

BID 18M12
ELEVATOR MAINTENANCE AND TESTING
(RENEWAL)

FACT SHEET

A. **Overview:** This recommendation is to renew the contract for the inspection, testing and maintenance of elevators and lift equipment in Frederick County Public Schools.

1. **Other facts:**

- The contract renewal will be effective from May 1, 2020 through April 30, 2021, with two one-year renewals remaining.
- Prices for the renewal term remain unchanged.
- Approximately \$75,000 was spent in FY19.
- This contract will be administered by Randy Connatser, Project Manager IV, Maintenance and Operations Department.

2. **Source of funding:** FY20 Approved Operating Budget and contingent upon Board approval of FY21 Operating Budget.

B. **Recommendation:** Staff recommends that Bid 18M12, Elevator Maintenance and Testing be renewed to Otis Elevator Company (Linthicum, MD), per the attached summary of renewal.

C. **Action taken by the Board (Purchasing use only):**

____ Approved ____ Denied ____ Deferred ____ Other SR/kl

____ Date ____ Date ____ Date ____ Date BOE Mtg.: 04.08.20