and replaced? In most areas, the drawings show that the asphalt elevation will be 1.5" higher than its current elevation. The face of the curb reveal would not meet what is shown on the details along where the sidewalk is out front. Maybe you should look into installing a Type 'A' Curb but that would then require a concrete slot fill or a full depth patch along the new curb. Also, if you are planning on having the new gutter pans exposed there should be a grading plan with elevations provided, so everyone is bidding at the same thing. There is more to this than just removing and replacing the existing curbs. You could address this all under unit pricing and take it out of the base bid all together. If you take it out of base bid you would only need to add unit price for stone per ton for stone bedding and topsoil per cubic yard for backfill. Please clarify. ANSWER: Provide A type "A" curb in these areas with contractor choice of concrete or full asphalt fill.

16. Question: On the proposal form for unit price #3 Asphalt Pavement Removal and Disposal, what thickness of asphalt are we to figure to remove for this item? ANSWER: Boring report included with addendum.

17. Question: On the proposal form for unit price #4 Full Depth Asphalt Pavement Installation, what is the specification for this item? Section 1 or Section #2? ANSWER: Will correct on Form of proposal.

18. Question: Will there be any new signage required for this project? ANSWER: No signage is required.

19. Question: Will there be a liquid adjustment clause on the above referenced project? I did not see this mentioned in the specifications. ANSWER: No

FREDERICK COUNTY PUBLIC SCHOOLS

PURCHASING DEPARTMENT

191 SOUTH EAST STREET

FREDERICK, MARYLAND 21701

Telephone #301-644-5208

Fax #301-644-5213

FORM OF PROPOSAL

Bid 20C7, Catoctin High School Parking Improvements

- I. **BASE BID #1A:** provide all equipment and controls required as indicated on the drawings and specifications to mill and overlay parking lot.

(\$ _____)

(Numeric)

_____ (Written in Words)

_____ (Manufacturer)

UNIT PRICES:

- | | |
|---|---------------------|
| 1. Earth Excavation and disposal: | _____ Cu yds |
| 2. Rock Excavation and disposal: | _____ Cu yds |
| 3. Asphalt Pavement Removal and disposal: | _____ Sq yds |
| 4. Full Depth Asphalt Pavement Installation per sect. 1 | _____ Tons |
| 5. Full Depth Asphalt Pavement Installation per sect. 2 | _____ Tons |
| 6. Asphalt Milling (2") and disposal: | _____ Sq yds |
| 7. 2" Surface Course Asphalt Pavement Installation: | _____ Tons |
| 8. Curb and Gutter removal and disposal: | _____ Linear feet |
| 9. Curb and Gutter Installation: | _____ Linear feet |
| 10. Sod Placement: | _____ Square feet |
| 11. Seeding: | _____ Square feet |
| 12. 200 six foot curb stops installed | _____ Total for all |

- II. **BASE BID #2A:** provide all equipment and controls required as indicated on the drawings and specifications to install lighting.

(\$ _____)

(Numeric)

_____ (Written in Words)

- II. **ALTERNATE #2A:** provide all equipment and controls required as indicated on the drawings and specifications to replace all lighting on site.

(\$ _____)

(Numeric)

_____ (Written in Words)

- III. Substantial completion can be achieved by, **August 22, 2020**

_____ (Signature)

IV. I/We certify that this bid/proposal is made without previous understanding, agreement, or connection with any person, firm, or corporation submitting a bid/proposal for the same goods/services and is, in all respects fair and without collusion or fraud; that none of this company's officers, directors, partners or its employees have been convicted of bribery, attempted bribery, or conspiracy to bribe under the laws of any state or federal government; and that no member of the Board of Education of Frederick County, Administrative or Supervisory Personnel or other employees of the Frederick County Public Schools, has any interest in the bidding company except as follows:

COMPANY: _____

dba: _____

REGISTERED MARYLAND CONTRACTOR NUMBER: _____

FEDERAL IDENTIFICATION: _____ DATE: _____

The undersigned has familiarized themselves with the conditions affecting the work, the specifications, and is legally authorized to make this proposal on behalf of the Contractor listed above.

NAME (please print): _____

SIGNATURE OF ABOVE: _____

TITLE: _____

ADDRESS: _____

TELEPHONE # _____ FAX # _____

E-MAIL ADDRESS (for correspondence): _____

E-MAIL ADDRESS (for receiving Purchase Orders): _____

(DO NOT COMPLETE THIS AREA IF YOUR COMPANY IS UNABLE TO RECEIVE PURCHASE ORDERS ELECTRONICALLY)

.....
ACKNOWLEDGMENT OF ADDENDA (if applicable)

The above-signed company/firm acknowledges the receipt of the following addenda for the above-referenced solicitation.

Date Received by Proposer/Bidder:

Addendum #1 _____

Addendum #2 _____

Addendum #3 _____

Addendum #4 _____

Addendum #5 _____

Addendum #6 _____

END OF PROPOSAL FORM

Pre-Bid Meeting Notes 4/6/2020 - Bid 20C7, Catoctin High School Parking Improvements

The intent of this solicitation is to establish a contract for the removal and reconstruction of the parking and roadways at Catoctin High School. This contract will improve the site logistics, traffic patterns and security by providing increased site lighting.

Bids shall be in a sealed envelope and marked Bid 20C7, Catoctin High School Parking Improvements and must be received in the Main Lobby of the FCPS building located at 191 South East Street **prior to and time stamped no later than 2:00 p.m. on April 21, 2020.**

Tentative Board Award: May 13, 2020

Contract Manager: Kim Miskell, CSBO, Assistant Purchasing Manager kim.miskell@fcps.org

Contract Administrator: Thomas Mulligan, Project Manager III, Construction Management thomas.mulligan@fcps.org

For information pertinent to the bidding process, the attention of all contractors, subcontractors and material supply bidders are directed to the:

- Invitation to Bid (Page 3)
- Instruction to Bidders (AIA Document A701) (Pages 8 -15)
- Supplemental Instructions to Bidders (Supplement to AIA A701) (Pages 16 - 28)
- Proposal Form and Signature Page (Page 29 - 30)
- General Conditions and Supplementary Conditions of the Contract (Pages 63 - 137)

Locally funded – no prevailing wage requirements or MBE requirements.

In the event of inclement weather on the date when the bids are scheduled to be opened and the FCPS administrative offices are closed, bids will be opened on the next business day at the same time as previously scheduled. Often when schools are closed the administrative offices are open – when in doubt please call the purchasing department.

Please make sure that your bid submission includes the following:

- All applicable areas of the bid form of proposal are filled in carefully, completely and signed.
- Acknowledge the receipt of each and every Addendum on the Bid Form of Proposal.
- Submit one (1) original and one (1) copy of Bid Form of Proposal.
- Base bid and alternate bid prices must be submitted as a numeric value and must be written in words.
- Bid bond or cashier's check for 5% of the total bid amount is included.
- Properly completed Statutory Affidavit and Non-Collusion Certification Form.
- Certificate of Compliance Form completed and signed.
- Vendor Conflict of Interest Disclosure Form completed and signed.

Should any bidder find discrepancies in, or omissions from, the drawings and other contract documents need to request clarification in writing. All necessary interpretations will be issued to all bidders in the form of addenda.

Directed to: Thomas Mulligan, Project Manager III, Construction Management thomas.mulligan@fcps.org
with a copy to Kim Miskell, CSBO, Assistant Purchasing Manager at: kim.miskell@fcps.org

No written requests received within seven (7) calendar days prior to the bid due date will be considered and no addenda will be issued later than four (4) calendar days prior to the bid opening date. (4/10/2020– 4:00 p.m. Questions Due)

Laws and Regulations:

The vendor will comply with all Federal, State, and local laws, ordinances and regulations pertaining to work under their charge. If the vendor performs any work which it knows or should know to be contrary to such laws, ordinance, and regulations and without such notices to FCPS they shall bear all costs arising therefrom.

American Steel Act:

The vendor will comply with the provisions of Sections 17-301 through 17-306 of the State Finance and Procurement Article of the Annotated Code of Maryland, as amended entitled "Steel Procurement for Public Works." The vendor's affidavit of compliance with these provisions may be required before payment can be made.

All vendors and subcontractors must abide by the Board of Education of Frederick County policies and FCPS regulations while working on school property.

Be advised that individuals who are registered sex offenders are not eligible to work on any FCPS' project. The awarded supplier(s) must initially check the Maryland Department of Public Safety & Correctional Services' Maryland Sex Offender Registry and search for the name of any employee to be assigned to work on this project. This applies to subcontractors and material/equipment suppliers as well. For projects lasting more than a few months, the supplier will periodically re-check the names of workers against the registry to ensure ongoing compliance. In the event that a registered sex offender is discovered to be working on a FCPS project, whether through employment by the supplier, subcontractor or equipment or material supplier, FCPS will notify the site superintendent to immediately remove the individual from the premises and permanently terminate his work assignment. FCPS may terminate this contract at no additional costs, as a result if the supplier is unable to demonstrate they have exercised care and diligence in the past in checking the Maryland registry.

Pre-Bid Meeting Notes 4/6/2020 - Bid 20C7, Catoctin High School Parking Improvements

An awarded supplier will not assign employee who has been convicted of a crime of violence as defined in § 14-101 of the Criminal Law Article, or an offense under the laws of another state that would be a violation of § 14-101 of the Criminal Law Article if committed in this state.

With the passing of Maryland Law MD. Code, Educ. 6-113.2, employers of all contracted staff must obtain background information relating to child sexual abuse or sexual misconduct. This means that all contracted staff having direct contact with students must meet all of the FCPS and Maryland State Department of Education (MSDE) requirements before doing business with FCPS. For additional information, visit:

- [Maryland State Department of Education Website](#);
- [House Bill 486 Child Sexual Abuse and Sexual Misconduct Prevention](#);
- [MSDE Guidelines For MD. Code, Educ. 6113.2](#);
- [Employment History Review Form for Child Abuse and Sexual Misconduct](#)

The use of tobacco and alcohol beverages in any form is prohibited on FCPS property at all times, all year.

No person shall carry or possess any rifle, gun, knife, or deadly weapon of any kind on FCPS property.

Liquidated Damages will be assessed at \$746.00 per day for each calendar day required to achieve substantial completion beyond the substantial completion dated authorized by the contract.

Anticipated construction will commence on or around June 10, 2020.

Substantial Completion shall be achieved by August 21, 2020.

Bid 20C7, Catoctin High School Parking Improvements
Pre-Bid Attendance Sheet
April 7, 2020 at 10:00 a.m. via Skype Business Video Conference

Company	Name	Email	Phone
Adtek Engineers, Inc.	Shawn Benjamison	Sbenjaminson@adtekengineers.com	(301) 360-4295
CJ Miller LLC	Jody Bell	jbelle@cjmillerllc.com	(410) 239-8009 x243
Diversified Applications	Kristy	diversifiedapp@aol.com	(443) 280-9126
ECM Corporation	Lazaro Constanza	lazaro@ecmcorporation.net	(240) 392-0561
Finley Asphalt & Concrete	Carolyn Ryder	kcarolyn@finleyasphalt.com	(703) 368-2289
Greenbridge Construction Inc.	Chris Brackins	cb@greenbridgeconstruction.com	(443) 864-6650
MG Thompson Engineering Inc.	Michael Thompson	mike@mjthompsonengineering.com	(240) 668-2532
MT Laney Company Inc	Darrell Hamm	dhamm@mtlaney.com	(443) 547-3281
Potomac Asphalt	Don O'neil	dononeil@potomac-asphalt.com	(304) 229-0790
The American Asphalt Paving Co., LLC	Charlie Asper	casper@americanasphaltpaving.com	(410) 477-4406 x16
Wagners CFT LLC	Denis Wagner	denis.wagner.jr.@wagnerscft.com	(970) 999-2344
Catoctin High School	Jennifer Clements	jennifer.clements@fcps.org	(240) 236-8100
Catoctin High School	Jason Lininger	jason.lininger@fcps.org	(240) 236-8100
FCPS, Project Manager III, Construction Management	Tom Mulligan	thomas.mulligan@fcps.org	
FCPS, Assistant Purchasing Manger	Kim Miskell	kim.miskell@fcps.org	301-344-5208