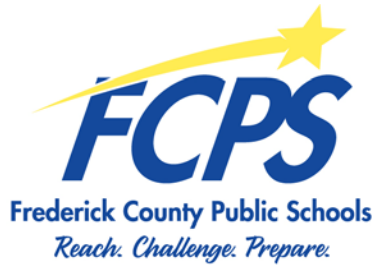


**Purchasing Office**  
191 South East Street  
Frederick, Maryland 21701  
301-644-5208 phone  
301-644-5213 fax  
[kim.miskell@fcps.org](mailto:kim.miskell@fcps.org)



Kerrie Koopman CPPB, CPPO,  
Purchasing Manager  
**Kim Miskell CSBO, Assistant Purchasing  
Manager**  
Bill Meekins CPPB, CSBO, CPCP,  
Purchasing Agent  
Shane Ryberg, Purchasing Agent

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## ***ADDENDUM***

November 1, 2019

### **ADDENDUM # 1**

**RFQ 20C2, Security Vestibules for Middletown Elementary, Middletown Middle and Thurmont Middle Schools**

**DUE DATE & TIME: FCPS Main Lobby, Thursday, November 14, 2019, prior to and time stamped no later than 3:00 P.M.**

This addendum is being issued to provide additions, corrections, clarifications and answers to certain questions raised referencing the original package and any resultant contracts for the above RFQ.

1. This Addendum includes the following attachment(s):
  - a. Proffitt & Associates Architects Addendum No. 1 (7 pages)
  - b. Construction Management Pre-Bid Meeting Notes (2 pages)
  - c. Pre-Bid Attendance Roster (1 page)

Thank you for your interest in bidding with Frederick County Public Schools and we apologize for any inconvenience this may have caused.

Sincerely,

*Kim Miskell*

Kim Miskell, CSBO,  
Assistant Purchasing Manager

km/ab

pc: Bradley Ahalt, Senior Project Manager, Construction Management  
Kevin Kneer, Architect, Proffitt & Associates Architects



## **ADDENDUM NO. 1**

**To Drawings and Specifications for**

**New Security Vestibules at**

**THURMONT MIDDLE SCHOOL – Thurmont, Maryland  
MIDDLETOWN ELEMENTARY SCHOOL – Middletown, Maryland  
MIDDLETOWN MIDDLE SCHOOL – Middletown, Maryland**

Frederick County Public Schools

FCPS RFQ #20C2  
PAA Project #15-30.05 thru .07

1 November 2019

### **INTRODUCTION:**

This Addendum is issued for the purposes of amending the requirements of the drawings and specifications issued October 15, 2019 and is made a part of the Bidding Documents to the same extent as though it was included therein.

### **Previous Addenda:**

None

### **Attachments:**

None

### **Comments/Revisions to Specifications:**

281300 ACCESS CONTROL – REVISE as follows:

**281300 ACCESS CONTROL (REVISED)**

**NEW SECURITY VESTIBULE PROJECT FOR FCPS**

**THURMONT MIDDLE SCHOOL  
MIDDLETOWN MIDDLE SCHOOL  
MIDDLETOWN ELEMENTARY SCHOOL**

The following information supersedes information contained in Spec Section 281300 issued with the bid documents.

## 1. Project Background and Description

Provide a new Aiphone intercom system and expansion for the access control system as required for each Security Vestibule project. Specifically, the individual schools are currently equipped and shall be retrofitted as follows:

**Thurmont Middle School** – Current Aiphone equipment can support adding a second door station but the existing Aiphone hardware is no longer supported and serviced by the mfr. Contractor shall **REPLACE** 1 Aiphone exterior door station and 2 Aiphone master stations as specified below. Contractor shall **PROVIDE** 1 new Aiphone interior door station as specified below. Contractor shall **RETROFIT/EXPAND** access control to accommodate three additional card readers (reader only supplied by FCPS) as specified below.

**Middletown Middle School** – Current Aiphone equipment does not support adding a second door station. Contractor shall **REPLACE** 1 Aiphone exterior door station and 2 Aiphone master stations as specified below. Contractor shall **PROVIDE** 1 new Aiphone interior door station as specified below. Contractor shall **RETROFIT/EXPAND** access control to accommodate three additional card readers (reader only supplied by FCPS) as specified below.

**Middletown Elementary School** – Current Aiphone equipment does not support adding a second door station. Contractor shall **REPLACE** 1 Aiphone exterior door station and 2 Aiphone master stations as specified below. Contractor shall **PROVIDE** 1 new Aiphone interior door station as specified below. Contractor shall **RETROFIT/EXPAND** access control to accommodate four additional card readers (reader only supplied by FCPS) as specified below.

## 2. Project Scope

Contractor shall include the following at each school:

- a. Provide a complete solution for the Aiphone Intercom system and Access Control expansion.
- b. Use Aiphone cable between Door stations and Master station and Cat 5/6 between Master stations.
- c. Security Vendor (subcontractor) to breakout cable to electric lock and power supplies which will be supplied by either door hardware vendor or Glass Vestibule supplier.
- d. Integrate new controllers onto FCPS Lenel OnGuard Platform.

## 3. Products

- a. **Aiphone Intercom shall support up to four door stations and four masters stations per school.**

Visitor Door Station JP-DV Add JK-MB for Mullion Mount

Master Station JP-4MED requires PS 2420UL and MCW

2 Master Station JP-JP-4HD Requires PS 2420UL

- b. **Access Control Expansion shall support up to four additional Proximity Card readers**

LNL 1320 S 3

LNL X 2220

LNL AL 400ULX

Note Lenel SEOS 910NNNEK2037P Proximity Readers to be supplied by FCPS

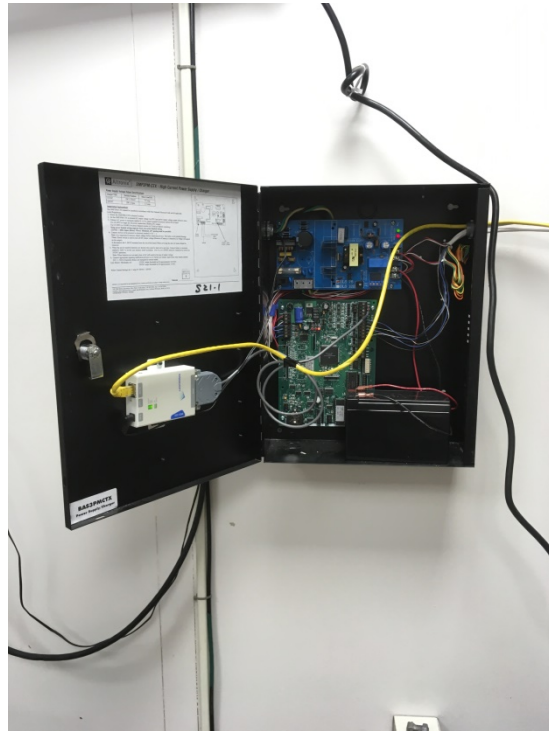
(Readers to be mounted and cable to be supplied by security vendor (subcontractor))

**Comments/Revisions to Drawings:**

**THURMONT MIDDLE SCHOOL**

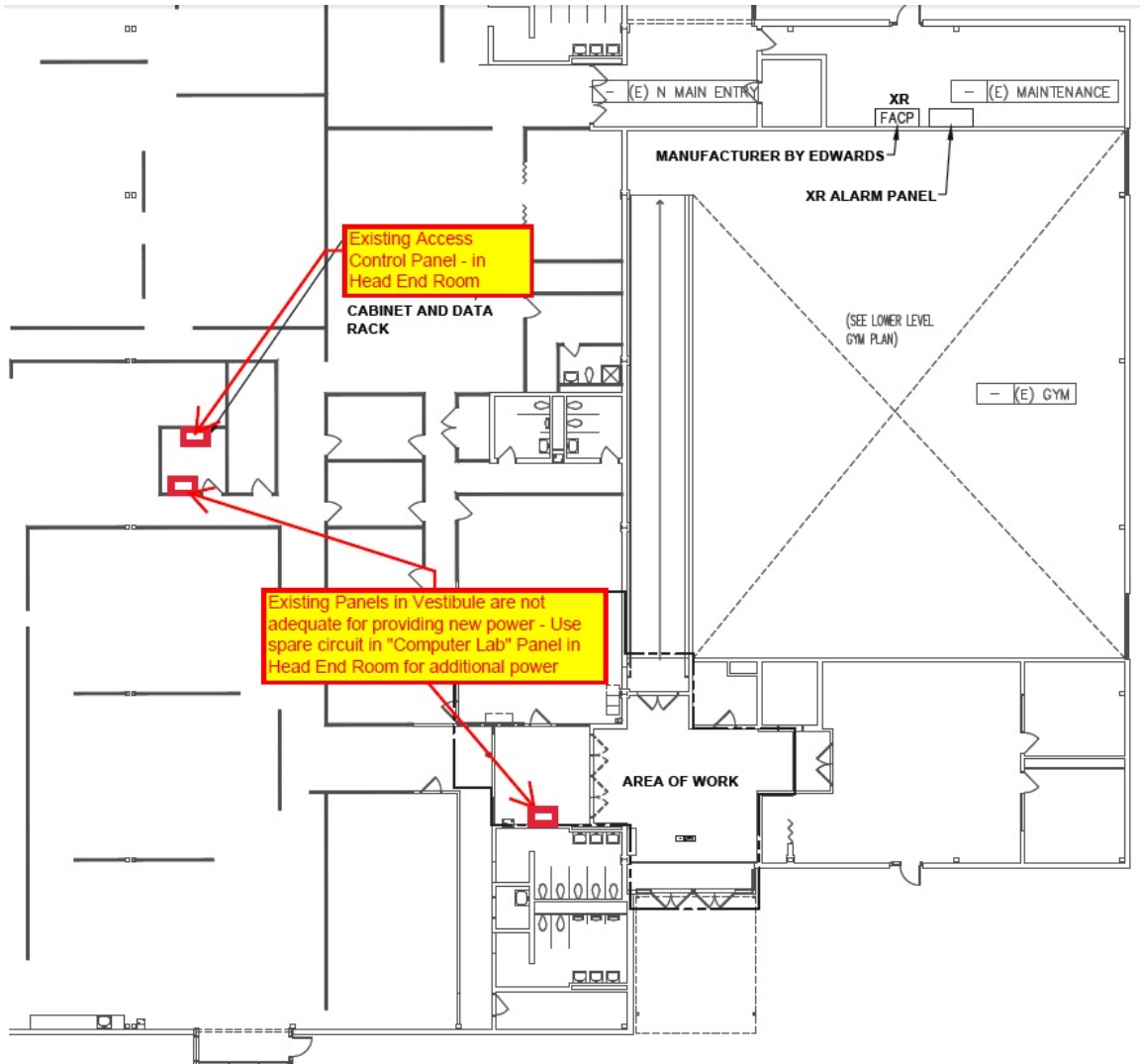
**A1.1/E101** – ARCHITECTURAL AND ELECTRICAL DEMOLITION PLANS – **ADD** removal of three wall mounted magnetic hold open devices. Remove and terminate wiring appropriately. Patch and repair gyp. bd. walls to match existing.

**E101** – ELECTRICAL REFERENCE PLAN – **CONFIRMED** at Pre-Bid Walk-Thru the location of Panel POF and available spare circuits as well as location of security panel in head end room as shown below.



## MIDDLETOWN ELEMENTARY SCHOOL

**E101 – ELECTRICAL REFERENCE PLAN – REVISE** new power source to be **“COMPUTER LAB”** Panel in head end room as shown below in lieu of panels in vestibule area.



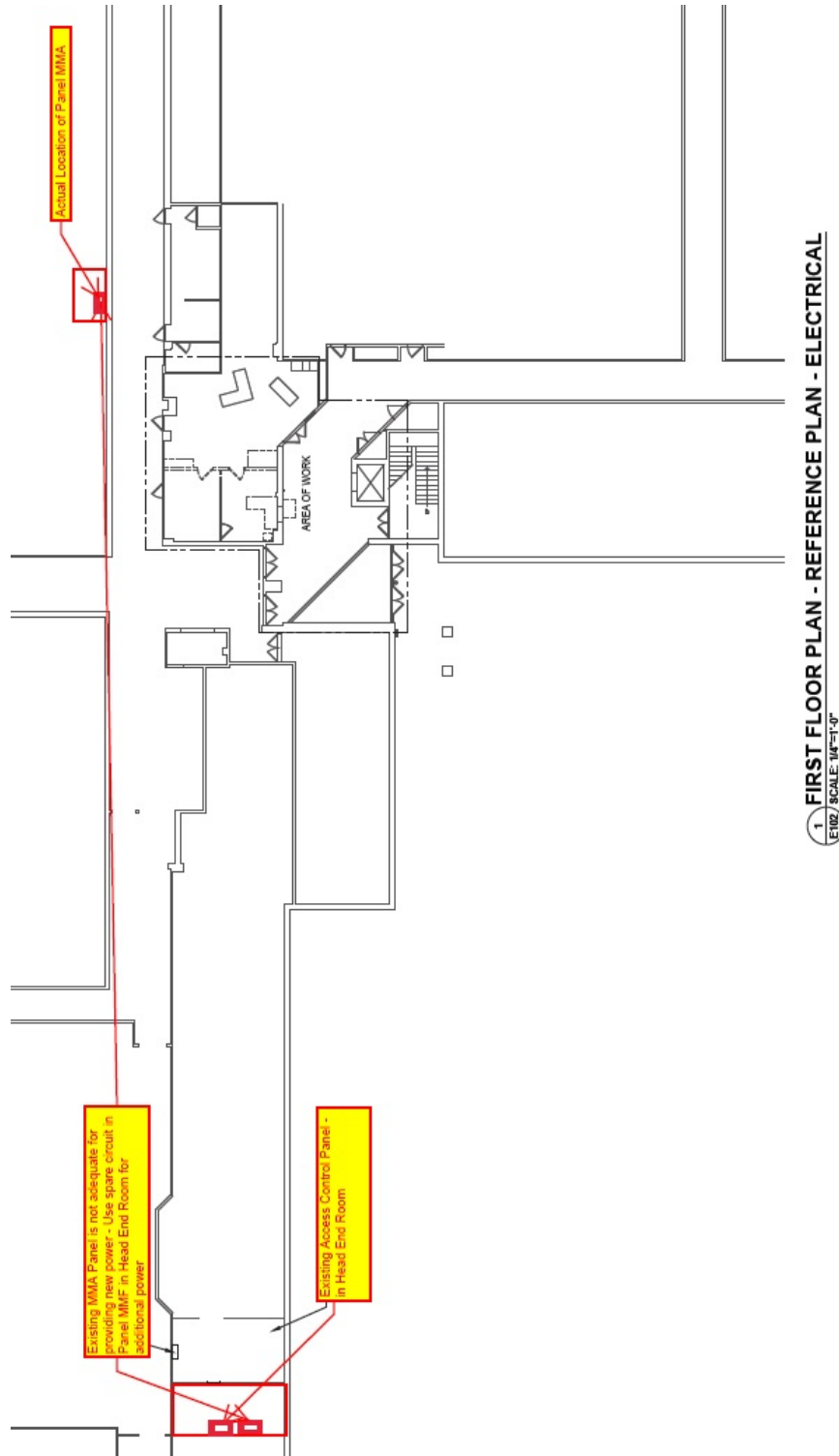
**2 FIRST FLOOR PLAN - REFERENCE**  
E101 SCALE: 1/16"=1'-0"

**E101 – ELECTRICAL REFERENCE PLAN – CONFIRMED** at Pre-Bid Walk-Thru the location of “COMPUTER LAB” Panel and available spare circuit as well as location of security panel in head end room as shown below.



## MIDDLETOWN MIDDLE SCHOOL

**E101 – ELECTRICAL REFERENCE PLAN – REVISE** new power source to be **Panel MMF** in head end room as shown below in lieu of Panel MMA in custodial closet.



**E101 – ELECTRICAL REFERENCE PLAN – CONFIRMED** at Pre-Bid Walk-Thru the location of Panel MMF and available spare circuits as well as location of security panel in head end room as shown below.



**Bidder Questions (in order received):**

**Question #1** - 10/23/19 “.....Wide Stile Door Dimensions – 5 ½” side rail dimension and 6” top rail is not a standard profile.....”

**Response:** Wide Stile Doors shall be manufactured with standard components and custom extrusion shapes are to be avoided. The profiles shown on the drawings are used as a guide for bidding only.

**End of Addendum #1**





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## PRE- BID MEETING - AGENDA / NOTES

**Date: October 25, 2019**

**Project: Middletown Elementary School, Middletown Middle School and Thurmont Middle School Security Vestibule Projects**

**Bid: RFQ#20C2**

### 1. INTRODUCTION – FACILITIES – CONSTRUCTION MANAGEMENT

- Introduced all parties involved with the project. See attached Sign-In Sheet.

### 2. PROCUREMENT RESPONSIBILITIES – PURCHASING DEPARTMENT

- Invitation to Bid.
- Instructions to completing Form of Proposal.
- Define contract documents (i.e. Bonding, Insurance, Form of Proposal, etc.)
  1. Bid Bond is not required
  2. Performance and Payment Bonds are required if the value of each individual School Security Vestibule Bid is greater than \$100,000.00
  3. Certificate of Insurance is required as per instructions in the Notice of Award
- Contract via FCPS Purchase Order in accordance with FCPS RFP 17MISC1
- Each individual Security Vestibule Project contains a 5% MBE requirement.
- Prevailing Wage Scales do not pertain to this Project.
- All Project Documents can be obtained from the FCPS Website.
- FCPS Purchasing issue and email notifying all plan holders of Addenda information.
- This Project is limited to only bidders who have been selected and awarded via FCPS RFP 17MISC1, Qualifications of General Construction Contractors for Minor Construction Projects.

### 3. DEFINE PROJECT SCOPE OF WORK – FACILITIES – CONSTRUCTION MANAGEMENT

- Provide all material, labor, equipment and incidentals to construct the new Security Vestibules at MES, MMS and ThMS as per the drawings and specifications dated October 14, 2019 as prepared by Proffitt and Associates and as per the RFP dated October 14, 2019.
- The Project includes a Base Bid and No Alternates.

### 4. DEFINE START / COMPLETION DATES AND SCHEDULE – FACILITIES – CONSTRUCTION MANAGEMENT

- See attached bid calendar. A copy of the school calendar is in the specifications.
- **Bid Date: November 14, 2019 @ FCPS Purchasing 191 South East Street Frederick, MD @ 3:00 pm.**
- **Contract Award – December 11, 2019**
- **Begin Construction: TBD contingent upon School Calendar**
- **Substantial Completion: August 14, 2020**

### 5. GENERAL PROJECT NOTES

- The Building Permits for each Security Vestibule have been received.
- Submittals are required and must be submitted and approved by Proffitt & Associates and FCPS.
- All work must be coordinated and scheduled to allow for the required accessibility to each school building.

- All work must be coordinated and scheduled to allow for the school and staff to function uninterrupted.
- Standard Work hours are 7:00 am – 4:00 pm
- FCPS will most likely have a four (4) day work week during the Summer of 2020 but five (5) day work week accessibility can be accommodated, if required.
- Provide a detailed CPM Construction Schedule with-in 10 days of Notice of Award.
- The successful Contractor must take all safety precautions and provide temporary barriers and signage as required to assure the safety of the Staff, Students and Visitors as well as the general public.
- **FCPS will provide the Card Reader Devices Only. All wiring and connections are by the Contractor.**
- Contractor shall provide all Material and Equipment to include Hardware, Power Supply and Lennel Control Panels as per the Project Specifications.
- Fire Alarm System as per the documents
- Aiphone/Access Control/Video Surveillance Systems as per the documents
- The Electrical Design Team needs to confirm Electrical breaker Space at MES.
- **Middletown Elementary**
  - (4) Card Readers
  - (2) new AI Phones and (2) new Desk Top receiving Stations
  - Storefront 11'-0" AFF
- **Middletown Middle**
  - (3) Card Readers
  - (2) new AI Phones and (3) new Desk Top receiving Stations
  - Storefront 9'-0" AFF
  - Relocate Display Case
- **Thurmont Primary**
  - 3) Card Readers
  - (1) AI Phone if all existing equipment is compatible
  - Storefront 8'-8" AFF
  - Relocate Display Case
- 

## **6. PROJECT QUESTIONS – ARCHITECT / ENGINEER / CONSTRUCTION MANAGEMENT**

(All questions should be presented in written form and faxed or emailed to the FCPS Purchasing Department, FCPS SPM and/or Engineer by Wednesday November 4, 2019. If needed, the last Addendum will be issued on Friday November 8, 2019)

**Bradley W. Ahalt**  
**Senior Project Manager**  
**FCPS Construction Management Department**

**cc: Purchasing Department, all prospective bidders who have received bid package.**

Frederick County Public Schools  
Purchasing Department  
PRE-BID MEETING ATTENDANCE ROSTER  
RFQ 20C2, Security Vestibules for MIES, MIMS & TMS

October 25, 2019 - Begins at 11:00 A.M., local time at Thurmont Middle School, 408 East Main Street, Thurmont, MD 21788; proceed to Middletown Elementary School, 201 East Green Street, Middletown, MD 21769; and ending at Middletown Middle School, 100 Martha Mason Street, Middletown, MD 21769.

NAME (PLEASE PRINT)	FIRM REPRESENTED (PLEASE PRINT)	PHONE NUMBER	FAX NUMBER	E-MAIL ADDRESS
✓✓ Danny Van Loosen	Co. Name: Waynesboro Const. Co. Address: 7101 Guilford Dr. Suite 203 Frederick, MD 21704	301-662-1150	301-694-3017	bio@wayneborconstruction.com
✓✓ Tim Anderson	Co. Name: MEC Inc. Address: 221 McRae Ct. Hagerstown MD.	240-500-5205		Tanderson@mec-electrical.com
✓✓ Brendan Doherty	Co. Name: Keller Brothers, Inc. Address: 1012 Rising Ridge Rd., Mt. Airy	301-607-9300		bdoherty@kellerbrothers.com
✓✓ Andrew Campbell	Co. Name: Callas Contractors Address: 10544 Downsville Pike	301-671-3156	301-740-7065	acampbell@callascontractors.com
✓✓ Matt O'Hler	Co. Name: COLLEGE MTN. ELEC. Address: 12587 COOL RD EMMITTSBURG, MD. 21727	301-442-3020	301-442-3021	COLLEGEMOUNTAINELECTRIC@gmail.com
✓✓ Kevin Kneer	Co. Name: Proffitt and Assoc. Address: 44 S. Carroll St. Frederick, MD 21701	301.662.9532	301.662.4192	kkneer@proffittandassociates.com
✓✓ Brad Ahalt	Co. Name: FCPS Address:	301-644-5164		Bradley.Ahalt@fcps.org
	Co. Name: Address:			
	Co. Name: Address:			
	Co. Name: Address:			
	Co. Name: Address:			