

**BID 18M9**  
**UNIT PRICE CONTRACT FOR REPAIR SERVICES FOR CUSTODIAL EQUIPMENT**  
**(RENEWAL)**

**FACT SHEET**

A. **Overview:** This recommendation is to renew the contract for the servicing and maintenance of various makes and models for building maintenance custodial equipment.

1. **Other facts:**

- The renewal term will be effective from March 1, 2020 through February 28, 2022, with no further renewal options remaining.
- Prices for the renewal period remain unchanged.
- Approximately \$37,000 was spent in FY19 and \$32,000 has been spent to date in FY20.
- This contract will be administered by Larry Phillips, FMP, Custodial Services Manager.

2. **Source of Funding:** FY20 Approved Operating Budget and contingent upon Board approval of FY21 and FY22 Operating Budgets.

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B. **Recommendation:** Staff recommends the contract for Bid 18M9, Unit Price Contract for Repair Services for Custodial Equipment, be renewed to Weiss Bros. (Hagerstown, MD), per the attached summary of renewal.

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C. **Action taken by the Board (Purchasing use only):**

\_\_\_\_\_ Approved    \_\_\_\_\_ Denied    \_\_\_\_\_ Deferred    \_\_\_\_\_ Other    BM/kl  
\_\_\_\_\_ Date    \_\_\_\_\_ Date    \_\_\_\_\_ Date    \_\_\_\_\_ Date    BOE Mtg.: 02.12.20

**BID 18M9**  
**UNIT PRICE CONTRACT FOR REPAIR SERVICES FOR CUSTODIAL EQUIPMENT**  
**SUMMARY OF RENEWAL**

<b>CATEGORY</b>	<b>DESCRIPTION</b>	<b>WEISS BROS.</b>
<b>LABOR RATES:</b>		
Per Hour for Repairs to Small or Medium Sized Equipment	At School/Department Site	\$62.00
	At Vendor's Facility	\$62.00
Per Hour for Repairs to Large Sized Equipment	At School/Department Site	\$62.00
	At Vendor's Facility	\$62.00
<b>PROPANE REPAIRS</b>		
Flat Fee for Planned Maintenance of One Propane Burnisher for One Hour	At School/Department Site	\$140.00
Per Hour for Propane Burnisher Repairs	At School/Department Site	\$62.00
	At Vendor's Facility	\$62.00
<b>TRAVEL CHARGES</b>	Fee for Pick Up & Redelivery of Equipment or On-Site Repair/Maintenance to Any Location	-
	Flat Fee Charge per Single Round Trip for Pick Up and Redelivery/Maintenance to a Single Location	-
	Flat Fee Charge per Round Trip to Frederick County for Pick Up, Repair, Return, etc. including all sites visited per Trip	-
<b>TURNAROUND TIME</b>	Average Turnaround Time for Repairs with Instock Parts	1-7 Days
	Average Turnaround time for Repairs with Out of Stock Parts	10 Days