



BoardDocs Cover Page

(Due to final Cabinet-level approval on Monday at noon, 2+ weeks prior to BOE meeting date)

Meeting Date:	December 11, 2019	
Agenda Session: (Category)	<input checked="" type="checkbox"/> Work Session (Bids, former F&F items, etc.) <input type="checkbox"/> Closed <input type="checkbox"/> Regular, Preliminary Items (System Recognitions)	<input type="checkbox"/> Regular, Action/Consent <input type="checkbox"/> Board Items <input type="checkbox"/> Public Hearing
Title (Subject):	RFQ 20C2, Security Vestibules for Middletown Elementary, Middletown Middle and Thurmont Middle Schools	
Access:	<input type="checkbox"/> Private <input checked="" type="checkbox"/> Public	
Type:	<input type="checkbox"/> Business Item <input type="checkbox"/> Policy Item <input type="checkbox"/> Strategic Plan Item <input type="checkbox"/> System Recognition <input checked="" type="checkbox"/> Action (e.g., bids, action/consent items) <input type="checkbox"/> Consent (e.g., staffing, policies, grants over \$25k)	<input type="checkbox"/> Information (e.g., grants under \$25k) <input type="checkbox"/> Discussion <input type="checkbox"/> Minutes <input type="checkbox"/> Report <input type="checkbox"/> Special Agenda Type <input type="checkbox"/> Procedure
Aspirational Goals: (May select multiple)	<input type="checkbox"/> 1-Student Achievement <input type="checkbox"/> 2-Effective and Engaged Staff <input checked="" type="checkbox"/> 3-Resource Allocation	<input type="checkbox"/> 4-Family and Community Involvement <input checked="" type="checkbox"/> 5-Health and Safety
Recommended Action:	Board approval of RFQ 20C2, Security Vestibules for Middletown Elementary, Middletown Middle and Thurmont Middle Schools	
Backup Documents:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If yes, how many? <u>1</u> Is one a PowerPoint (PPT): <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Submitted: <input checked="" type="checkbox"/> Herewith <input type="checkbox"/> Later <input type="checkbox"/> Both Comment: _____ Immediately following receipt of an email confirmation that this item has been approved by the Superintendent, the person posting this item to BoardDocs is responsible for emailing the approved PPT to jeremy.eccard@fcps.org and kelly.gordon@fcps.org.	

PURPOSE OF PRESENTATION: Staff has reviewed the attached contract and recommends approval by the Board of Education of Frederick County.

BACKGROUND/SUMMARY: This recommendation is to establish a contract for new security vestibules at Middletown Elementary, Middletown Middle and Thurmont Middle Schools.

PRESENTER(S) & TITLE(S):

Kim Miskell, CSBO, Assistant Purchasing Manager
 Brad Ahalt, Senior Project Manager, Construction Management

SUBMITTED BY:

Kerrie Koopman CPPB, CPPO, Purchasing Manager
 Leslie R. Pellegrino, Chief Financial Officer

RFQ 20C2
SECURITY VESTIBULES FOR MIDDLETOWN ELEMENTARY, MIDDLETOWN MIDDLE AND
THURMONT MIDDLE SCHOOLS

FACT SHEET

A. **Overview:** This recommendation is to establish a contract for new security vestibules at Middletown Elementary, Middletown Middle and Thurmont Middle Schools. Proposals were opened on November 14, 2019.

1. **Bid participation:**

3 proposals downloaded
3 companies submitted a quote

2. **Bids were received from:**

Callas Contractors, LLC (Hagerstown, MD)
Keller Brothers, Inc. (Mt. Airy, MD)
Waynesboro Construction Company, Inc. (Frederick, MD)

3. **Other Facts:**

- Cost proposals were solicited from the three awarded firms under RFP 17MISC1, Qualifications of General Construction Contractors for Minor Construction Projects.
- The scope of work includes providing all labor, materials, equipment, services and incidentals as necessary to provide new security vestibules.
- It is anticipated that construction would commence on or around April 9, 2020, with substantial completion achieved by August 14, 2020.
- The contract will be administered by Brad Ahalt, Senior Project Manager, Construction Management.

4. **Source of Funding:** FY20 Approved Capital Improvement Projects Budget and contingent upon approval of Construction Fund Amendment 20-05.

B. **Recommendation:** Staff recommends RFQ 20C2, Security Vestibules for Middletown Elementary, Middletown Middle and Thurmont Middle Schools, be awarded to Callas Contractors, LLC of Hagerstown, MD and Keller Brothers, Inc. of Mt. Airy, MD as follows, per the attached proposal tabulation.

Middletown Elementary School	Callas Contractors, LLC	\$ 123,500.00
Middletown Middle School	Callas Contractors, LLC	\$ 132,700.00
Thurmont Middle School	Keller Brothers, Inc.	<u>\$ 140,100.00</u>
		\$ 396,300.00

C. **Action taken by the Board (Purchasing use only):**

<u>AB</u> Approved	_____ Denied	_____ Deferred	_____ Other	KM/ab
12.11.19 Date	_____ Date	_____ Date	_____ Date	BOE Meeting: 12.11.19

**RFQ 20C2, SECURITY VESTIBULES FOR MIDDLETOWN ELEMENTARY, MIDDLETOWN MIDDLE AND THURMONT
MIDDLE SCHOOLS
RFQ TABULATION**

<u>MIDDLETOWN ELEM. SCHOOL</u>	<u>Callas Contractors</u>	<u>Keller Brothers</u>	<u>Waynesboro Construction</u>
MIES Base Bid:	\$ 123,500.00	\$ 130,700.00	\$ 148,000.00
<u>MIDDLETOWN MIDDLE SCHOOL</u>			
MIMS Base Bid:	\$ 132,700.00	\$ 141,600.00	\$ 152,000.00
<u>THURMONT MIDDLE SCHOOL</u>			
TMS Base Bid:	\$ 140,500.00	\$ 140,100.00	\$ 154,000.00
TOTAL AWARDED:	\$ 256,200.00	\$ 140,100.00	

KM/ab
BOE Mtg.: 12.11.19